NOTES AND DOCUMENTATION RE TERRY HENLEY PERFORMANCE ISSUES

Summary to Balance	
the first transfer of the first for the month of the model beam to define the straightful and the first for the fi	,591,983)
(A) Cut Supplementals Requested for FY19 10	,729,663
(B) Cut Merit Colas Included in FY19 Baseline Budget 1	,400,000
To I had the point opicing, buy our more included and Bureau in Crimo in the contract of the c	,000,000.
A + B + G = Resulting Surplus (Deficit) (10	,462,320)
(D) FY19 Expenditure Cuts (See Below) 8	,085,215
ex (c) Tx19/Revenue Coportunities (See Below)	460,000
D # E = Total Expenditure Cuts and Added Revenue 10	,545,215
	Present Till

Resulting Surplus(Deficit)

2.895

Recommendation: Consider the Proposed Budget Menu (Options) of possible cuts, revenue opportunities, and alternative solutions along with tighter budgetary controls and policies that prevent overspending, as the current legal level of budgetary control is at the department level for the general fund.

· · · · · · · · · · · · · · · · · · ·	
(D) FY19 Expenditure Cuts	以 其他的 1000年
Cut TECs by 75% (\$4M currently)	3,000,00
Police - Cut operations and address overtime	1,000,00
Social Services	650,21
MOCA back to 1 M:	400,00
Mayor Council Capital/Trees removed	350,00
Special events	350,00
Emergency Management	330,00
Furlough 6 Days	300,00
Hiring Freeze	300,00
Code New Positions	300,00
Contract Compliance	200,00
Pal and Grants to Others, cut from 500k to 300k	200.00
Purchasing - Removal of 1 agent and Secretary	100,00
Only Mission Critical Travel	100,00
2 new Personne) Positions	100,00
	85.00
GoV Affairs removed	80,00
Library AC	and the first of the second se
Management Analyst	60,00
IT Specialist	60,00
non-dept fed lobbylst removed	50,00
HR - Harvard (14k); Training (16k); Picnic (15k)	45,00
Sponsorship Consultant	25,00
	8,085,21
and the second of the control of the second	

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Entrol Grande engranderes Sangle de Sapralmurgia es sante la propieta (Sapra Per Aldina (Sapra Rediscellula) (Sapralmurgia) (Sapralmurgia) (Sapralmurgia) Sapralmurgia et sant al murgia (Sapralmurgia) (

(F) Alternative Solutions for Consideration/Research (Not in Proposal Calculation)

Self-the Water Plant

Outsource Piblic Safety to the County

Outsource Fleet Operations and Self-the Assets

Outsource Cade Compilance
Interlocal Agreement with the County for Library Services

401k to replace FRS Pension

Finanancial Impact Analysis of Not Approving Development

Einanacial Impact Analysis of Ressible Anexations

Venicile Take Home Policy

Pacled Health Care With Conglomerate

Relaunch Red Light Camera Program

1,000,000

we were show 19th.	budgeled \$2M Costco but does not includ	4,788,378- This line goes in the Prior Year SurptusRev Account 001-13-389900-000	Sin Sows Sowor	66,985,692 Includes meritroclas, amended increases from current year, and contractual obligations (2000,000 Budgeted as expense and Revenue, Includes \$5M by Reso, \$4.4 from 2016 SoleMia, \$300k for Cagni (PAL), and \$300k Contingency 76,985,692		Additional Supplemental/Capital Requests from Departments as well as action items from first round Dept. Heads and CM meetings	25,591,983). The Budget will be balanced when proposed. This is a draft of the work to be done.
AFI	GENERAL FUND Notes	63,497,081 Omnits \$6.2M in 4,788,378- This line goes in t	(4,788,373 (53,7016,501 (52,030,014	66,985,692 Includes meritros 10,000,000 Budgeted as exp 76,985,692	(14,955,678)	10,636,305 Additional Supple 87,621,997	(25,591,983). The Budget will k
GENERAL FUND PECONCUMETION DRAFF	Revenue Prior Year Surplus from FY17 CAFR FY18 Projected Operating Revenue (Year End Estimate) Total FY18 Revenues	Expenditure Total FY18 Expenditures (Year End Estimate) FY18 Surplus/(Deficit)	FY2018-19 SUMMARY Revenue Prior Year Surplus/(Deficit) FY19 Projected Operating Revenue Total FY19 Revenues Available	Expenditure FY19 Operating Baseline Expenditures Reserve Baseline Budget	Baseline FY19 Surplus/(Deficit)	FY19 Supplmentals and Capital Expenditure Requests Total FY19 Expenditures	FY19 Surplus/(Deficit) with Supplemental/Capital

July 30th

CITY OF NORTH MIAMI FISCAL YEAR 2018-19 EXPENSE DETAIL WORKSHEET

Department: Building & Zoning

Division: Building & Zoning Services

Division #: 001

Title: Building & Zoning Services

l'itle:	Building & Zoning Services	
#	Computation/Explanation	Amount
301	Receptionist 29.hrs @ \$15.00 per hour 22,620.00	
201	Structural Chief- PT 75,000.00	
	Plumbing Chief - PT 29 hrs	
	Mechanical Chief - PT 20 hrs 78,000.00	
	Inspector - PT 25 hrs 97,500.00	
	Roofing Inspector - PT 25 hrs 97,500.00	
	1	
	483,720.00	483,720
	And the state of t	2012.
	2 CHM	2
303	Business Cards, 9 boxes @ \$26/box	Chi Arti
	Red (Stop Work) Tags, 500 @ \$8.84/100	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
	Generic City Forms, envelopes, etc.	000
	Business Cards, 9 boxes @ \$26/box Red (Stop Work) Tags, 500 @ \$8.84/100 Generic City Forms, envelopes, etc. Inspection door hangers - 1,000 @ \$150/1,000 Building Permits - 5,000 x \$92/1000 Color & black/white reproductions of zoning map Notice to Obtain Permit - 2,000 @ \$40.79/1,000 Office Supplies Letterheads and envelopes Printing Business Cads 16 boxes @ \$25.00 Brochure blanks (2,500)	MAN
	Building Permits - 5 000 x \$92/1000	\mathcal{N}
•	Color & block/white reproductions of zoning man	β ` `
	Nation to Obtain Pormit 2 000 @ \$40.79/1 000	7.43.5
•	Notice to Obtain Perint - 2,000 to \$40.7971,000	C
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204	4 500 00	* "·
304	ornice Supplies 500.00°	1,211 ± 1
	Letterheads and envelopes	
	Printing 1,000.00	:
	Business Cads 16 boxes @ \$25.00]
•	Brochure blanks (2,500) 350.00	6750
	6,750.00	6,750
	X.	
305	South Florida Building Officials Association meetings,	
	\$11/meeting x 11 meetings	
	Miscellaenous meetings, parking, and tolls	
	FEMA Seminar/Conference (meal ticket)	1 :
	Association of State Floodplain Managers (ASFPM) Annual	
	Conference	
	State Building Officials Conference 900.00	
	Chamber of Commerce meetings, 2 @ \$20 ea (Manager)	
•	Chamber of Commerce meetings, 2 @ \$20 ea (other staff)	
	So. Fl. Bldg. Code Educational Conference 1,600.00	
	2,500.00	2,500

glAlnq 9/23/2018 9:51:55AM		Account I City of N	Account Information City of North Miami		Page: 1
Account No: E 00:	001-15-441001-524-301-000	Title:	OUTSIDE WAGES	Fiscal Year: 2017	•
	Account Class:		Cash / Inv Code:	Locked: N	
JC Required: N	Report Group 2:		Budgeted: Y	Vos find findings to the second secon	
Standard Acct: Y	Account Type:	A	Allotment: N	Year End Estimate: 0.00	
Year	Total Budget	Encumbrances	Expenditures	Balance	;
2019 2018	0.00 462,267.00	0.00 0.00	0.00 286,710.46	0.00 175,556.54	
2017	783,720.00 22,620.00	0.00	252,268.89 33,647.56	531,451.11 11,027.56	
2015 2014	0.00	0.00	99,566.05 114,534,18	99,566.05-	tre
2013	0.00	0.00	70,712.18	70,712.18-	`p
2012 2011	209,345.00	0.00	241,705.83	30,564.50- 32,360.83- 人の、 2	Cari
2010 2009	220,075.00 265,075,00	o o 000	239,325.71 215,217,75	19,250.71- 49,857.25	が
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CITY OF NORTH MIAMI FISCAL YEAR 2018-19 EXPENSE DETAIL WORKSHEET

Department:	
Th. 4.4	

Building & Zoning

Division:

Building & Zoning Services

Division #:

TANT

Objective No.:

√001 °

Title: Building & Zoning Services

#	Computation/Explanation	An	nount
306	Building Officials Association of Florida 1 membership @ \$40 for Building Official APA membership for Board members @ \$69 x 9 members		
	National Fire Protection Association National Fire Protection Association subscription updates		
	online access, 1 @ \$625.50 each International Code Council (North Miami membership) 225.00 Ruilding Permits I ass Bulletin		
	Building Permits Law Bulletin Professional dues for 4 inspectors (450 x 4) ICC Dues		
	Permit Tech Dues Accreditation Fee 20,000.00 22,025.00		22,025
	Shirts 2,500.00 Safety Shoe Allowance - 1 Inspector 350.00 2,850.00	2	
	Inspection & Plan Review Services for in-house transition Document imaging of closed and expired permits 75,000.00 125,000.00		2,850
	Reference books (code books) Antimicrobial Wipes, 10 boxes for \$84 Q6470A Black toner, 2 @ \$120 each Q6471A Cyan toner, 2 @ \$120 each Q6472A Yellow toner, 2 @ \$120 each Q6473A Magenta toner, 2 @ \$120 each Black Toners Batteries - cameras and flashlights 6 Large 6 Screens (24" 130.60 ea.) Adobe Pro for 8 \$280 ea.) 1,116.00 84.00 240.00 240.00 240.00 1,046.00 32.00	- Lange	
1	6 Screens (24" 130.60 ea.) Adobe Pro for 8 \$280 ea.) 1,044.80 4,282.80		4,283

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MEMERANDUM

To:

Terry Henley, Assistant Budget Administrator

From:

Arthur H. Sorey, III, Deputy City Manager

Date:

July 30, 2018

RE:

ADMINISTRATIVE LEAVE

ISSUE:

Please be advised that the time period you were sent home today is considered paid administrative leave, which concluded at 5:00 p.m. on this date.

EXPLANATION:

Prior to the Chief of Staff sending you home, I had lengthy discussions with you about oversights in the budget that must be rectified. On numerous occasions prior, you have been advised of your lack of effort and attention to detail. You are to direct staff to work on these reconciliations and personally research all areas where savings/inaccuracies may be addressed.

RECOMMENDATION:

Comply with the above directive.

