

**CITY OF NORTH MIAMI, FLORIDA
TRAVEL EXPENSE REPORT**

*OK
JL*

Name Laurence R. Juriga Date 1/25/2017
 Department Police Department Title Assistant Police Chief
 Destination Port-au-Prince Mode of Transportation Used AIR
 Vacation Combined with Trip? Yes No If so, meal and hotel expenses cease upon termination of City business.

TRANSPORTATION COSTS

* Round Trip Common Carrier Rate to Destination

PRIVATE AUTO RECORD

DATE	FROM	TO	ODOMETER		MILES	*PARKING & TOLLS
			START	FINISH		
TOTAL					0	\$0.00
Allowable Mileage					@ \$0.500	per mile \$0.00
Total Transportation Reimbursement						\$0.00

ACTUAL SUBSISTENCE EXPENSES

DATE	1/22/2017				1/19/2017	1/20/2017	1/21/2017	TOTAL
	SUN	MON	TUES	WED	THURS	FRI	SAT	
ITEMS								
*Lodging	101.50				101.50	122.00	156.20	\$481.20
Breakfast - 15%	16.65				16.65			\$33.30
Lunch - 30%					33.30		33.30	\$66.60
Dinner - 55%							61.05	\$61.05
*Local Transportation	45.00							\$45.00
**Communication								\$0.00
*Registration Fees								\$0.00
*Other (LUGGAGE)								\$0.00
*Other (FLIGHT)	238.48				238.48			\$476.96
								\$0.00
TOTAL	401.63	0.00	0.00	0.00	389.93	122.00	250.55	\$1,164.11

I hereby certify that the above is a true and correct statement of travel expenses incurred in the conduct of City business and no expenses are of a personal nature.

GRAND TOTAL \$1,164.11

Laurence R. Juriga
(Employee)

APPROVED: _____
(Department Head)

Total Amount Advanced/Prepaid: \$160.95
 Total Expenses: \$1,164.11
 Due City: \$0.00
 Due Traveler: \$45.00 ✓

Account No. 001-02-418004-519-305-000

Expenses Approved by *T. H...* Date _____
Budget Manager

Approved for Payment _____ Date _____
Finance

*To be substantiated by paid bill or receipt.

**Telephone calls itemized are related to City business.

Accounting	-	Original
Traveler	-	Copy

Initials _____

Voucher No. _____ Date _____

**CITY OF NORTH MIAMI, FLORIDA
TRAVEL REQUEST**

ok JL *doc # 317087*

Name: Laurence Juriga Date: 1/13/2017
 Department: Police Department Title: Assistant Chief
 Destination: Port-au-Prince, Haiti Mode of Transportation: AIR

Dates of City Travel: From: January 19, 2017 To: January 22, 2017

Purpose of Travel: Sister Cities Arcahaie, Haiti

ESTIMATED COST		Will vacation be combined with trip? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Registration	\$ -	Attach written documentation supporting this travel information on trip attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Transportation	\$ 476.96		
Meals	\$ 160.95	Travel was included in budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	*(Explain if answer is no)
Lodging -	\$ 481.20		
Other-Local Transportation	\$ -		
Other	\$ -		
Total Costs	\$ 1119.11		
Less Prepaid Expenses	\$ -		
Advance to Traveler	\$ 160.95		
		Signature: <u><i>[Signature]</i></u> Traveler	

Meal Detail

DATE	1/22/2017				1/19/2017	1/20/2017	1/21/2017	TOTAL
	SUN	MON	TUES	WED	THURS	FRI	SAT	
Breakfast - 15%	16.65				16.65	0.00	0.00	\$33.30
Lunch - 30%	0.00				33.30	0.00	33.30	\$66.60
Dinner - 55%	0.00				0.00	0.00	61.05	\$61.05
TOTAL	16.65	0.00	0.00	0.00	49.95	0.00	94.35	\$160.95

COMMENTS

Please doc # 320956 for additional local transportation reimbursement in addition to per diem.

RECEIVED
 FEB 28 2017
 John L. → 1226 P10
 CITY OF NORTH MIAMI
 ACCOUNTS PAYABLE

APPROVED

Account No. 001-02-418004-519-312-000

Voucher No.: 317087.

