

**CITY OF NORTH MIAMI, FLORIDA
TRAVEL EXPENSE REPORT**

Doc 354485

Name LUCKAR FERDINAND
 Department City Manager's Office
 Destination Arcahaie, Haiti
 Vacation Combined with Trip? Yes No

Date 12/6/2017
 Title _____
 Mode of Transportation Used AIR
 If so, meal and hotel expenses cease upon termination of City business.

TRANSPORTATION COSTS

* Round Trip Common Carrier Rate to Destination \$512.76

PRIVATE AUTO RECORD


| DATE | FROM | TO | ODOMETER | | MILES | *PARKING & TOLLS |
|------------------------------------|------|----|----------|--------|-----------|------------------|
| | | | START | FINISH | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| TOTAL | | | | | 0 | \$0.00 |
| Allowable Mileage | | | | | @ \$0.500 | per mile \$0.00 |
| Total Transportation Reimbursement | | | | | | <u>\$0.00</u> |

ACTUAL SUBSISTENCE EXPENSES


| DATE | 12/3/2017 | 12/4/2017 | 12/5/2017 | 12/6/2017 | | | | | TOTAL |
|-----------------------|-----------|-----------|-----------|-----------|-------|------|------|------|-----------------|
| | SUN | MON | TUES | WED | THURS | FRI | SAT | | |
| ITEMS | | | | | | | | | |
| *Lodging | 109.00 | 109.00 | 137.96 | | | | | | \$355.96 |
| Breakfast | 16.65 | | | 16.65 | | | | | \$33.30 ✓ |
| Lunch | 33.30 | 33.30 | 33.30 | | | | | | \$99.90 ✓ |
| Dinner | | | 61.05 | | | | | | \$61.05 ✓ |
| *Local Transportation | | | | | | | | | \$0.00 |
| **Communication | | | | | | | | | \$0.00 |
| *Registration Fees | | | | | | | | | \$0.00 |
| *Other (specify) | | | | | | | | | \$0.00 |
| | | | | | | | | | \$0.00 |
| | | | | | | | | | \$0.00 |
| TOTAL | 158.95 | 142.30 | 232.31 | 16.65 | 0.00 | 0.00 | 0.00 | 0.00 | \$550.21 |

I hereby certify that the above is a true and correct statement of travel expenses incurred in the conduct of City business and no expenses are of a personal nature.

GRAND TOTAL \$1,062.97



 (Employee)

APPROVED: 

 (Department Head)

Total Amount Advanced/Prepaid: \$868.72
 Total Expenses: \$1,062.97
 Due City: _____
 Due Traveler: \$194.25 ✓

Account No. _____
 Expenses Approved by 7-11 Date 2-6-18
 Budget Manager
 Approved for Payment _____ Date _____
 Finance
 Voucher No. _____ Date _____

*To be substantiated by paid bill or receipt.
 **Telephone calls itemized are related to City business.

| | |
|-----------------------|-------|
| Accounting - Original | _____ |
| Traveler - Copy | _____ |

Initials



AA RECORD LOCATOR: VPQLTM



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Machine.

Miami to Port Au Prince

1 Adult

Sunday December 3, 2017 – Wednesday December 6, 2017

Total Paid:

\$539.16 USD

AA Record Locator

VPQLTM

Your record locator is your reservation confirmation number and will be needed to retrieve or reference your reservation.

Reservation Name

MIA/PAP

Status: **Ticketed** Nov 28, 2017

| Flight | Depart | Arrive |
|-------------------------------------|---|--|
| American Airlines 949 | Miami (MIA) December 3, 2017 10:50 AM Travel Time : 2 h 9 m Class : Economy Seat : 26F | Port Au Prince (PAP) December 3, 2017 12:59 PM Booking Code : G Plane Type : 738 |