AHS:am

C: Larry M. Spring, Jr., City Manager
Natasha Colebrook-Williams, Chief of Staff
Joseph Roglieri, Jr., Personnel Director

J sent them home home on this date after finding on this date after finding on the act two over the last two the house the budget in the budget of the process. This are started to process. This are started to was doing the was

WARSheet.rpt 816912018 5:34PM Aug UST 9 Th	·	City of North Miami, 3.3 to Scenario: FY 17-18 YEE	Z Z	, 10, 135'11'	3 · ·	
sociat Number	2017 Actuals	FY18 Amended "Y18 YTD Expenses	15 !	2019 FY 17-18 YEE '9 FY18-19 BUDGET	Y18-19 BUDGET	
1-13-369913-000 GASB 63 DEFERRED REV YEAR-I	00'0	0.00	1,593,439.00	1,593,439.00	00.0	
Total MISCELLANEOUS REVENUES	208,385.00	638,364.00	2,185,410.00	2,223,663.00	670,402.00	
11-13-381000 INTERFUND TRANSFERS-IN 11-13-381105-000 TRANS FM COMM REDEV AGENC	-2,195,062.00	-3,031,173.00	-3,031,173.00	-3,031,173.00	-3,928,836.00	,
Total INTERFUND TRANSFERS-IN	-2,195,062.00	-3,031,173.00	-3,031,173.00	-3,031,173.00	-3,928,836.00	
11-13-382000 CONTRIBUTIONS FROM ENTERPRISE OPERATIONS	PERATIONS 61,139.00	61.138.00	61,139.00	61,138.00	61,138.00	
71-73-382710-000 IN LIGO OF JAKES-ENTER, FONE, 71-73-382710-000 RET, ON INVEST, IN UTILITY	2,302,696.00	2,479,826,00	2,479,828.00	2,479,826.00	2,479,826.00	
	61,784.00	124,610.00	169,572.00	124,610.00	124,610.00	
74-13-382130-000 AUDIT FEES-ENTERPRISE FUND:	278,108.00	64,090.00	157,952.00	157,948.00	157,948.00	
71-13-382150-000 LEGAL PEES-EN LINEAUSEL CON 71-13-382160-000 INFO PROCESS SVCS-ENTER FU	450,552,00	226,129.00	226,128.00	226,129.00	226,129.00	
	1,618,000.00	2,161,801.00	2,146,516.00	2,161,801.00	2,161,801,00	
	595,200.00	559,379.00	559,380,00	559,379.00	559,379.00	
11-13-382195-000 OTHER ADMIN SVCS-ENTER. FU!	1,499,864.00	1,827,788.00	1,827,792.00	1,827,786.00	1,047,180.00	
11-13-382196-000 GASB 63 DEFERRED REVENUES	-1,593,439,00	0.00	0.00	00.0	000	
Total CONTRIBUTIONS FROM ENTERPRISE OF	5,309,096,00	7,662,709.00	7,692,399,00	7,662,709.00	7,662,709.00	
21-13-383000 INSTALL PURCHASES PROGEEDS/CAPITAL LEASE	TAL LEASE:				· .	
Total INSTALL PURCHASES PROCEEDS/CAPIT	00.0	0.00	0.00	0.00	0.00	
01-13-384000 DEBT PROCEEDS	.:		<i>,</i> .			to to
Total DEBT PROCEEDS	00.0	0.00	0.00	00.00	0.00	11.6 7.7 Milli
01-13-388000 **** Title Not Found ***						ナジャン・
Total *** Title Not Found ***	0.00	0.00	00.00	0000	0000	VOING MESS
01-13-3899000 NON-OPERATING SOURCES 01-13-389900-000 PRIOR YEAR SURPLUS/DEFICIT	0:00	10,675,749.00	66,766.00		<i>r</i> 3 1	year + forgot
				1 2 2 1	2	Page: 11
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Expenditure Total FY18 Expenditures (Year End Estimate)

FY18 Surplus/(Deficit)

Total FY18 Revenues

Expenditure FY19 Operating Baseline Expenditures

Baseline Budget

Revenue Prior Year Surplus/(Deficit) FY19 Projected Operating Revenue Total FY19 Revenues Available

FY19 Supplmentals and Capital Expenditure Requests	10,635,305 Additional Supplemental/Capil	itional Supplemental/Capital Requests from Departments as well as action items from first round Dept. Heads and C
Total FY19 Expenditures	85,539,105	
FY19 Surplus/(Deficit) with Supplemental/Capital (21	21,692,710) The Budget will be balanced	when proposed. This is a draft of the work to be done.

FY2017 Revenue Total FY18 Revenue (Year End Estim Total FY18 Revenue (Year End Estim Total FY18 Revenue (Year End Estim FY18 Surplus/(Deficit) FY19 Fredered Operating Revenue (Year End Estim FY19 Fredered Operating Revenue FY19 Fredered Operating Revenue FY19 Projected Operating Revenue FY19 Projected Operating Revenue FY19 Projected Operating Revenue FY19 Surplus/(Deficit) with FY19 Surplus/(Deficit) with Changes Since Last Report on 2-9-48 Increased revenues to include \$2,521,38 Increased FY19 GASB G3 Revenue \$1,357, Included FY19 GASB G3 Revenue \$1,357,	Six No. 30	GENERAL FUND RECONCILIARION DRAFT GENERAL FUND Notes GENERAL FUND Notes	Trusticals Subminiments 7, 7, 7, 1, 1, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2,	ures (Year End Estinate) \$63.	FY2018-19 SUMMARY 7 7 Revenue 60	. \$64 	Surplus/(Deficit) OF SOPY SOO GON E III. 10,336,305 Additional Supplemental/Capital Requests from Departments as well as action items from first round Dept. Heads and CM meetings 84,911,611	FY19 Surplus/(Deficit) with Supplemental/Capital (16,985,552) The Budget will be balanced when proposed. This is a draft of the work to be done. Changes Since Last Report on 8-9-18 Increased revenues to include \$2561,467 in re-occurring revenue in various accounts 1,682,717 Added PY19 GASB GR Revenue \$1,357,140 Increased revenues \$1,357,140 Included Police \$135,000 Increased another than the page of \$1,357,000 Increased something revenue \$2,357,000 Increased Sanitation Revenue \$2
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Sorey Jr, Arthur

From:

Sorey Jr, Arthur

Sent:

Wednesday, August 15, 2018 4:48 PM

To: Cc: Henley, Terry Spring, Larry

Subject:

RE: Sanitation Rev and Exp Budget

Terry,

I am confused..... Who asked you for this information? Please concentrate on doing your job and correcting the errors I have identified. I asked for an update yesterday and received nothing if you spent time working on the budget instead of these senseless emails we would be further along.

Thank you,

From: Henley, Terry

Sent: Wednesday, August 15, 2018 12:15 PM

To: Sorey Jr, Arthur <ASorey@northmiamifl.gov>; Pierre-Louis, Wisler <pwisler@northmiamifl.gov>; Destrade, Alberto

<adestrade@northmiamifl.gov>; Ford, Phillip <pford@northmiamifl.gov>

Cc: Johnson, Nakia <najohnson@northmiamifl.gov>; Lorfils, John <jlorfils@northmiamifl.gov>

Subject: Sanitation Rev and Exp Budget

All — I have received the latest projected fees (revenue) from Management and the estimated annual cost from Purchasing and updated the FY19 Budget with the numbers below. The result is a negative variance of \$163k which the general fund will need to subsidize. Please contact me if the numbers change. Thank you.

		· ·		Sa	nitation	Services
		FY12 - FY17		FY17-	-18 (Current Y	ear)
	Expenditure	Revenue	Variance	Expenditure	Revenue	Variance
Sanitation Services	Contractual Unit Expense \$182.40 per	Charge to Residents \$252.48	\$	Contractual Unit Expense \$284.04 per	Charge to Residents \$252.48	\$
9755 residential units	1,779,312	2,462,942	683,630	2,770,810	2,462,942	-307,868
342 multi-family units	62,381	86,348	23,967	97,142	86,348	-10,794
Supplemental Services			0	294,000		-294,000
Oversized Bulk Pickup	15,000		-15,000	15,000		-15,000
Recycle Bank	50,000		-50,000	50,000		-50,000
MAT Service	680		-680	680		-680
	1,907,373	2,549,291	641,918	3,227,632	2,549,291	-678,341

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77,185	306,045	267,738	228,860	284,346	Totals
14,181	30,000	18,441	15,819	1	001-16-440001-524-320-000 RENTS AND LEASES
(291)	600	891	891	600	001-13-480003-519-320-000 RENTS AND LEASES
24,754	24,754	_	ı	24,754	001-12-469002-541-320-000 RENTS AND LEASES
10267	40,467			10.467	Continue
ı	850	850	850	850	
1,200	1,200	500	ı	1,200	001-12-460002-572-320-000 RENTS AND LEASES
		ı	1	_	001-12-460001-572-320-000 RENTS AND LEASES
15,000	15,000	1	1	14,347	001-10-452001-519-320-000 RENTS AND LEASES
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(5,000)		5,000	5,000	ī	001-09-439003-515-320-000 RENTS AND LEASES
5,168	13,560	13,560	8,392	13,560	001-08-435005-521-320-000 RENTS AND LEASES
(765)	ī	21,252	765	21,252	001-08-435003-521-320-000 RENTS AND LEASES
(768)		768	768	•	001-08-435002-521-320-000 RENTS AND LEASES
29,678	133,728	122,386	104,050	133,728	001-08-430002-521-320-000 RENTS AND LEASES
2,060	14,466	13,777	12,406	1	001-08-426009-521-320-000 RENTS AND LEASES
(807)	1	3,228	807	6,456	001-08-426001-521-320-000 RENTS AND LEASES
(7,635)	ı	9,522	7,635	ſ	001-08-423001-521-320-000 RENTS AND LEASES
2,962	61,420	57,561	58,458	53,820	001-07-420002-519-320-000 RENTS AND LEASES
(6,510)	1		6,510	,	001-04-412001-513-320-000 RENTS AND LEASES
(6,510)	•	-	6,510	-	001-04-409001-513-320-000 RENTS AND LEASES
Variances	Budget			Adopted	
	2019	2018 YEE	2018 Actuals 2018 YEE	2018	Account Milmora
				,	

(16,608)

Budget Total at Workshop	\$76,985,963
Budget Total To Date	70,260,421
Cuts	\$6,725,542

Cuts

Cuis		•
group insurance	421,095	
Utilities .	189,459	
Misc	649,303	•
Water Usage Fees	78,980	
Events	210,000	
City Clerk	114,878 *might need to add pa	ssport staffing to Finance
Legal outside council	95,000	
Employee training	22,900	
Building TECs	182,380	
Personnel Admin	75,347	
Extra Police Office Salaray in formula	59,955	
CP&D Advertising	14,950	
OMB - OpenGov	21,000	
Public Works Generator lease	14,347	
Special Magistrate (Code)	12,300	
Library Property insurance	7,000	•
IT ·	94,000	
Other	278,160	
remove \$3M in Reserve Exp 2019	3,000,000	
Vacancy Rate - contra expense	777,000	
Total	6,318,054	

Sorey Jr, Arthur

From:

Sorey Jr., Arthur

Sent:

Tuesday, September 11, 2018 3:20 PM

To:

Henley, Terry; Spring, Larry

Subject:

RE: TEC Report

This is a report. This doesn't help us. I asked you several weeks ago to start reviewing how we would save money this is unacceptable.

