TO:

Rebecca Jones

Personnel Administration Director

DATE:

July 9, 2004

FROM:

Gwendolyn V. Boyd-Savage

Chief of Police

SUBJECT:

Jodlyn Antoine

BY Thereum

Mr. Jodlyn Antoine has passed all phases of the hiring process. Therefore, I am respectfully requesting that Mr. Antoine be hired as a Certified Police Officer. The effective start date is Monday, July 26, 2004 and I am requesting that he start at Pay Grade 26, Step 2.

If you have any questions or need further information, please do not hesitate to contact me at (305) 891-0294, extension 4100.

GBS:adp

CC:

Accreditation

Human Resources & Career Development

JUL 12

PO #04-35

4