Fare Amount

Adult
1 × \$402.00 USD \$402.00 USD

Taxes & Carrier-Imposed Fees

Taxes \$137.16 USD

Carrier-Imposed Fees \$0.00 USD

Flight Subtotal

\$539.16 USD

| Flight | Depart | Arrive |
|-------------------------------------|---|---|
| American Airlines 903 | Port Au Prince (PAP) December 6, 2017 02:02 PM Travel Time : 2 h 17 m Class : Economy Seat : 24F | Miami (MIA) December 6, 2017 04:19 PM Booking Code : G Plane Type : 738 |

Receipt

| PASSENGER | TICKET NUMBER | FREQUENT FLYER NUMBER | FARE | Tax/Fee/Charge | TICKET TOTAL |
|------------------------------|---------------|-----------------------|--------------|----------------|--------------|
| FERDINAND,LUCKAR | 0012160222033 | | \$402.00 USD | 137.16 | 539.16 |
| Payment Type: VISA *****9319 | | | | Total | \$539.16 USD |

Endorsements/Restrictions

NONREF/RESTRICTIONS APPLY

Terms and conditions:

If you've already begun travel, this receipt may only show portions of your trip not flown.

If your ticket involves travel outside the U.S., Canada, U.S. Virgin Islands or Puerto Rico and has been reissued, your ticket total may not include all taxes. Please contact Reservations for the correct total.

A summary of all the terms and conditions that apply to your travel are available on aa.com/conditionsofcarriage.

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Help

FERDINAND, LUCKAR

Thank you for choosing American Airlines, a member of the oneworld® Alliance. We are happy to provide a copy of your ticket receipt.

Itinerary Information

| Origin City | Destination City | Airline | Flight Number | Booking Class | Flight Date | Flight Time | Status | Fare Base |
|-------------|------------------|---------|---------------|---------------|-------------|-------------|--------|-----------|
| PAP | MIA | AA | 1181 | G | 12/06/2017 | 09:00 | USED | GNN0NCN1 |

Receipt

| | | | | |
|--|----------------------------------|--------------------------------|--|----------------------------------|
| Passenger FERDINAND, LUCKAR | Ticket # 0012161295945 | Fare 402.00 USD | Taxes and Carrier 200.00 USD | Ticket Total 19.80 USD |
| Sale Form of Payment Exchange Ticket | Payment Type | Number 0012160222033 | | |

Print

Your booking has been paid.

Your Hotels.com confirmation number: 143460142455. Thank you for booking with Hotels.com

Booking details**Royal Oasis**115, Rue Panamericaine
Petionville
6140
HT
+50922292030**Summary & Room Charges**

Check in: **Tuesday, December 5, 2017**
 Check out: **Wednesday, December 6, 2017**
 Duration: **1 night**
 Room type: **Superior room 2 double beds, 1 bedroom, Fridge, City view, Accessible room available**
 Total rooms: **6**



| | | |
|-------------------|--|---|
| Room 1 | Superior room 2 double beds, 1 bedroom, Fridge, City view, Accessible room available | Make changes to room reservation. Cancel this room |
| Number of nights: | 1 night | |
| Number of guests: | ARTHUR SOREY , 1 adult | |
| Preferences*: | Non Smoking, 2 double | |
| Nightly charges: | Tuesday, December 5, 2017 | \$125.41 |
| Room 2 | Superior room 2 double beds, 1 bedroom, Fridge, City view, Accessible room available | Make changes to room reservation. Cancel this room |
| Number of nights: | 1 night | |
| Number of guests: | LUCKAR FERDINAND , 1 adult | |
| Preferences*: | Non Smoking, 2 double | |
| Nightly charges: | Tuesday, December 5, 2017 | \$125.41 |
| Room 3 | Superior room 2 double beds, 1 bedroom, Fridge, City view, Accessible room available | Make changes to room reservation. Cancel this room |
| Number of nights: | 1 night | |
| Number of guests: | LAURENCE JURIGA , 1 adult | |
| Preferences*: | Non Smoking, 2 double | |
| Nightly charges: | Tuesday, December 5, 2017 | \$125.41 |
| Room 4 | Superior room 2 double beds, 1 bedroom, Fridge, City view, Accessible room available | Make changes to room reservation. Cancel this room |
| Number of nights: | 1 night | |
| Number of guests: | FRANZIA BREA , 1 adult | |
| Preferences*: | Non Smoking, 2 double | |
| Nightly charges: | Tuesday, December 5, 2017 | \$125.41 |
| Room 5 | Superior room 2 double beds, 1 bedroom, Fridge, City view, Accessible room available | Make changes to room reservation. Cancel this room |
| Number of nights: | 1 night | |
| Number of guests: | STEPHANE HYPOLITE , 1 adult | |
| Preferences*: | Non Smoking, 2 double | |
| Nightly charges: | Tuesday, December 5, 2017 | \$125.41 |
| Room 6 | Superior room 2 double beds, 1 bedroom, Fridge, City view, Accessible room available | Make changes to room reservation. Cancel this room |
| Number of nights: | 1 night | |
| Number of guests: | DUHAMEL JEANITE , 1 adult | |
| Preferences*: | Non Smoking, 2 double | |
| Nightly charges: | Tuesday, December 5, 2017 | \$125.41 |