From: Henley, Terry

Sent: Tuesday, September 11, 2018 1:01 PM To: Spring, Larry < lspring@northmiamifl.gov> Cc: Sorey Jr. Arthur < ASorey@northmiamifl.gov>

Subject: FW: TEC Report

Here is the list of TEC Employees. Not all staff is budgeted at the maximum 29hours a week or actually works that. Also

note that Parks is budgeted by hours and not position. Thank you.

Terry Henley

Assistant Budget Director Office of Management and Budget (OMB) City of North Miami 305.895.9894



From: Friedman, Babette

Sent: Tuesday, September 11, 2018 12:54 PM To: Henley, Terry < thenley@northmiamifl.gov> Cc: Roglieri, Joseph <iroglieri@northmiamifl.gov>

Subject: TEC Report

Here is the updated TEC list.



Babette Friedman, PHRP **Employment & Benefits Manager**

Personnel Administration 776 NE 125 Street North Miami, FL 33161 305-895-9863 - direct 12305 works that. Also





To:

Terry Henley, Assistant Budget Director

From:

Arthur H. Sorey, III, Deputy City Manager

Date:

September 12, 2018

RE:

Written Reprimand-Rule XIII Section B. 1.

Over the last six (6) months we have had numerous discussions about your poor performance with regards to budget preparation as it relates to accuracy and proper controls. In early August, I directed you to do an analysis of the Temporary Employment Contract (TEC) employees to determine whether there were operational and administrative necessities to continue those contracts in the coming fiscal year. This analysis would require you to meet with the directors/managers who have TEC employees in their departments.

On Tuesday, September 11, 2018, the City Manager requested from you the analysis that was assigned to you for completion. In response to you not doing an analysis, you forwarded a report generated by personnel that did not meet the expectations of the assignment. When I questioned you as to why you did not meet with the directors to perform the analysis, you then asked me "why would you wait to the last minute to ask me to do this?"

You then proceeded to send me an email of the TEC Accounts (301) reduced without any backup or analysis. Additionally, the document reflected a reduction of approximately \$350K which is not relevant because it includes errors I was able to identify in the Building Department after reviewing your work and police off-duty matched revenue. To date, you still have failed to meet with the directors/managers of the departments to perform an analysis. This is insubordination and demonstrates a disregard for your duties and responsibilities.

Your work performance continues to demonstrate an inability to adjust budgeted items downward based on the current fiscal year usage, as well as, a lack of leadership within the department. These performance issues violate Civil Service Rules XIII, Section B. 1. ...incompetent or inefficient in the performance of assigned tasks or duties and B. 8...failed to obey reasonable direction given by a supervisor or failure to obey amounting to insubordination.

Please govern yourself accordingly, as you are subject to termination.

C Larry M. Spring, Jr., City Manager Joseph Roglieri, Jr., Personnel Director Personnel File

CITY OF NORTH MIAMI PERFORMANCE EVALUATION REPORT

Name (Last)	(Fire	SANATE CONTRACTOR STORES BEFORE STORES AND STORES	(Initial)	A ATT TO A CORN TO ATTOCK AT TO A TO A TO A TO	OCITIES CONTRACTOR CON
HENLEY	Ter	ry .		From 7/27/16 To Mo. Day Yr.	7/27/17 Mo. Day Yr.
Classification		Regular	[J]	If Probation, Date E	
ASSISTANT DI	RECTOR	Probationary			
	Division	oughted we sure that the Upasse	as more than serious and excises	Decision Unit Number	- 「全心をする。 いっこうしょう 2700.13 (Association 1997) こってい
BUDGET O				1 2 0 11 1	416
REASON FOR REVIEW	Classification or	☑ Annual Review	1	Six (6) Month Probationary Review	Other
	Status Change	L-TAllingar Keview		Friodationary Ineview	Lijotice
ATTENDANCE AND ORSE	RVANCE OF WORKING HO	IRS	<u> </u>	<u> </u>	
Quitstanding	- No absences, always on the				
Above Satisfactory	- One or two occasions abse				
Satisfactory	- Three or four occasions ab				
☐ Needs Improvement	- Five or six occasions abse				
Unsatisfactory	- Seven or more occasions				
QUANTITY OF WORK					
Outstanding	- Unusually high output, med	etş emergency dema	inds.		
Above Satisfactory	- Consistently turns out more	e than standard for ti	he job.		
Satisfactory	- Completes assignments as	expected.			
Needs Improvement	- Amount of work is below n	ormal operating stan	dards.		
Unsatisfactory	- Amount of work is substan	tially below normal o	perating standar	ds.	
INITIATIVE / COOPERATIO					45.00
Outstanding				ciency or effectiveness. Goe	s out of his/her way
<u></u>	to cooperate with supervis			www	for a second sec
Above Satisfactory				cooperation with others, reco	
Satisfactory				sponds well to new conditions	3.
Needs Improvement	- Leaves problems or situati			v . 4v . 2 . 3 . 38	
Unsatisfactory	- Ignores suggested change	s, functions with diffi	culty in a team s	ituation, treats others in an at	orupt or rude; manner.
SAFETY	tra magnicatatira mastatatitis.	an an an in an	ilizaa alabah, kaalil	X#48	
U Outstanding	 No preventable accidents, No preventable accidents, 				
Above Satisfactory Satisfactory	 No preventable accidents, 	1.77			
Needs Improvement	 One preventable accident, 	•		,	
Unsatisfactory	- Two or more preventable a				
JOB KNOWLEDGE	THOU HIELD PLOTORICATION		,		
Outstanding	- Performs job independenti	v. handles all assion	ments well, com	olete understanding and appli	cation of rules and procedures.
Above Satisfactory				ell, knows procedures and rul	
Satisfactory	- Performs job with little sup				
Needs Improvement				ls some rules or operating pro	ocedures.
Unsatisfactory	- Follows instructions with d				
PERSONAL APPEARANCE				,	
☐ Outstanding				orm, exemplary grooming and	
Above Satisfactory				well groomed appearance, g	
Satisfactory				cceptable personal hygiene a	
, Needs Improvement	- Occasionally reports to wo	rk without uniform or	r inappropriately	dressed, grooming and perso	nal hygiene sometimes
,	unacceptable,		*		
Unsatisfactory		without uniform or in	nappropriately dr	essed, poor personal hygiene	and grooming,
REPORTS AND CORREST	PONDENCE				
☐ Not Applicable	Sy W			and the second seco	
U Outstanding	- Always completes reports				are completed on time
☐ Above Satisfactory				quiring little revision, reports	are outificial on time.
Satisfactory	- Completes reports with fe			my ort une. cy; some reports are late. ≺	
Meeds ImprovementUnsatisfactory				s are frequently late or not do	one.
L_1 Unisatistaciony	- vehous and conesholder	ioo iiiaooutato aliU il	wouthere! rehou	war nodnessell sette of notice	*****

	* <u>*</u>	The state of the s
SUPERVISORY SKILL * Not Applicable		
Outstanding	- Continuously exhibits exemplary leadership qualities which including instructing employees, evaluating employee performance, discip	de planning and assigning work, making decisions, training and blinary control, leadership, fairness and impartiality, interest in
Above Satisfactory	employee/City welfare. - Accomplishes work objectives following proper practices, success	sfully delegates and completes tasks with superior results.
Satisfactory	 Supervises subordinates with minimal problems as a result of lea effectively. 	
Needs Improvement	- Accomplishes most assigned tasks, has problems delegating wo	
Unsatisfactory	- Unable to deal effectively with or direct subordinates in order to a	ccomplish assigned tasks.
RATER'S OVERALL EVAL	UATION	
Outstanding	- Performance surpasses job requirements, employee displays init effectiveness.	iative and creativity enhancing departmental efficiency and/or
Above Satisfactory	- Performance surpasses job requirements.	
Satisfactory Needs Improvement	 Employee is performing as required, Performance does not fully meet job requirements. 	
Unsatisfactory	- Performance is inadequate and must be corrected.	
	ositive and Negative). Attach additional sheet if necessary. Rater, re	sviewer and employee must sign and date attachment
RACER S COMMENTS (F	oslive and Negative) Atlach additional street in recessary. Italier, te	унемен алдынырлуке индасыны оды алдыныны
If an employee is eligible fo	merit increase, check the following:	
	Section 8	
Granted	Deferred, re-evaluate in month(s).	Provide attachment outlining reasons)
If an employee is eligible for	r regular status check the following:	•
	Denied Extended for month(s). the normal probationary period.) Written notification to Personnel Depend completion date. See Civil Service Rule IX.	(Probationary period may not extend more than epartment and employee required fifteen (15) calendar days
This report is based on my	observations knowledge of employee's performance and review of a	applicable information. It represents my best judgment of the
employee's performance.		27 AN 645
RATER'S SIGNATURE	7/4	DATE 1-9/6
PRINT NAME		TITLE (SACTOR STATE OF STATE O
I have reviewed this report	and discussed it with the rater. It represents an accurate appraisal o	f the employee's peformance:
REVIEWER'S SIGNATURE		DATE
PRINT NÂME		TITLE
	Performance Evaluation Report must be forwarded to the Personne idered cause for disciplinary action in accordance with Civil Service	
	this form I am not agreeing with the rating, but am only acknowledg discuss it with the rater. In signing this evaluation, if I do not agree vanother sheet of paper.	
	AY APPEAL AN ANNUAL PERFORMANCE RATING WITH WHICH ATION DEPARTMENT, IN WRITING, WITHIN FOURTEEN (14) CA	
EMPLOYEE'S COMMENT	s:	
EMPLOYEE'S SIGNATURE	7.14	DATE 3-9-19
Rev. 1-04		գրությունը հայտարանի հայտական համանական հայտարարացի հայտարարացի հայտարարացի հայտարարացի հայտարարացի հայտարարաց





To:

Terry Henley, Assistant Budget Administrator

From:

Arthur H. Sorey, III, Deputy City Manager

Date:

July 30, 2018

RE:

ADMINISTRATIVE LEAVE

ISSUE:

Please be advised that the time period you were sent home today is considered paid administrative leave, which concluded at 5:00 p.m. on this date.

EXPLANATION:

Prior to the Chief of Staff sending you home, I had lengthy discussions with you about oversights in the budget that must be rectified. On numerous occasions prior, you have been advised of your lack of effort and attention to detail. You are to direct staff to work on these reconciliations and personally research all areas where savings/inaccuracies may be addressed.

RECOMMENDATION:

Comply with the above directive.

