

CITY OF NORTH MIAMI, FLORIDA TRAVEL EXPENSE REPORT

Name Derrick Corker
 Department Parks and Recreation
 Destination Arcahaie, Haiti

Date 8/25/2017
 Title Director
 Mode of Transportation Used Air

Vacation Combined with Trip? Yes No If so, meal and hotel expenses cease upon termination of City business.

TRANSPORTATION COSTS

* Round Trip Common Carrier Rate to Destination \$642.53


PRIVATE AUTO RECORD

DATE	FROM	TO	ODOMETER		MILES	*PARKING & TOLLS	
			START	FINISH			
TOTAL					0	\$0.00	
Allowable Mileage					@ \$0.500	per mile	\$0.00
Total Transportation Reimbursement					<u>\$642.53</u>		

ACTUAL SUBSISTENCE EXPENSES

DATE	8/14/2017							8/15/2017							8/16/2017							8/17/2017							8/18/2017							TOTAL														
	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT																						
ITEMS																																																		
*Lodging								149.00							154.46																					\$303.46														
Breakfast								16.65							16.65																					\$33.30														
Lunch								33.30							33.30							33.30																					\$99.90							
Dinner															61.05																					\$61.05														
*Local Transportation																																																		
**Communication																																																		
*Registration Fees																																																		
*Other (Safe Wrap)																																																		
Transaction Fees																																																		
Xtra Baggage Fee																																																		
TOTAL	0.00							198.95							248.81							49.95							0.00							0.00							0.00							\$497.71
I hereby certify that the above is a true and correct statement of travel expenses incurred in the conduct of City business and no expenses are of a personal nature.																											GRAND TOTAL	\$1,140.24																						

 (Employee)

APPROVED: 
 (Department Head)

Total Amount Advanced/Prepaid: \$945.99
 Total Expenses: \$1,140.24
 Due City: _____
 Due Traveler: \$194.25

Account No. 001-02-418004-519-305-000

Expenses Approved by  Date _____
 Budget Manager

*To be substantiated by paid bill or receipt.

**Telephone calls itemized are related to City business.

Accounting	-	Original
Traveler	-	Copy

Initials _____

RECEIVED

AUG 28 2017

Approved for Payment _____ Date _____
 Finance

Voucher No. _____ Date _____

CITY OF NORTH MIAMI
 ACCOUNTS PAYABLE

**City of North Miami, Florida
TRAVEL REQUEST**

Doc # 338727

Date: August 11, 2017

Name of Traveler: **Derrick Corker**

Department: Parks & Recreation

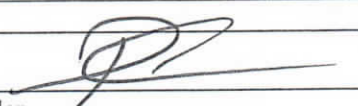
Destination: Arcahaie, Haiti

Mode of Transportation: Air
(If least expensive mode not chosen provide justification below)

Dates of City Travel: From: **August 14, 2017**

To: **August 16, 2017**



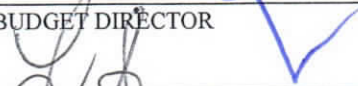

Purpose of Trip: **Sister Cities International, Arcahaie, Haiti**

<u>ESTIMATED COST</u>		Will vacation be combined with trip? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Registration		Attach written documentation supporting this travel
Transportation	642.53	Information on trip attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Meals	194.25	Travel was included in budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Lodging – (\$151.73 x 2 nights)	303.46	*(Explain answer no)
Other – Local Transportation		authorized by City Manager
Other		
Total Costs	1140.24	
Less Prepaid Expenses	945.99	
Advance to Traveler	194.25	
		Signature 
		Traveler

Meal Detail

Date	8/14	8/15	8/16					Total
Breakfast – 15%	16.65		16.65					33.30
Lunch – 30%	33.30	33.30	33.30					99.90
Dinner – 55%		61.05						61.05
Total	49.95	94.35	49.95					194.25

COMMENTS

<p>Account No. <u>001-02-418004-519-305-000</u></p> <p>Voucher No: _____ Date: _____</p>		APPROVED	<u>8/17/17</u>	
	DEPARTMENT HEAD		DATE	
			DATE	<u>8-28-17</u>
	RISK MANAGEMENT ADMINISTRATOR		DATE	
		DATE	<u>8/18/17</u>	
BUDGET DIRECTOR		DATE		
		DATE		
CITY MANAGER		DATE		

Your trip

Record locator: **ECSLDX**
 Trip name: **MIA/PAP**

Issued: **Tuesday, August 1, 2017**
 Status: **Ticketed**


 Change trip


 Change seats

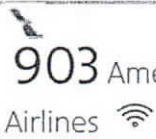

 Track your bags

Depart Miami, FL to Port Au Prince, Haiti Monday, August 14, 2017

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
 949 American Airlines 	10:47 AM MIA	1:00 PM PAP	3h 13m	738	Economy	14F
Arrived at the gate	Actual 10:43 AM	Actual 12:48 PM				
	Terminal: N Gate: D24	Terminal: -- Gate: -- Baggage: --				