Date of Voucher: 1/19/17

DEPARTMENT HEAD	DATE
RISK MANAGEMENT ADMINISTRATOR	DATE
BUDGET DIRECTOR	DATE
CITY MANAGER	DATE

[Signatures]



AA RECORD LOCATOR: TAYBMG



Get your boarding pass faster! Scan this barcode at any American Airlines Self-Service Machine.

Fort Lauderdale to Port Au Prince
3 Adults
Thursday January 19, 2017 – Sunday January 22, 2017

Total Paid:
\$1,430.88 USD

AA Record Locator TAYBMG	Reservation Name FLL/PAP	
<small>Your record locator is your reservation confirmation number and will be needed to retrieve or reference your reservation.</small>	Status: Ticketed Jan 13, 2017	

Flight information

Flight	Depart	Arrive	
American Airlines 1158 	Fort Lauderdale (FLL) January 19, 2017 07:05 AM Travel Time : 1 h 57 m Cabin Class : Economy Seat : 13C , 13E , 19C	Port Au Prince (PAP) January 19, 2017 09:02 AM Booking Code : Q Plane Type : 738	Fare Amount Adult 3 × \$336.00 USD \$1,008.00 USD AAdvantage® Benefits PriorityAAccess™ \$0.00 USD Same-Day Standby \$0.00 USD Taxes & Carrier-Imposed Fees Taxes \$422.88 USD Carrier-Imposed Fees \$0.00 USD Flight Subtotal \$1,430.88 USD
	American Airlines 1158 	Port Au Prince (PAP) January 22, 2017 10:00 AM Travel Time : 2 h 8 m Cabin Class : Economy Seat : 19C , 19D , 20D	

Receipt

PASSENGER	TICKET NUMBER	FREQUENT FLYER NUMBER	FARE	Tax/Fee/Charge	TICKET TOTAL
SOREY,ARTHUR	0012109312869	9L6VJ10	\$336.00 USD	140.96	476.96
JURIGA,LAURENCE ROBERT	0012109312870		\$336.00 USD	140.96	476.96
FERDINAND,LUCKAR	0012109312871		\$336.00 USD	140.96	476.96
Payment Type: VISA *****5642				Total	\$1,430.88 USD

\$1,430.88 ÷ 3 = \$476.96

Endorsements/Restrictions
NONREF/RESTRICTIONS APPLY

Terms and conditions:

If you've already begun travel, this receipt may only show portions of your trip not flown.

If your ticket involves travel outside the U.S., Canada, U.S. Virgin Islands or Puerto Rico and has been reissued, your ticket total may not include all taxes. Please contact Reservations for the correct total.

A summary of all the terms and conditions that apply to your travel are available on aa.com/conditionsofcarriage.

Marriott Port-au-Prince Hotel

147, Avenue Jean Paul II, Turgeau

Port-au-Prince, HT 6113

Haiti

Phone: +509-28-14 28 00

Confirmation Number: 89089235

Thank you for your reservation. Your reservation is guaranteed to your Visa card.
We look forward to greeting you.


Your Stay**Check in:** Saturday, January 21, 2017**Check out:** Sunday, January 22, 2017**Rooms** 1**Total guests:** 1**Room(s)**

Guest room, 1 King.

1 night at **142.00 USD****156.20 USD** Total hotel currency (incl. est. taxes)**Room Preferences**

This hotel has a smoke-free policy

No room preferences were selected.

Guest InformationReservation for **ARTHUR SOREY****Summary of Charges****Summary of Room Charges****Cost per night per room (USD)**

Saturday, January 21, 2017 - Sunday, January 22, 2017 (1 night , Get Away Savings Member Rates, Book, change, or cancel only by January 30, 2017, based upon availability, see Rate details)	142.00
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Estimated government taxes and fees	14.20
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Total for stay (per room)

156.20 ✓

Additional Charges

Complimentary on-site parking

Changes in taxes or fees implemented after booking will affect the total room price.

Rate Details

Get Away Savings Member Rates, Book, change, or cancel only by January 30, 2017, based upon availability, see Rate details

Additional Information

Marriott Rewards Member GET AWAY SAVINGS Promotion

Offer is additional 2-5 percent discount from Get Away Savings Promotion

Offer is available for Weekends (Thursday through Sunday with a Friday or Saturday stay over required)

Booking window Oct 10, 2016 - Jan 30th, 2017

Stay window Nov 3, 2016 - Feb 26, 2017

REVENUE

Cancelling Your Reservation

You may cancel your reservation for no charge until January 20, 2017 (1 day[s] before arrival).