AHS:am

C: Larry M. Spring, Jr., City Manager Natasha Colebrook-Williams, Chief of Staff Joseph Roglieri, Jr., Personnel Director

Colebrook-Williams, Natasha

From: Henley, Terry <thenley@northmiamifl.gov>

Sent: Thursday, August 09, 2018 11:55 PM

To: Sorey Jr, Arthur

Cc: Augustin, Miguel; Colebrook-Williams, Natasha; Spring, Larry

Subject: RE: Budget

Attachments: gf rev report.pdf; The Oaks Reconciliation.pdf; FY19 Reconciliation ALL FUNDS

8-9-18.xlsx; FY19 Reconciliation General Fund 8-9-18.pdf

Arthur — I updated the draft reconciliation report with revenue year-end estimates as requested today and revised the prior-year surplus as you advised. The only thing that made a significant difference on the revenue-side was the Oaks revenue received 3 weeks ago. It made a \$1M positive impact to this year's revenue and is expected to improve FY19 by another \$1M. Finance provided that report and it is attached, along with all GF revenue in the ERP and from my workbook notes in excel and pdf. Below is my earlier response to the status of general fund expenditures. Thank you.

Terry Henley

Assistant Budget Director
Office of Management and Budget (OMB)
City of North Miami
305.895.9894



From: Henley, Terry

Sent: Thursday, August 09, 2018 1:42 PM
To: Spring, Larry < lspring@northmiamifl.gov>
Cc: Sorey Jr, Arthur < ASorey@northmiamifl.gov>

Subject: RE: Budget

Last year's Budget was an adopted amount of \$70,666,273. The result of our first round CM/Director budget meetings was a general fund budget of \$77,991,927 not including major capital/supplmentals requests for optimal services. Leading up to the Budget Workshop on July 3, I was directed by management to show/cut the budget down to an estimated baseline amount reflective of last year plus any contractual obligations. The result was a \$6M increase in general fund expenditures, which were caused by the following factors:

- -\$1.4M Cola and Merit .
- -\$1.7M Pension and Health
- -\$1.1M Sanitation (Can be off-set by increasing rates)
- -\$1.3M Other Contractual Obligations and Requests
- -\$200k Election Year
- -\$125K Civic Grants

On July 14, I provided management a detailed Budget Book with a reconciliation report and proposed plan to balance. The general fund expenditure budget in the report showed a detailed list of reductions implemented to get the total budget down from \$79,991,927 to \$76,985,963.

On July 30, I was challenged by the Deputy City Manager to find significant savings, make cuts, and meet with departments to ask what they can do without next year. Over the next two days, my staff and I reviewed/recalculated

year-end estimates seeking unspent accounts as we revisited proposed accounts for FY19. Savings were mostly located in general fund utility accounts, reduction in health care costs (according to Personnel Dept.), special events cuts, and Building Dept. outside wages. This brought the budget down from \$76,985,963 to \$75,168,524.

The Police Administrator asked for my feedback on his directive from the Deputy City Manager to provide \$400 to \$600k in Police operating cuts. Considering this percentage request, the direction not to eliminate full-time positions, reoccurring revenue challenges, detailed reconciliation and proposed balancing plans submitted, and the impact that personal contractual obligations were estimated to increase by \$3.1M over FY18 (\$70.6M Budget + \$1.4 for Cola/merit + \$1.7M for Pension and Health), I set a budget expenditure cut goal of \$3M in reductions and contacted departments on August 2 about their calculated reduction request by % and \$ amount. Alternative revenue source proposals were also requested instead of expenditure cuts. No full time positions have been eliminated. I also discussed how the dollar amount requested was less important than the goal of the exercise, which is to find cost-savings and untapped accounts. The breakdown was calculated as follows.

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General Fund	FY16 Actual	FY17 Actual	FY18 Budget Adopted	FY18 Budget Amended	FY18 YTO 8/01/18	FY18 YEE	FY19 Budget Prelininary
Building	\$1,307,642	\$1,267,271	\$1,948,515	\$1,948,515	\$1,273,785	\$1,476,073	\$1,672,614
City Attorney	\$845,053	\$1,260,858	\$1,316,234	\$1,356,360	\$1,153,719	\$1,343,289	\$1,338,671
City Clerk	\$591,528	\$801,035	\$648,372	\$590,946	\$523,617	\$584,020	\$510,087
City Manager	\$1,690,438	\$1,799,495	\$2,413,210	\$2,624,695	\$2,289,380	\$2,559,956	\$3,063,237
Code Compliance	\$1,187,203	\$1,542,853	\$1,619,035	\$1,709,035	\$1,367,149	\$1,616,634	\$5,370,651
CP&D	\$1,599,062	\$1,420,131	\$1,444,021	\$3,563,934	\$1,974,072	\$3,578,231	\$1,707,293
Finance	\$2,743,586	\$2,991,225	\$3,416,092	\$3,461,018	\$2,922,719	\$3,433,905	\$3,726,794
Information Technology	\$1,805,865	\$2,282,852	\$2,007,939	\$1,968,954	\$1,673,877	\$1,892,218	\$2,185,757
Library	\$956,891	\$1,040,356	\$1,123,790	\$1,132,790	\$906,025	\$1,067,585	\$1,117,046
Mayor/Council	\$774,995	\$1,177,122	\$1,140,546	\$1,185,897	\$1,278,429	\$1,194,186	\$1,168,855
MOCA	\$1,572,697	\$1,468,336	\$1,436,148	\$1,439,648	\$1,433,786	\$1,682,150	\$1,425,421
Non-Departmental	\$3,026,417	\$1,199,499	\$10,920,909	\$11,212,585	\$6,044,264	\$1,606,850	\$10,923,973
Office of Management & Budget	\$315,333	\$329,541	\$367,284	\$367,284	\$279,289	\$330,809	\$372,621
Parks & Recreation Department	\$7,750,403	\$8,200,757	\$7,549,590	\$7,669,535	\$7,000,063	\$8,025,970	\$7,311,076
Personnel	\$707,438	\$753,817	\$798,839	\$798,839	\$777,328	\$876,291	\$883,913
Police	\$24,417,965	\$26,715,747	\$27,204,349	\$27,239,858	\$22,561,904	\$26,588,651	\$29,095,156
Public Works	\$4,668,748	\$5,162,806	\$4,804,879	\$5,237,452	\$4,685,715	\$5,419,755	\$2,688,891
Purchasing	\$398,305	\$377,993	\$506,521	\$506,521	\$454,642	\$509,627	\$606,468
TOTAL - GENERAL FUND	\$56,359,569	\$59,791,694	\$70,665,273	\$74,013,866	\$58,599,763	\$63,786,200	\$75,168,524

Assistant Budget Director Office of Management and Budget (OMB) City of North Miami 305.895.9894



From: Spring, Larry

Sent: Thursday, August 09, 2018 11:00 AM To: Henley, Terry < thenley@northmiamifl.gov > Cc: Sorey Jr, Arthur < ASorey@northmiamifl.gov >

Subject: Budget

Terry,

I have department directors approaching me regarding budget cuts you are requesting please send me an Mr. Sorey the list of the cuts in an excel sheet by department and any rational you used to determine those cut numbers or percentages. -

Thanks





Larry M. Spring, Jr., CPA City Manager 776 NE 125 Street North Miami, FL 33161 Office: 305-895-9888









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	Scen	Scenario: FY18-19 BUDGET	L	e de la companya de		ne meneral men	i
Account Number	2017 Actuals	FY18 Amended =Y18 YTD Expenses	YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	18-19 BUDGET		
001 GENERAL 001-01 MAYOR/COUNCIL 001-01-366000 DONATIONS PRIVATE SOURCES	,						
001-01-366000-002 DONATIONS PRIVATE SOURCES-I 001-01-366000-005 DONATIONS PRIVATE SOURCES-I 001-01-366000-006 DONATIONS PRIVATE SOURCES-I	00:00	00.0	4,050.00 1,675.00 800.00	0.00	00.00		
Total DONATIONS PRIVATE SOURCES	0.00	00'0	6,525.00	00.00	00:00		
Total MAYOR/COUNCIL.	0,00	0.00	6,525.00	0.00	00'0		-
001-02 001-02-334000 STATE GRANTS							
Total STATE GRANTS	00:0	00.00	00'0	0.00	0.00		
001-02-369000 MISCELLANEOUS REVENUES 001-02-369420-000 INSURANCE RECOVERY	2,456.00	25,000.00	5,420.00	5,420.00	5,000.00		
Total MISCELLANEOUS REVENUES	2,456.00	25,000.00	5,420.00	5,420.00	5,000.00		
Total CITY MANAGER	2,456.00	25,000.00	5,420:00	5,420.00	5,000.00		
321000 321100-000 321200-000	402,810,00	400,000.00	355,256.00 4,178.00	400,000,00 8,000.00	400,000.00		
Total OCCUPATIONAL LICENSES 001-03-329000 OTHER LICENSES, FEES AND PERMITS	410,410.00	408,000.00	359,434.00	408,000:00	408,000.00		
TO	00:00	0.00	. 0.00	0.00	0.00	v	
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FY 18 YEE City of North Miami Scenario: FY18-19 BUDGET

Account Number	2017 Actuals	FY18 Amended =	FY18 Amended FY18 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	FY18-19 BUDGET
001-03-338000 SHARED REVENUES FROM OTHER LOCAL UNITS 001-03-338200-000 OCC, LICENSES-DADE COUNTY	. UNITS 82,539.00	70,000.00	22,234.00	75,000.00	75,000.00
Total SHARED REVENUES FROM OTHER LOCA	82,539.00	70,000,00	22,234.00	75,000,00	75,000.00
001-03-341000 CHARGES FOR SERVICES. 001-03-341920-000 PASSPORT,APPLICATION FEES	152,500.00	145,000.00	166,715.00	167,240.00	1.55,000.00
Total CHARGES FÖR SERVICES	152,500.00	145,000.00	166,715.00	167,240.00	155,000.00
Total CITY CLERK	645,449,00	623,000.00	548,383.00	650,240.00	638,000.00
001-04 001-04-329000 OTHER LICENSES, FEES AND PERMITS	111,516,00	7	00 103 60	00 434 00	0 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7
001-04-329900-000 PERMITTING FEE - MEDIANEL 001-04-329900-001 PERMITTING FEE - JMH 001-04-329900-002 PERMITTING FEE - SFLOOHM	55,763.00	55,762.00 56,762.00 163,687.00	651,116.00 153,347,00	55,763.00 167,288.00	65,763.00 65,763.00 167,288.00
Total OTHER LICENSES, FEES AND PERMITS	334,567.00	330,965.00	288,100.00	333,802.00	333,802.00
001-04-341000 CHARGES FOR SERVICES 001-04-341110-000 ADMINISTRATION CHARGES-LIEN 001-04-341400-000 LIENS-RECORD SEARCH FEES	29,425.00 106,583.00	60,000.00	1,090.00	29,425.00 100,000.00	29,425.00
Total CHARGES FOR SERVICES	136,008.00	160,000.00	85,380.00	129,425.00	129,425.00
001-04-369000 MISCELLANEOUS REVENUES					
Total MISCELLANEOUS REVENUES	0.00	0.00	0.00	00'0	0.00
001-04-381000 INTERFUND TRANSFERS-IN 001-04-381000-000 INTERFUND TRANSFERS-IN	7,738,00	000	0.00	0.00	0.00
Total INTERFUND TRANSFERS-IN	7,738.00	0.00	00.00	00.00	0.00
001-04-383000 INSTALL PURCHASES PROCEEDS/CAPITAL LEASE	LEASE				