Tax recovery charges and service fees


Total:\$75.30
\$827.76

* Please note: Room preferences and Special requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional charges.

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Payment Information

Billing Name: **ARTHUR SOREY**

Card type: **Visa**

Card number: **XXXXXXXXXXXX9319**

Billing address: **33161**
US

Additional hotel information

Checking in:

Extra-person charges may apply and vary depending on property policy.
Government-issued photo identification and a credit card or cash deposit are required at check-in for incidental charges.
Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

Important notices:

Airport shuttle service is available on request during limited hours. Contact the property in advance to make arrangements.

Amenity highlights:

Dining is available at one of the hotel's 3 restaurants and guests can grab coffee at the coffee shop/café. A bar/lounge is on site where guests can unwind with a drink. This 4-star property offers access to a business center and meeting rooms.

Public areas are equipped with complimentary wireless Internet access. This business-friendly hotel also offers a 24-hour fitness center, a rooftop terrace, and tour/ticket assistance. A roundtrip airport shuttle is complimentary to guests (available on request). Onsite self parking is complimentary.

Royal Oasis has designated areas for smoking.

Notification and fees:

Buffet breakfast is offered for an extra charge of USD 15.00 per person (approximately)

Hotel Terms & Conditions

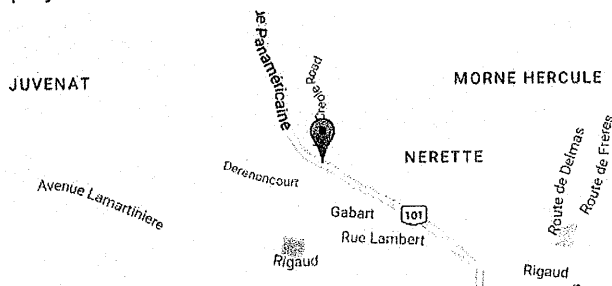
Extra-person charges may apply and vary depending on property policy.
Government-issued photo identification and a credit card or cash deposit are required at check-in for incidental charges.
Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

Cancellation Policy

Free cancellation until 12/03/17

- If you change or cancel your booking after 6:00 PM, 12/03/17 ((GMT-06:00) Central America) you will be charged for 1 night (including tax)
- We will not be able to refund any payment for no-shows or early check-out.

Map to your hotel



Directions

- Church of St. Peter - 0.6 km / 0.3 mi
- Marassa Gallery - 0.6 km / 0.4 mi
- Monnin Gallery - 0.6 km / 0.4 mi
- Nader Art Gallery - 0.8 km / 0.5 mi
- Expressions Art Gallery - 1.6 km / 1 mi
- Museum of Haitian Art - 5.2 km / 3.2 mi
- Champs de Mars Square - 5.4 km / 3.3 mi
- Fort Jacques - 5.4 km / 3.4 mi
- National Pantheon Museum - 5.5 km / 3.4 mi
- National Palace - 5.7 km / 3.5 mi
- Stade Sylvio Cator - 5.7 km / 3.5 mi
- Port-au-Prince Cathedral - 6 km / 3.7 mi
- Iron Market - 6.6 km / 4.1 mi
- La Visite National Park - 18.8 km / 11.7 mi
- Cayes-Jacmel Church - 33.8 km / 21 mi

The preferred airport for Royal Oasis is Port-au-Prince (PAP-Toussaint Louverture Intl.) - 6.3 km / 3.9 mi.
Distances are calculated in a straight line from the property's location to the point of interest or airport and may not reflect actual travel distance.