Return Port Au Prince, Haiti to Miami, FL Wednesday, August 16, 2017

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
				738	Economy	14F

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
 903 American Airlines	1:55 PM PAP	4:08 PM MIA	1h 13m			
	Estimated 1:55 PM	Estimated 4:08 PM				
	Terminal: -- Gate: --	Terminal: N Gate: D20 Baggage: CD				




[Create notification](#)

Cost summary

Your total

\$642.53

Includes all taxes and carrier-imposed fees

Passenger x 1	\$438.00	Bag and optional fees 
Taxes	\$140.96	Reservation and tickets FAQs 
Carrier-imposed fees	\$0.00	Price and Tax Information 
Subtotal	\$578.96	
Main Cabin Extra	\$63.57	
Total (all passengers)	\$642.53	

Passengers

Derrick Corker

17XA0U8 (AAdvantage)

[Add / edit passenger information](#)

Day-of-travel information

[Add / edit information](#)

Helpful links

[Email trip](#)

[Bag and optional fees](#) 

[Send to calendar](#)

[Print trip and receipt](#) 

[Reservation and tickets](#)

[FAQs](#) 

McDonald, Andrea

From: Sorey Jr, Arthur
Sent: Tuesday, August 08, 2017 1:31 PM
To: McDonald, Andrea; Boultin, Terrie; Henriquez, Rosa
Subject: Fwd: Envio de Liquidacion de la Reserva 9764459
Attachments: liquidacion_9764459.pdf

[Get Outlook for iOS](#)

----- Forwarded message -----

From: "hodelineweb.haiti@decameron.com" <hodelineweb.haiti@decameron.com>
Date: Tue, Aug 8, 2017 at 1:23 PM -0400
Subject: Envio de Liquidacion de la Reserva 9764459
To: "Sorey Jr, Arthur" <ASorey@northmiamifl.gov>



Madame, Monsieur: ARTHUR SOREY

Conformément à votre requête, nous vous communiquons la Liquidation numéro 9764459 dans laquelle sont détaillés nos services.

Nous espérons vous avoir bientôt dans nos hôtels.

En cas de doute ou si vous voulez faire un commentaire, veuillez nous contacter.

Decameron All Inclusive Hotels & Resorts
COTE DES ARCADINS
Téléphone: 28150111
HODELINEWEB.HAITI@DECAMERON.COM
Tel.

Pour toute information complémentaire, veuillez consulter: <https://www.decameron.com>

Courrier envoyé par: JIMSY JEAN FRANCOIS

*Nous ne demanderons jamais de renseignements personnels ou le paiement de votre réservation par courriel. Si vous en recevez un, faites-nous le savoir immédiatement.

Reserva: 9/64459 Estado: CONFIRMADA
 Agencia: INDIVIDUELLE HAITI Titular: ARTHUR SOREY
 Identificación: 443379940 Reservado por: CHRISTIAN
 Tasa de cambio: 1.00 Moneda: DOLARES
 Fecha: 08/08/2017



ACOMODACIÓN

Hotel	Plan	Entrada	Salida	Vencimiento	Central	Aerolinea	#	Habitacion	Acomodación	PAX	Tipo Pax
ROYAL INDIGO	CD REC-HAITI - NUEVO RECARGO CLIENTE DIRECTO	14/08/2017	15/08/2017	07/08/2017	15450084		8	ESTÁNDAR	SENCILLA	8	8 - ADULTOS

PAX DE LA RESERVA

Hotel	Plan	Fecha Entrada	Fecha Salida	Noches	Tipo Pax	#	Valor	Total
ROYAL INDIGO	CD REC-HAITI	14/08/2017	15/08/2017	1	ADULTOS	8	US\$ 149.00	US\$ 1,192.00
							Sub - Total	US\$ 1,192.00

RECARGOS - AJUSTES - RECEPTIVOS

Nombre	Tipo	Valor	Tipo Pax	#	Plan	Total
					Sub - Total	US\$ 0.00

TARIFAS POR PAGAR

Establecimiento	Ipóconsumo	IVA
ROYAL INDIGO	US\$ 0.00	US\$ 0.00

INGRESO

Ingreso	Plan	%	Valor

TOTALES

TOTAL A PAGAR AGENCIA	TOTAL A PAGAR PASAJERO	TOTAL ABONOS	SALDO ACTUAL
US\$ 1,192.00	US\$ 1,192.00	US\$ 0.00	US\$ 1,192.00

Royal Oasis, Petionville

Aug 15, 2017 - Aug 16, 2017 | Itinerary # 7286449605636

Royal Oasis

Aug 15, 2017 - Aug 16, 2017, 7 rooms | 1 night

BOOKED

Your reservation is booked. No need to call us to reconfirm this reservation.