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Account Number	2017 Actuals	FY18 Amended EY	EY18 YTD Expenses	2019 FY 17-18 YEE IS	19 FY18-19 BUDGET	
Total INSTALL PURCHASES PROCEEDS/CAPIT.	00.0	0.00	00:00	0.00	0.00	
Total FINANCE 001-07 INFORMATION TECHNOLOGY 001-07-364000 DISPOSITION OF FIXED ASSETS	478,313.00	490,965.00	373,480.00	463,227.00	463,227.00	
Total DISPOSITION OF FIXED ASSETS 001-07-369000 MISCELLANEOUS REVENUES	0.00	00'0	0.00	0.00	0.00	
Total MISCELLANEOUS REVENUES	00.00	00.0	00.00	0.00	0.00	
001-07-383000 INSTALL PURCHASES PROCEEDS/CAPITAL LEASE 001-07-383960-002 PROCEEDS FROM CAPITAL LEAS 22	'ITAL LEASE 220,081.00	0.00	0.00	. 0.00	0.00	
Total INSTALL PURCHASES PROCEEDS/CAPIT.	220,081.00	00.0	0,00	0.00	0.00	
Total INFORMATION TECHNOLOGY 001-08 POLICE 001-08-331000 FEDERAL GRANTS	220,081.00	0.00	0.00	00:00	0.00	
Total FEDERAL GRANTS 001-08-334000 STATE GRANTS	00'0	0.00	0.00	00.00	0.00	
Total STATE GRANTS 001-08-337000 GRANTS FROM OTHER LOCAL UNITS	0.00	0.00	0.00	00:00	0.00	
Total GRANTS FROM OTHER LOCAL UNITS 001-08-341000 CHARGES FOR SERVICES	00'0	0.00	0.00	00:00	0.00	
Total CHARGES FOR SERVICES	00:00	0.00	0.00	00:0	0.00	
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FY 18 YEE City of North Miami Scenario: FY18-19 BUDGET

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01-08:342120-000 POLICE RECORD REPORTS 101-08-342130-000 POLICE COURT RESTITUTION					
01-08-342130-000 POLICE COURT RESTITUTION	4,918.00	7,000.00	3,893.00	5,000.00	6,000,00
	240.00	81.00	0.00	00.00	00'0
001-08-342150-000 BURGLAR ALARM FEES	73,053.00	61,708.00	54,842.00	65,000.00	65,000.00
	286,108,00	295,880.00	340,431.00	340,431.00	290,000.00
	92,282.00	70,000,00	70,499.00	90,000.00	92,000.00
	159,325.00	125,000,00	113,363,00	140,000,00	140,000.00
	0.00	1.00	00.00	00.00	0.00
	142,987.00	143,668,00	104,120.00	144,000.00	144,000.00
001-08-342185-000 OFF-DUTY MISC.POLICE REIMB.	422,753.00	430,269.00	219,331.00	240,000.00	240,000.00
001-08-342900-000 MISC. POLICE DEPT. REVENUE	147,761,00	153,339.00	92,988.00	92,988.00	80,000,00
Total PUBLIC SAFETY	1,329,427.00	1,286,946,00	999,467,00	1,117,419.00	1,056,000.00
001-08-351000 JUDGEMENTS AND FINES					
001-08-351100-000 FINES & FORFEITS-METRO COUF	102,896.00	93,000.00	59,666.00	93,000.00	93,000.00
Total JUDGEMENTS AND FINES	102,896,00	93,000.00	59,666.00	93,000.00	93,000.00
001-08-359000 OTHER FINES AND/OR FORFEITS					
001-08-359100-000 FINES-SCHOOL CROSSING GUAF	4,527.00 57.693.00	4,000.00	2,435.00	4,000.00	4,000,00
001-08-389120-000 FINES - RED-LIGHT CAMERAS 001-08-389300-000 PKG TICKET SRCHG-CROSS GUA	74,884.00	44,723,00	65,185,00	65,185.00	60,000,00
. Total OTHER FINES AND/OR, FORFEITS	137,104.00	48,723.00	97,203.00	98,768.00	54,000.00
001-08-364000 DISPOSITION OF FIXED ASSETS					
Total DISPOSITION OF FIXED ASSETS	0.00	0.00	0,00	0.00	00.00
001-08-366000 CONTRIBUTION/DONATION FR PRIVATE	SOURCES				
Total CONTRIBUTION/DONATION FR PRIVATE	0.00	0.00	0.00	0.00	0.00
001-08-383000 (NSTALL PURCHASES PROCEEDS/CAPITAL LEASE 001-08-383961-000 PROCEEDS-INSTALLMENT PURC	TAL LEASE 82,933.00	00.0	0.00	0.00	000

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Account Number	2017 Actuals	FY18 Amended	FY18 Amended FY18 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	FY18-19 BUDGET		1
Total INSTALL PURCHASES PROCEEDS/CAPIT.	82,933.00	0.00	0.00	00.00	00'0		
Total POLICE COMMUNITY PLANNING & DEVELOPMENT	1,652,360.00	1,428,669.00	1,156,336.00	1,309,187.00	1,203,000.00		
001-09-329000 OTHER LICENSES, FEES AND PERMITS 001-09-329910-000 FILM PERMITS	3,700.00	0.00	1,825.00	1,825.00	1,000.00		
O	3,700.00	0.00	1,825,00	1,825.00	1,000.00		
001-09-331000 FEDERAL GRANTS							
Total FEDERAL GRANTS	00,00	00'0	0.00	0.00	00'0		
001-09-334000 STATE GRANTS							
Total STATE GRANTS	00.00	0.00	00'0	0.00	00.00		
001-09-337000 GRANTS FROM OTHER LOCAL UNITS							
Total GRANTS FROM OTHER LOCAL UNITS	00:00	00:00	0.00	0.00	00'0		
001-09-341000 CHARGES FOR SERVICES 001-08-341930-000 HÅRDEST HIT PROGRAM FEES	6,400.00	Ġ,000.00	0.00	0.00	0.00		
Total CHARGES FOR SERVICES	6,400.00	6,000.00	0.00	0.00	0.00		
001-09-344000 TRANSPORTATION		à					
Total TRANSPORTATION	00'0	0.00	0.00	00:0	0.00		
001-09-366000 CONTRIBUTION/DONATION FR PRIVATE SOURCES 001-09-366481-000 FUNDS RECAPTÜRED	URCES 8,632.00	0.00	10,637.00	10,637.00	0.00		
Total CONTRIBUTION/DONATION FR PRIVATE (8,632.00	0.00	10,637.00	10,637.00	00.00		
001-09-369000 MISCELLANEOUS REVENUES				^			
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Account Number	2017 Actuals	FY18 Amended = Y18 YTD Expenses	8 YTD Expenses	2019 FY 17-18 YEE	2019 FY 17-18 YEE 19 FY18-19 BUDGET	
001-09-389902-000 MISC REVENUE - TREE MITIGATIK 001-09-389902-003 MISC REVENUE - NEAT STREET C 001-09-369903-000 PLANNING & DEVELOPMENT REN	19,200.00 0.00 14,500.00	0.00 0.00 20,000.00	5,750.00 18,500.00 50,000.00	5,750.00 18,500.00 50,000,00	0.00	
ž	33,700.00	20,000,00	74,250,00	74,250.00	20,000.00	
001-09-381000 INTERFUND TRANSFERS-IN Total INTERFUND TRANSFERS-IN	0.00	0.00	00'0	00'0	0.00	
001-09-393000 SPECIAL ITEMS (GAIN) 001-09-393003-000 SPECIAL REVENUE - CRA CONTR	0.00	1,190,000.00	1,190,000.00	1,190,000.00	0.00	
Total SPECIAL ITEMS (GAIN)	0.00	1,190,000.00	1,190,000.00	1,190,000.00	0.00	
Total COMMUNITY PLANNING & DEVELOPMEN 001-10. PUBLIC WORKS	52,432.00	1,216,000.00	1,276,712.00	1,276,712,00	21,000.00	·
001-10-343000 PHYSICAL ENVIRONMENT 001-10-343410-000 SANITATION FEES 001-10-343920-000 PUBLIC WORKS MISC REV-DRIVE 001-10-343930-000 PUBLIC WORKS	3,887,943.00 12,132.00 0.00 1,402.00	2,939,829.00 11,607.00 0.00 1,000.00	1,596,312.00 24,948.00 2,000.00 2,112.00	2,653,187.00 28,607.00 2,000.00 2,112.00	2,653,187.00 11,607.00 0,00 1,267.00	
Total PHYSICAL ENVIRONMENT	3,901,477.00	2,952,436.00	1,625,372.00	2,685,906.00	2,666,061.00	
001-10-354000 VIOLATIONS OF LOCAL ORDINANCES 001-10-354130-000 CODE VIOLATIONS - CITATIONS	58,139.00	55,000.00	36,355,00	40,000.00	50,000.00	
Total VIOLATIONS OF LOCAL ORDINANCES 001-10-364000 DISPOSITION OF FIXED ASSETS	58,139.00	55,000.00	36,355.00	40,000.00	50,000.00	
Total DISPOSITION OF FIXED ASSETS	00°0	00.0	00'0	0.00	0.00	
Total PUBLIC WORKS	3,959,616.00	3,007,436.00	1,661,727.00	2,725,906.00	2,716,061.00	