Please note that we will assess a fee of 156.20 USD if you must cancel after this deadline.

If you have made a prepayment, we will retain all or part of your prepayment. If not, we will charge your credit card.

This fee equals 1 night of your room charge plus tax (for the first night of your reservation).

Modifying Your Reservation

Please note that a change in the length or dates of your reservation may result in a rate change.

Your current rate may be available if your modified reservation still includes:

An arrival on Thursday Or Friday Or Saturday.

Your current rate may be available if your modified reservation still includes:

An overnight stay on Friday Or Saturday.



Date: 17/01/2017
 For: **ALIX DESULME**
 COTE DES ARCADINS

Liquidation of Reservation: 8916558

Status Name: CONFIRMED

Dear Mr.

Expiration: **17/01/2017**

For DECAMERON hotels & Resorts is a pleasure to introduce our Liquidation of Reservation of services at the hotel ROYAL DECAMERON INDIGO at COTE DES ARCADINS where you can enjoy the DECAMERON All - Inclusive style experience

Hotel	Plan	Date Check In	Date Check Out	Type PAX	Value for PAX	Accommodation	Number Passengers	Value Total
ROYAL INDIGO	PRO CD-HAITI	19/01/2017	22/01/2017	ADULT	437.00	5 SIMPLE	5	2,185.00
							Sub - Total	2,185.00

Supplements	Type	Value	Quantity	Value Total	
TARIF \$99P/P	Descuento Aprobado			(160.00)	
TARIF \$99 P/P	Descuento Aprobado			(200.00)	
TARIF \$119 PAR PERSONNE	Descuento Aprobado			(200.00)	
				Sub - Total	560.00

Total Value Plan: US\$ 1,625.00

ROYAL INDIGO

PLAN: PRO CD-HAITI - PROMO NUEVO CLIENTE DIRECTO

$$\begin{aligned}
 & \$1,625 \div 5 = \$325 \\
 & \$325 + 156.20 \\
 & = \$481.20 \checkmark
 \end{aligned}$$

INCLUDES:

All- Inclusive Plan

Plan includes: Breakfast, lunch and dinner buffet, snacks and dinner a la carte, local alcoholic and non alcoholic beverages, daily activities program, non - motorized water - sports, towels and beach chairs, nightly entertainment, tips and taxes.

NOT INCLUDED:

Rate does not include

Safety deposit box in rooms, laundry, phone calls (national and international), spa, taxi, bus service to Port Au Prince, medical service, massages.

GENERAL CONDITIONS:

- Valid for stays of minimum 2 nights
- Subject to change without notice
- Children between 0 and 36 months as of the day of use of the reservation are free, sharing a room with a minimum of one paying adult
- Rate for children between 3 and 11 years sharing a room with a minimum of two adults paying double rate or one adult paying single rate.
- Airplane tickets and hotel are subject to availability
- CHECK-IN 15:00h The DELIVERY OF THE KEYS for the room is made from 15:00h until 17:00h (according to the availability and the hotel occupation)
- CHECK-OUT 12 00 PM
- Customer can stay for lunch and use the hotel and the installations until 14:00h the day of the CHECK OUT
- Entry before check in time, or exit after the check out time is subject to additional charges at the hotel's discretion.
- No show: confirmed reservations that do not show at the hotel or are cancelled less than 72 hours before check-in time will be charged 100% of the first night.
- Penalties for changes and cancellations apply

TOTAL PAYABLE AGENCY	TOTAL PAYABLE PAX	TOTAL DEPOSITS	CURRENT BALANCE
US\$ 1,625.00	US\$ 1,625.00	US\$ 0.00	US\$ 1,625.00

* Rates subject to change without notice

DECAMERON
All Inclusive Hotels & Resorts



It is our pleasure to serve you, we look forward to any questions you may have.

Kind Regards:

Decameron All Inclusive Hotels & Resorts

Tel. , Fax. 28150111

ROUTE NATIONALE #1 KM 78, MONTRUIS, HAITI.

For more information please see: <http://www.decameron.com>

HODELINEWEB.HAITI@DECAMERON.COM