115, Rue Panamericaine, Petionville, 6140 Haiti

Tel: +509 22292030, Fax: +509 22292030

Check-in

- Check-in time starts at 3 PM
- Check-in time ends at midnight
- Minimum check-in age is 18
- Airport shuttle service is available on request during limited hours. Contact the property in advance to make arrangements.
- Your room/unit will be guaranteed for late arrival.

Important Hotel Information

Although Expedia does not charge a fee to change or cancel your booking, **Royal Oasis** may still charge a fee in accordance with its own rules & regulations.

- Cancellations or changes made after 6:00pm (Central America Daylight Time) on Aug 13, 2017 or no-shows are subject to a property fee equal to 100% of the total amount paid for the reservation.
- In the case of multiple rooms/units booked together, fees charged by the property apply to each room/unit that is canceled or changed.
- View your online itinerary for additional rules and restrictions.

Room 1 Superior room, 1 bedroom, Fridge, City view, Accessible room available

Includes:

Price Summary

Total \$1,081.22
Collected by Expedia

Room 1	\$154.46
1 night	\$140.42
Taxes & Fees	\$14.04
Room 2	\$154.46
1 night	\$140.42
Taxes & Fees	\$14.04
Room 3	\$154.46
1 night	\$140.42
Taxes & Fees	\$14.04
Room 4	\$154.46
1 night	\$140.42
Taxes & Fees	\$14.04
Room 5	\$154.46
1 night	\$140.42
Taxes & Fees	\$14.04
Room 6	\$154.46
1 night	\$140.42
Taxes & Fees	\$14.04
Room 7	\$154.46
1 night	\$140.42
Taxes & Fees	\$14.04

Reserved for Arthur Sorey
1 adult

Requests 1 King Bed, non-smoking room

Room 2 Superior room, 1 bedroom, Fridge, City view, Accessible room available

Includes:

Reserved for Arthur Sorey
1 adult

Requests 1 King Bed, non-smoking room

Room 3 Superior room, 1 bedroom, Fridge, City view, Accessible room available

Includes:

Reserved for Arthur Sorey
1 adult

Requests 1 King Bed, non-smoking room

Room 4 Superior room, 1 bedroom, Fridge, City view, Accessible room available

Includes:

Reserved for Arthur Sorey
1 adult

Requests 1 King Bed, non-smoking room

Room 5 Superior room, 1 bedroom, Fridge, City view, Accessible room available

Includes:

Reserved for Arthur Sorey
1 adult

Requests 1 King Bed, non-smoking room

Room 6 Superior room, 1 bedroom, Fridge, City view, Accessible room available

Includes:

Reserved for Arthur Sorey
1 adult

Requests 1 King Bed, non-smoking room

Room 7 Superior room, 1 bedroom, Fridge, City view, Accessible room available

Includes:

Reserved for Arthur Sorey
1 adult

All prices quoted in USD.

Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

The following fees and deposits are charged by the property at time of service, check-in, or check-out.

- Fee for buffet breakfast: USD 15.00 per person (approximately)

The above list may not be comprehensive. Fees and deposits may not include tax and are subject to change.

Requests

1 King Bed, non-smoking room

Need help with your reservation?

- Visit our Customer Support page.
- Call us at 1-877-261-3523.
- For faster service, mention itinerary #7286449605636

Sister City Cultural Exchange Mission: City of Arcahaie, Haiti

August 14-16, 2017



City of North Miami Visit to Arcahaie for
City Center Park Revitalization

Official Agenda

Monday, August 14, 2017

Event: Arrival to Port Au Price, Haiti

- 1:00 PM Depart Haiti's International Airport to City of Arcahaie, Haiti
(Head to Decameron Resort)
- 4:00 PM City of Arcahaie, Initial City Center Evaluation NM Staff
- 4:00-6:00 PM Meet & Greet for Sister City Delegation

Tuesday, August 15, 2017

- 8:30 AM-12:00 PM City of Arcahaie, City Center Evaluation w/ Arcahaie Staff
- 12:00-1:30 PM Lunch
- 1:30-3:00 PM Review of Proposed Plan w/ AH Mayor & NM Staff
- 3:00 PM Return to Port-a-Prince

Wednesday, August 16, 2017

- 11:00 AM Depart to Airport
- 1:55 PM Flight back to Miami