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Account Number	2017 Actuals	FY18 Amended FY18 YTD Expenses	8 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	118-19 BUDGET	
001-12 PARKS & RECREATION				į.		
001-12-331000 FEDERAL GRANTS						
Total FEDERAL GRANTS	0.00	0,0,0	0.00	00.00	00.00	
.001-12-334000 STATE GRANTS						
Total STATE GRANTS	0.00	0.00	0.00	0.00	0.00	
001-12-337000 GRANTS FROM OTHER LOCAL UNITS 001-12-337800-000 MISCELLANEOUS LOCAL GRANT:	0.00	0.00	1,500.00	0.00	0.00	
Total GRANTS FROM OTHER LOCAL UNITS	0.00	0.00	1,500.00	0.00	00.00	
001-12-347000 CULTURE/RECREATION					•	
001-12-347211-000 CHILDREN'S SPORTS REVENUE	28,330.00	25,000.00	21,300.00	26,500,00	26,500.00	
001-12-347213-000 ADULT SPORTS REVENUE	70.00	0,00	180.00	180,00	0.00	
001-12-347220-000 MISC. RECREATION REVENUE	31,098.00	30,000.00	6,155.00	11,000.00	11,000.00	
001-12-347240-000 SWIMMING POOLS REVENUE	26,493.00	30,000.00	41,282.00	40,345,00	27,000.00	
001-12-347260-000 TENNIS COURTS REVENUE	309,972.00	360,000.00	280,659,00	309,972.00	309,972,00	
001-12-347270-000 NATURE PROGRAMS REVENUE	14,860,00	10,000.00	15,843.00	15,843.00	11,000.00	
001-12-347280-000 SPECIAL PROGRAMS REVENUE	15,001.00	18,000.00	10,450.00	15,000.00	15,000.00	٠
001-12-347284-000 ATHLETIC SUMMER CAMP REVEN	29,306,00	25,000.00	30,180.00	27,000.00	27,000.00	
001-12-347285-000 CAMPS & SCHOOLS PROG. REVE	99,922.00	100,000,00	95,661.00	100,000.00	100,000.00	
001-12-347290-000 MISCELLANEOUS PARKS REVEN	1,000.00	00:00	2,411.00	2,410.00	00'0	
001-12-347295-000 JOE CELESTIN CENTER MEMBER	6,224.00	5,000.00	7,343.00	7,298.00	5,000.00	
001-12-347530-000 G. MARGOLIS COMM. CTR. RENT.	38,482.00	45,000.00	49,585.00	49,057.00	45,000.00	
001-12-347535-000 JOE CELESTIN CENTER RENTAL	30,171.00	40,000.00	30,564.00	35,000,00	35,000.00	
001-12-347540-000 REC FACILITIES RENTAL REVENL	66,262,00	58,000.00	48,956.00	58,000.00	58,000.00	
001-12-347550-000 ÁTHLETIC STADIÚM RENTAL REV	48,310,00	65,000,00	6,238.00	20,000.00	65,000.00	
Total CULTURE/RECREATION	745,501.00	811,000.00	646,807.00	717,605.00	735,472,00	
001-12-362000 RENTS AND ROYALTIES						

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Account Number	2017 Actuals	FY18 Amended FY	FY18 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	FY18-19 BUDGET	
Total RENTS AND ROYALTIES	00'0	00'0	00'0	0.00	0000	
001-12-364000 DISPOSITION OF FIXED ASSETS						
Total DISPOSITION OF FIXED ASSETS	0.00	00.00	0.00	00.00	0.00	
001-12-366000 CONTRIBUTION/DONATION FR PRIVATE SOURCES	SOURCES					
Total CONTRIBUTION/DONATION FR PRIVATE!	0.00	00.00	0.00	0.00	0.00	
001-12-369000 MISCELLANEQUS REVENUES 001-12-369420-000 INSURANCE RECOVERY	00:0	00'0	23,156.00	23,156.00	00.00	
Total MISCELLANEOUS REVENUES	0.00	0000	23,156.00	23,156.00	00'0	
001-12-381000 INTERFUND TRANSFERS-IN 001-12-381000-000 INTERFUND TRANSFERS-IN	19,146.00	0.00	00.00	0.00	00:00	
Total INTERFUND TRANSFERS-IN	19,146,00	0.00	0.00	0.00	00'0	
Total PARKS & RECREATION	764,647.00	.811,000.00	671,463.00	740,761.00	735,472.00	
001-13 001-13-311000 AD VALOREM TAXES 001-13-311100-000 OPERATING TAX LEVY 001-13-311110-000 DISCOUNT ON TAXES	19,766,217.00 -664,124.00	21,298,823.00 -1,064,941.00	20,890,099.00	21,051,021.00	23,262,720.00 -1,163,136.00	
Total AD VALOREM TAXES	19,102,093.00	20,233,882,00	20,188,689,00	20,324,611.00	22,099,584.00	
001-13-312000 GENERAL SALES AND USE TAX 001-13-312410-000 LOCAL OPTION GAS TAX TRUST!	826,941.00	800,000.00	525,858,00	725,000.00	786,568.00	
Total GENERAL SALES AND USE TAX	826,941.00	800,000.00	525,858.00	,725,000.00	786,568.00	
001-13-313000 FRANCHISE FEES 001-13-313100-000 FP & LFRANCHISE TAX 001-13-313300-000 CITY GAS FRANCHISE TAX	2,788,250.00	3,042,730.00	1,710,617.00	3,042,730.00	3,042,730.00	

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FY 18 YEE City of North Miami Scenario: FY18-19 BUDGET

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Account Number	2017 Actuals	Fris Amended	Frio Amended -rio riu Expenses	יייייייייייייייייייייייייייייייייייייי	
001-13-313400-000 PEOPLES GAS FRANCHISE TAX	83,910.00	60,000.00	55,192,00	76,830.00	76,830.00
001-13-313700-000 WASTE COLLECTION TAX	1,184,285,00	1,000,000.00	857,175,00	1,000,000.00	1,000,000.00
001-13-313910-000 BUS BENCHES COMPANY FRANC	24,192.00	18,000.00	18,627,00	20,000.00	20,000.00
Total FRANCHISE FEES	4,080,637.00	4,132,730.00	2,642,591,00	4,140,540,00	4,139,561.00
001-13-314000 UTILITY SERVICES TAXES 001-13-314110-000 UTILITY TAX-F P & L 001-13-314410-000 UTILITY TAX-NATURAL GAS 001-13-314710-000 UTILITY TAX-FUEL OIL 001-13-314910-000 UTILITY TAX-ALL OTHER	3,411,469.00 57,974.00 942.00 45,770.00	3,535,003.00 100,000.00 1,000.00 45,000.00	2,150,371.00 39,829.00 757.00. 30,604.00	3,411,469.00 60,000.00 1,000.00 45,000.00	3,411,469.00 60,000.00 1,000.00 45,000.00
Total UTILITY SERVICES TAXES	3,516,155.00	3,681,003.00	2,221,561.00	3,517,469.00	3,517,469.00
001-13-315000 COMMUNICATIONS SERVICE TAX 001-13-315000-000 COMMUNICATIONS SERVICE TAX	1,212,133.00	1,297,205.00	813,757.00	1,297,205.00	1,165,811.00
Total COMMUNICATIONS SERVICE TAX	1,212,133.00	1,297,205.00	813,757,00	1,297,205.00	1,165,811.00
001-13-331000 FEDERAL GRANTS		-			
Total FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
001-13-334000 STATE GRANTS 001-13-334500-000 FEMA REIMBURSEMENT	0.00	00'0	0.00	00'0	1.00
Total STATE GRANTS	0.00	0.00	0.00	00'0	1.00
001-13-335000 STATE SHARED REVENUES 001-13-335120-000 STATE REVENUE SHARING 001-13-335140-000 MOBILE HOME LICENSES 001-13-335150-000 ALCOHOLIC BEVERAGE LICENSE 001-13-335180-000 LOCAL GOVT 1/2 CENT SALES TA	2,615,960.00 988.00 20,140.00 4,781,793.00	2,594,222.00 1,055.00 18,000.00 4,866,129.00	2,118,597.00 609.00 12,545.00 4,192,597.00	2,533,479.00 1,055.00 15,000.00 4,866,129.00	2,684,215.00 1,055.00 20,000.00 4,922,691.00
Total STATE SHARED REVENUES	7,418,881.00	7,479,406.00	6,324,348.00	7,415,663.00	7,627,961.00
001-13-337000 GRANTS FROM OTHER LOCAL UNITS			,	•	

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	Scen	Scenario: FY18-19 BUDGET	ΈT			and the latest section of the latest section	I
Account Number	2017 Actuals	FY18 Amended = Y18 YTD Expenses	8 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	FY18-19 BUDGET		
Total GRANTS FROM OTHER LOCAL UNITS	0,00	00'0	0.00	0.00	0.00		
001-13-354000 VIOLATIONS OF LOCAL ORDINANCES							
Total VIOLATIONS OF LOCAL ORDINANCES	00.00	0.00	0.00	0.00	0.00		
001-13-361000 INTEREST AND OTHER EARNINGS 001-13-361100-000 INCOME ON INVESTMENTS	2,341.00	1,700.00	6,221.00	6,587.00	2,000.00		
001-13-361104-000 INTEREST INCOME ON LOANS 001-13-361200-000 INT. ON INVEST,-DADE COUNTY 001-13-361300-000 INTEREST PENALTY-LIENS	2,852,00	551,376.00 1,800.00 40,000.00	551,376.00 12,058.00 17,506.00	551,376.00 12,058.00 35,000.00	490,111,00 9,000.00 35,000.00		
Total INTEREST AND OTHER EARNINGS	648,799.00	594,876.00	587,161.00	605,021.00	536,111.00		
001-13-362000 RENTS AND ROYALTIES	134.655.00	90000	77 770	7. 7. 0. 0.	00000		
007-13-362120-000 KEN IS & LEADES-MISCELLANEO 001-13-362130-000 BELLSOUTH MOBILITY LEASE	60,386.00	47,000.00	57,745,00	60,386,00	60,386.00		
	1,401,678,00	955,805.00	664,065.00	905,805.00	855,805.00		
001-13-362135-001 BISCAYNE'LANDING LEASE - COS 001-13-362140-000 BISCAYNE LANDING RENTAL FEE	00.00	1,900,000.00	93,901.00 1,066,500.00	1,900,000,00 1,066,500,00	0.00 1,094,605.00		
Total RENTS AND ROYALTIES	1,667,219.00	3,284,805.00	1,999,912.00	4,050,310:00	2,120,796.00		
001-13-363000 · SPECIAL ASSESSMENTS/IMPACT FEES							
Total SPECIAL ASSESSMENTS/IMPACT FEES	00.00	0.00	00.0	0.00	00'0		
001-13-364000 DISPOSITION OF FIXED ASSETS 001-13-364000-000 DISPOSITION OF FIXED ASSETS 001-13-364000-001 DISPOSITION OF FIXED ASSETS-	529,494.00	4,750,399.00	1,750,400.00	1,750,400.00	1,750,400.00		
Total DISPOSITION OF FIXED ASSETS	1,750,400,00	4,750,399.00	1,750,400.00	1,750,400,00	1,750,400,00		
001-13-366000 CONTRIBUTION/DONATION FR PRIVATE SOURCES 001-13-366110-000 PRIVATE FACILITIES BONDS REV. 6011-13-366230-000 PROCEEDS FROM DEVELOPER 10	JRCES 63,582.00 100,000.00	63,000.00	58,283.00	63,582.00	63,582.00		

