

NORTH MIAMI POLICE DEPARTMENT MEMORANDUM



To: Chief Leonard Burgess

Date: May 20, 2016

From: Commander Angel Rivera

**Subject: Standard 28.05 M and 28.06 M
Action Plan**

The following is the Action Plan for compliance of the following Commission for Florida Law Enforcement Accreditation Standard(s):

- 28.05M and 28.06M: A directive describes procedures for registering sexual predators and community notification and registering sexual offenders, both in accordance with Florida State Statutes.
 - The standard requires that the Department policy must be consistent with applicable State Statutes (FS 775.21 and FS 943.0435).
 - The North Miami Police Department failed to detail the State Statute in its policy.

I Contributing Factors

The following circumstances, during the re-accreditation period from April 2013 to April 2016, contributed to the compliance issues in this area:

- Based on previous CFA assessments, the Department believed that the policy was in compliance by referring to State Statute.

II Action Steps

The following steps were taken in order to rectify the deficiency;

- Upon notification of the discrepancy, an action plan was immediately implemented.
- The policy was revised to include guidelines of the State Statute for notification of sexual predators.
- The assigned investigator was retrained on the updated policy on April 28, 2016.
- Monthly, the assigned investigator will continue to prepare a flyer of sexual offenders/predators and distribute the flyers to the Directors of each City Department for posting in a conspicuous place in each City facility. The same flyer will also continue to be distributed to educational and childcare facilities within North Miami's jurisdiction.
- The assigned investigator will continue to keep documentation, showing predator/offender registration.
- The assigned investigator will continue to maintain a file on all sexual offenders/predators within North Miami's Jurisdiction.
- The assigned investigator, upon being notified of a sexual offender's registration within the City limits, will physically respond to the listed address to verify the information within forty-eight (48) hours.

III Action Steps Expectations

The action steps taken will prevent this compliance issue from occurring in the future given that:

- The assigned investigator will routinely review the State Statute to maintain sexual predator/offender updates.
- An investigative supervisor will continue to review the disseminated flyers to the community for accuracy.
- The Department ensures, through supervisory review, that the assigned investigator will maintain the required documentation in the offender/predator file.