Distances are displayed to the nearest 0.1 km and mile.
Visit Mapquest for more information on how to get to your hotel.

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DECAMERON

All Inclusive Hotels & Resorts



Date: 28/11/2017
For: ARTHUR H. SOREY III
 COTE DES ARCADINS

Liquidation of Reservation: 10226516

Status Name: CONFIRMED

Dear Mr.

Expiration: **28/11/2017**

For DECAMERON hotels & Resorts is a pleasure to introduce our Liquidation of Reservation of services at the hotel ROYAL DECAMERON INDIGO at COTE DES ARCADINS where you can enjoy the DECAMERON All - Inclusive style experience

| Hotel | Plan | Date Check In | Date Check Out | Type PAX | Value for PAX | Accommodation | Number Passengers | Value Total |
|--------------|--------------|---------------|----------------|----------|---------------|---------------|-------------------|-------------|
| ROYAL INDIGO | PRO CD-HAITI | 03/12/2017 | 05/12/2017 | ADULT | 218.00 | 6 SIMPLE | 6 | 1,308.00 |
| | | | | | | | Sub - Total | 1,308.00 |

| Supplements | Type | Value | Quantity | Value Total |
|-------------|------|-------|-------------|-------------|
| | | | Sub - Total | 0.00 |

| Taxes | Value Total |
|-------|-------------|
| Taxes | 0.00 |

Total Value Plan: US\$ 1,308.00

ROYAL INDIGO

PLAN: PRO CD-HAITI - PROMO NUEVO CLIENTE DIRECTO

INCLUDES:

All- Inclusive Plan

Plan includes: Breakfast, lunch and dinner buffet, snacks and dinner a la carte, local alcoholic and non alcoholic beverages, daily activities program, non - motorized water - sports, towels and beach chairs, nightly entertainment, tips and taxes.

NOT INCLUDED:

Rate does not Include

Safety deposit box in rooms, laundry, phone calls (national and international), spa, taxi, bus service to Port Au Prince, medical service, massages.

GENERAL CONDITIONS:

- Valid for stays of minimum 2 nights
- Subject to change without notice
- Children between 0 and 36 months as of the day of use of the reservation are free, sharing a room with a minimum of one paying adult
- Rate for children between 3 and 11 years sharing a room with a minimum of two adults paying double rate or one adult paying single rate.
- Airplane tickets and hotel are subject to availability
- CHECK-IN 15:00h The DELIVERY OF THE KEYS for the room is made from 15:00h until 17:00h (according to the availability and the hotel occupation)
- CHECK-OUT 12 00 PM
Customer can stay for lunch and use the hotel and the installations until 14:00h the day of the CHECK OUT
- Entry before check in time, or exit after the check out time is subject to additional charges at the hotel's discretion.
- No show: confirmed reservations that do not show at the hotel or are cancelled less than 72 hours before check-in time will be charged 100% of the first night.
- Penalties for changes and cancellations apply

* Rates subject to change without notice

DECAMERON

All Inclusive Hotels & Resorts



| TOTAL PAYABLE AGENCY | TOTAL PAYABLE PAX | TOTAL DEPOSITS | CURRENT BALANCE |
|----------------------|-------------------|----------------|-----------------|
| US\$ 1,308.00 | US\$ 1,308.00 | US\$ 0.00 | US\$ 1,308.00 |

It is our pleasure to serve you, we look forward to any questions you may have.

Kind Regards:

Decameron All Inclusive Hotels & Resorts
Tel. , Fax. 28150111
ROUTE NATIONALE #1 KM 78, MONTRUIS, HAITI.
For more information please see: <https://www.decameron.com>
HODELINEWEB.HAITI@DECAMERON.COM