FY 18 YEE City of North Miami Scenario: FY18-19 BUDGET

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Account Number	2017 Actuals	FY18 Amended F	FY18 Amended FY18 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	=Y18-19 BUDGET
001-13-368901-000 DONATIONS	23,600,00	40,000.00	9,105.00	9,105.00	6,000.00
Total CONTRIBUTION/DONATION FR PRIVATE :	187,182.00	253,000.00	67,388.00	72,688.00	69,583,00
001-13-369900 MISCELLANEOUS REVENUES 001-13-369900-000 MISCELLANEOUS REVENUES 001-13-369906-000 TAKE HOME VEHICLE PROG REV 001-13-369913-000 CRA- REIMBURSEMENTS 001-13-369913-000 GASB 63 DEFERRED REV YEAR-E	146,525.00 61,860.00 0.00	200,000.00 70,000.00 368,364.00 0.00	177,359.00 46,248.00 368,364.00 1,593,439.00	200,000.00 61,860.00 368,364.00 1,593,439.00	200,000.00 61,860.00 408,542.00 0.00
Total MISCELLANEOUS REVENUES	208,385.00	638,364.00	2,185,410.00	2,223,663.00	670,402.00
001-13-381000 INTERFUND TRANSFERS-IN 001-13-381105-000 TRANS FM COMM REDEV AGENC	-2,195,062.00	-3,03,1,173.00	-3,031,173.00	-3,031,173.00	-3,928,836.00
Total INTERFUND TRANSFERS-IN	-2,195,062.00	-3,031,173.00	-3,031,173.00	-3,031,173.00	-3,928,836.00
001-13-382000 CONTRIBUTIONS FROM ENTERPRISE OPERATION 001-13-382110-000 IN LIEU OF TAXES-ENTER. FUND5 001-13-382120-000 CITY FACILITIES RENT-ENTER FC 001-13-382120-000 CITY FACILITIES RENT-ENTER FC 001-13-382160-000 LEGAL FEES-ENTERPRISE FUND 001-13-382160-000 INFO PROCESS SVCS-ENTER FU 001-13-382190-000 STREET REPAIR SVC-ENTER FUN 001-13-382196-000 OTHER ADMIN SVCS-ENTER. FUN 001-13-382196-000 GASB 63 DEFERRED REVENUES Total CONTRIBUTIONS FROM ENTERPRISE OF 001-13-383000 INSTALL PURCHASES PROCEEDS/CAPITAL LEASE	SE OPERATIONS 61,139.00 2,302,696.00 61,784.00 35,192.00 278,108.00 450,552.00 1,618,000.00 695,200.00 1,499,864.00 -1,593,439.00 OF 5,309,096.00 CAPITAL LEASE PIT. 0.00	61,138.00 2,479,826.00 124,610.00 64,090.00 157,948.00 226,129.00 2,161,801.00 559,379.00 1,827,788.00 0.00 7,662,709.00	61,139.00 2,479,828.00 169,572.00 64,092.00 157,952.00 2,146,516.00 559,380.00 1,827,792.00 7,692,399.00	61,138.00 2,479,826.00 169,572.00 64,090.00 157,948.00 226,129.00 2,146,516.00 559,379.00 1,827,788.00 0.00 7,692,386.00	61,138.00 2,479,826.00 124,610.00 64,090.00 157,948.00 226,129.00 2,161,801.00 559,379.00 1,827,788.00 0.00 7,662,709.00

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FY 18 YEE City of North Miami Scenario: FY18-19 BUDGET

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Total DEBT PROCEEDS	0,00	0.00	00'0	0.00	0.00
001-13-388000 *** Title Not Found ***					
Total *** Title Not Found ***	0.00	0.00	00'0	00'0	0.00
001-13-3899000 NON-OPËRATING SOURCES 001-13-389900-000 PRIOR YEAR SURPLUS/DEFICIT	0.00	10,675,749.00	66,766.00	7,217,567.00	5,564,983.00
Total NON-OPERATING SOURCES	0.00	10,675,749.00	66,766.00	7,217,567.00	5,564,983.00
001-13-399000 *** Title Not Found ***					
Total *** Title Not Found ***	0.00	0.00	0.00	0.00	00'0
Total NON-DEPARTMENTAL	43,732,859.00	62,452,955.00	44,035,067.00	58,001,350.00	53,783,103.00
001-15 BUILDING DEPARTMENT					
001-15-322000 BUILDING PERMITS			,	•	
001-15-322100-000 BUILDING PERMITS	1,439,517.00	1,566,991.00	1,375,405.00	1,551,174.00	1,613,081.00
001-15-322110-000 STREET/GRADE PERMITS	11,827.00	12,000.00	9,724.00	10,696.00	11,182.00
001-15-322120-000 PLUMBING PERMITS	271,549.00	357,500.00	283,552.00	370,733.00	361,795,00
001-15-322130-000 ELECTRICAL PERMITS	185,859.00	401,148.00	410,292.00	405,875.00	442,975.00
001-15-322135-000 MECHANICAL PERMITS	158,568.00	327,000.00	292,914.00	305,184.00	359,040.00
001-15-322140-000 B & Z MISC. REVENUE	577,233.00	200,000,00	99,737.00	205,559.00	281,000.00
001-15-322145-000 REINSPECTION FEES	5,620.00	10,000.00	9,294.00	12,378.00	10,477.00
001-15-322149-000 TRAINING AND TECHNOLOGY FE	77,447.00	70,000.00	97,630.00	85,000,00	82,000.00
001-15-322150-000 CERTIFICATES OF RE-OCCUPAN(197,480,00	200,000,00	125,390.00	149,840.00	150,000.00
001-15-322151-000 40 YEAR RECERTIFICATION	36,225.00	26,000.00	36,581.00	46,000.00	38,000.00
001-15-322160-000 STRUCTURAL PLANS REVIEW	80,189,00	120,000.00	40,963.00	105,000.00	125,000.00
Total BUILDING PERMITS	3,041,514,00	3,290,639,00	2,781,482.00	3,247,439.00	3,474,550.00

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Account Number	2017 Actuals	FY18 Amended =Y18 YTD Expenses	8 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	9 FY18-19 BUDGET		
Total OTHER LICENSES, FEES AND PERMITS	.0000	0,00	00.00	00.00	0.00		
001-15-341000 CHARGES FOR SERVICES 001-15-341115-000 ZONING COMPLIANCE REVIEW FI 001-15-341120-000 MINIMUM HOUSING REVIEW FEE	253,047.00 16,814.00	125,000.00 12,000.00	183,329.00 15,890.00	195,862.00 15,786.00	150,000.00 16,814.00		
Total CHARGES FOR SERVICES	269,861.00	137,000.00	199,219.00	211,648.00	166,814.00		
001-15-351000 JUDGEMENTS AND FINES 001-15-351115-000 FINES - SPECIAL MAGISTRATE 001-15-351120-000 PERMIT PENALTIES 001-15-351125-000 LATE PERMIT FINES	278,771.00 113,515.00 51,255.00	250,000.00 100,000.00 45,000.00	193,675.00 103,473.00 38,846.00	275,000.00 92,000.00 55,000.00	240,419.00 120,000.00 40,000.00		•
Total JUDGEMENTS AND FINES	443,541.00	395,000,00	335,994,00	422,000.00	400,419.00		
001-15-354000 VIOLATIONS OF LOCAL ORDINANCES 001-15-354130-000 CODE VIOLATIONS - CITATIONS	2,700.00	2,500.00	4,700.00	3,900.00	3,500.00		
Total VIOLATIONS OF LOCAL ORDINANCES	2,700.00	2,500.00	4,700.00	3,900.00	3,500.00		
001-15-359000 OTHER FINES AND/OR. FORFEITS							
Total OTHER FINES AND/OR FORFEITS	0.00	00.00	00.0	00'0	0.00		
Total BUILDING DEPARTMENT 001-16 CODE ENFORCEMENT 001-16-322000 BUILDING PERMITS	3,757,616.00	3,825,139.00	3,321,395.00	3,884,987,00	4,045,283.00		
Total BUILDING PERMITS	0.00	00'0	00'0	00:00	0000		
001-16-343000 PHYSICAL ENVIRONMENT 001-16-343910-000 LOT CLEARING & MOWING	0.00	1.00	0.00	0.00	0.00		
Total PHYSICAL ENVIRONMENT	0.00	1,00	00.0	00'0	00:00		
001-16-351000 JUDGEMENTS AND FINES							
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Account number	בסוו שרוומו				
001-16-351110-000 FINES-CODE ENFORCEMENT BO/ 001-16-351115-000 FINES - SPECIAL MAGISTRATE	32,722,00 221,965.00	32,000,00 93,613,00	15,301.00 213,550.00	25,000.00 215,000.00	25,000.00 140,000.00
Total JUDGEMENTS AND FINES	254,687,00	125,613.00	228,851.00	240,000.00	165,000.00
001-16-354000 VIOLATIONS OF LOCAL ORDINANCES 001-16-354130-000 CODE VIOLATIONS - CITATIONS	58,485.00	65,000.00	36,108.00	40,000.00	65,000.00
Total VIOLATIONS OF LOCAL ORDINANCES.	58,485,00	65,000.00	36,108.00	40,000.00	55,000.00
001-16-361000 INTEREST AND OTHER EARNINGS					
Total INTEREST AND OTHER EARNINGS	0.00	00.0	0.00	0:00	00.00
8	313,172.00	190,614.00	264,959.00	280,000.00	220,000.00
		4 31 8	•		Č
Total STATE GRANTS	00'0	0.00	00.00	0.00	0.00
001-17-339000 *** Title Not Found ***					
Total *** Title Not Found ***	0.00	00.00	0.00	0.00	0.00
001-17-347000 CULTURE/RECREÁTION					
Total CULTURE/RECREATION	00'0	0.00	00.00	0.00	0.00
001-17-352000 LIBRARY FINES 001-17-352100-000 LIBRARY MEMBER FINES	3,540.00	2,000.00	2,714.00	2,714.00	2,250.00
Total LIBRARY FINES	3,540,00	2,000.00	2,714.00	2,714.00	2,250.00
001-17-362000 RENTS AND ROYALTIES 001-17-362115-000 RENTAL REVENUE-LIBRARY FAC. 001-17-362116-000 SPACE RENTAL REVENUE	186.00	1,000.00	700.00	1,000.00	1,000.00
001-17-362116-000 SPACE RENTAL REVENUE	7,465.00	00.0	2,340.00	2,340.00	

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Account Number	nber	2017 Actuals	FY18 Amended EY	FY18 Amended FY18 YTD Expenses	2019 FY 17-18 YEE 19 FY18-19 BUDGET	9 FY18-19 BUDGET	
Total	Total RENTS AND ROYALTIES	2,651.00	1,000.00	3,040,00	3,340.00	8,000.00	
001-17-366000	CONTRIBUTION/DONATION FR PRIVATE SOURCES	OURCES					
Total	CONTRIBUTION/DONATION FR PRIVATE!	0.00	00'0	0.00	0.00	00'0	٠
001-17-369000	001-17-369000 MISCELLANEOUS REVENUES 001-17-369907-000 LIBRARY MISC. REVENUE	6,281,00	5,000.00	7,340.00	7,340.00	6,000.00	
Total	Total MISCELLANEOUS REVENUES	6,281,00	5,000.00	7,340.00	7,340.00	6,000.00	
Total	LIBRARY	12,472.00	8,000,00	13,094.00	13,394.00	16,250.00	
001-19	TRANSFERS	~					
001-19-383000	INSTALL PURCHASES PROČEEDS/CAPITAL	IL LEASE	-				
Total	Total INSTALL PURCHASES PROCEEDS/CAPIT.	06,00	0.00	0.00	0.00	00:00	
Total	TRANSFERS	0.00	00'0	0,00	0.00	00'0	
Total	GENERAL	55,591,473.00	74,078,778.00	53,334,561.00	69,351,184.00	63,846,396.00	
	Grand Total	55,591,473.00	74,078,778.00	53,334,561.00	69,351,184,00	63,846,396.00	

Base rent comparison between City of North Miami Finance schedule and Biscayne landing office schedule

Note: amounts received are based on supporting documents for deposits made to the City's bank account and amounts paid are based on schedule received from Andrew B. Hellinger representing the Receiver for the Roal Oaks Condominium

E=A-C	Outstandingbal based on arrount received by city		5 (3)500		2,500	4,500	(37,89479))	28.500	0006	25,500	177.000	559,500	\$ 812,605
D-₩-C	Difference between amount paid by Biscayne Landing and amount received by the City		\$ 6,000	26,550	12,066	(3,000)	(42,394.79)	33,084	7,075	12,096	12,102	a ^r	\$ 63,578
U	Amount Received by City of North Miami per gl & support receipt ledger docs		5 546,000	534,000	552,000	555,000	597,394.79	531,000	550,500	534,000	418,500		\$ 4,818,395
65	Amount Paid by A Biscayne landing - per c their office schedule		\$ 552,000 \$	560,550	564,066	552,000	555,000	564,084	557,575	546,096	430,602		\$ 4,881,973
4	Yearly base rent Charged by City	-	559,500.	559,500	559,500	559,500	559,500	559,500	559,500	 559,500	295,500	559,500	5,631,000
	Year Ch		\$ 2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	YEAR-TO-DATE TOTALS \$

Prepared by: Abel Jean Baptiste Reviewed by: M. steele Miller

Date: 07/30/2018

GENERAL FUND RECONCILIATION DRAFT

GENERAL FUND Notes		7,217,567 Finance provides this info based on CAFR. 62,133,617 S6m from SoleMai budgeted, YEE Includes budgeted \$2M Costco but does not include \$3M Solemia Buyout 69,351,184	\$63,786,200 Ommits \$6.2M in Irma expenses in non-dept, reclassed to special revenue fund	5,564,984 This line goes in the Prior Year SurplusRev Account 001-13-389900-000		5,564,984 58,281,411 63,846,395	\$64,902,800 Includes mert/colas, amended increases from current year, and contractual obligations 10,000,000 Budgeted as expense and Revenue, Includes SSM by Resc, \$4.4 from 2016 SoleMia, S300k for Cagni (PAL), and S300k Contingency	74,902,800	(11,056,405)	10,636,305 Additional Supplemental/Capital Requests from Departments as well as action items from first round Dept.Heads and CM meetings 85,539,105	mental/Capital (21,692,710) The Budget will be balanced when proposed. This is a draft of the work to be done.
	FY2017-18 SUMMARY Revenue	Prior Year Surplus from FY17 CAFR FY18 Projected Operating Revenue (Year End Estimate) Total FY18 Revenues	Expenditure Total FY18 Expenditures (Year End Estimate)	FY18 Surplus/(Deficit)	FY2018-19 SUMMARY	Revenue Prior Year Surplus/(Deficit) FY19 Projected Operating Revenue Total FY19 Revenues Avallable	Expenditure FY19 Operaling Baseline Expenditures Reserve	Baseline Budget	Baseline FY19 Surplus/(Deficit)	FV19 Suppimentals and Capital Expenditure Requests Total FV19 Expenditures	FY19 Surplus/(Deficit) with Supplemental/

GENERAL FUND:RECONCILIATION DRAFT Aug 9, 2018:

Notes		7,217,567 Finance provides this info based on CAFR. 62,133,617 · \$5m from SoleMai budgeted, YEE includes budgeted \$2M Costco but does not include \$3M Solemia Buyout 69,351,184	\$63,786,200 Ommits \$6.2M in Irma expenses in non-dept, reclassed to special revenue fund	5,564,984 This line goes in the Prior Year SurplusRev Account 001.43-389900-000		4 ተ	\$64,902,800 Includes merit/colas, amended increases from current year, and contractual obligations	10,000,000 Budgeted as expense and Revenue, Includes S5M by Reso, S4.4 from 2016 SoleMia, S300k for Cagni (PAL), and S300k Contingency	D.		10,636,305_Additional Supplemental/Capital Requests from Departments as well as action items from first round Dept.Heads and CM meetings 85,539,105_	(21,692,710) The Budget will be balanced when proposed. This is a draft of the work to be done.
GENERAL FUND		7,217,567 62,133,617 69,351,184	263,786,20	5,564,98		5,564,984 58,281,411 63,846,395	\$64,902.80	10,000,00	74,902,800	(11,056,405)	10,636,305 85,59,10 <u>5</u>	/Capital
	FY2017-18 SUMMARY	Revenue Prior Year Surplus from FY17 CAFR FY18 Projected Operating Revenue (Year End Estimale) Total FY18 Revenues	Expenditure Total FY18 Expenditures (Year End Estimate)	FY18 Surplus/(Deficit)	FY2018-19 SUMMARY	Revenue Prior Year Surplus/(Deficit) FY19 Projected Operating Revenue Total FY19 Revenues Available	Expenditure FV19, Operation Baseline Expenditures	Reserve	Baseline Budget	Baseline FY19 Surplus/(Deficit)	FY19 Supplmentals and Capifal Expenditure Requests Total FY19 Expenditures	FY19 Surplus/(Deficit) with Supplemental

					-			5k.\$155k is a	ly sept posted,						30h.						-					trough account for	gs available.	le, Using budgeted								out"					sing	nt actuals.	The state of the s						-	The state of the s			-
		-20,000 Being posted in new accounts for insurance	Consistent with 2017 actuals		S nonlower than 3 vr ava			ydd is 385k + 80k (2017 actuals for remaining 6 months) = 5165k, 3155k is a	safe 2018 YEE and 2019 Budget \$9.229 the monthly X.12. Postings / payments late usually. Only sept posted		54,646.88 * 12 months (6 months posted already).	fin-based on 2017 actual	1h- based on 2017 actual and budget		. 0 2017 closing fund 230 to GF - one-time money - research reason			The state of the s		the characteristic		of the based on 2017 actual	1		\$59,306 through 5 months. Avg = 12k x 12 = 143k	ith - \$120k generated in 6 months X 2 ≈ 240k. This is a pass-through account for the percentage senance	(73,339) Police off-duly pass through, Estimate later when more postrigs available.	0 th - hard to estimate. Come back when more postings available, Using budgeted	S. GASB 63 10k in fy18 yee	0 th - based on actual 2017 and 16 budget	O program terminated.	th - based on 45k budget and higher actuals	CONTRACTOR OF THE PROPERTY OF		Ith - based on ytd			O County Product Product to	diprecional contractor in		CRA expense is actual check to city. Budget Transfer for Housing	Used budget 5 and 3 yr. avg. Accrual issue caused inconsistent actuals.	Finan	over the second file of the seco	and the state of t	Year to date is lower than prior years. Lower budget.		The second secon	rental signly up	lower than expected, perhaps being posted to other accounts.	2017 actual	-50.038[2017 actual Why low? Compare to expenses. Wash?	Add I deligned to the second s
Variance 2018 and 2019 Budgets	91,	20,000	0 0		20 %	0	14 4 8 7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	10,000	775	15 A	Title for the State of the Stat	30,00		1))	J	0007	0 20	5,232	27,000	15,000	A COLUMN TO A COLU	332	-190,269	-73,33	,		,		5,27			1,000	-6,000)	-	-286,642		,	267	,			1,500	19 000	3.000	ŀ	1
Variance 2018 Adopted Budget and 2018 YEE	0	19,580	0	5 6	2000	Q	0	, 22,240	7765		1	100°C	0		0.	0	0	0	-2,000	10.0	3,492	20,000	15,000		332	190,269	-60,351	0		0	29,583	20,462	0	0 0	1,825	6,000	0	10,637	10 500	30,000	1.190.000	286,642	17 000	2,000	1,112	-15,000	0	0	1,500	100 PT-	10.345	50.028	Annual Control of the Parket o
2019 Budget	0	5,000.00	400,000.00	00,000,0	75 000.00	2000		155,000.00	110 751 00	ALVIE CLUM	55,763.00	29.425.00	100,000.00						5,000.00	20 000 10	00,000,000	92,000,00	140,000.00		144,000.00	240,000.00	80,000,00	93,000.00		4 000.00		50,000.00	0	0	1.000.00		0	0	7	20.000.00		2,653,187.00	41 507 00	07.700	1,267,00	50,000.00	o	0	26,500.00	11 000 00	27.000.00	309 972 00	203/246.00
2018 YEE	0	5,420,00	400,000.00	8,000,00	75 000 00	Annonine .		167,240.00	110 751 00	SOUTH FORT	55,763.00	29 425 00	100,000,00						5,000.00	20,000	00,000,00	90,000,00	140,000,00		144,000,00	240,000,00	92,988,00	93,000,00		4.000.00	29,583,00	65,185,00	ō	0	1.825.00		o	10,637.00	20,000,00	50,000,00	1,150,000,00	2,653,187.00	00 500	2,000,00	2,112.00	40,000.00	0	0	26,500.00	11 000 00	40.345.00	חטינירביטר	DUDIE CAN
2018. Amended Budget	10	25,000	400,000	8,000	UV UL	0 2	0.00	145,000	Secondaries		. 55,762	- 60 000	100,000	11.755.00	1. P	0 4 4 4	0 3	0	7,000	18 0	517/18	000007	125,000	1、加州公司等	143,668	430,269	153,339	000(86) >		4 000	0	44,723	0	0 10 100	01:	6,000	0	0 100	Police Care	20,000	L	2,939,829	100 KF	70077	0001	55,000	9.73	0 7 1 6 1	25,000	00000	30,000	380 000	
2018 Adopted Budget	10 May 10	25,000	400,000	8,000	000	C C	0	145,000	CALLEGE MAN		55,762	183,687	100,000	No. of the last of	0	D	0	0	7,000	81	61,708	70,000	125,000	The Park State	143,668	430,269	153,339	93,000		4000	0 30 30	44,723	0	0	0	000'9	0	0	7	00000	N. Francisco	2,939,829	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Contra	T 000	55,000	0	0 -4	25,000	0.000	00000	350 000	2000000
Date 8-9-18	01111	* 5,420 ·	355,256	4,1/8	Ver ce	0 .	0	167,240	- C3 C0	8	51,116	153,347	84,420	125	SESSECTION OF	0.000	0 2 3	0.0000000000000000000000000000000000000	3,893	0	54,842	20,043	113 363	.0.	104,120	219330	92.988	999/65		7.435	29.588	1.52 (65)185	O DAMES SERVICE	0	1875	0 1	0	10,637	10/0	50,000	JUN UNKLES	1,596,311	O PO POMO	00000	2112	36,355	0.00	1,500	21,300	081	37.40.345	770 077	THE PERSON AND PARTY.
3 yrave; (15.16,17).	167	312,045	394,436	00//01	258 88	ono/o/	008	145,550	Sections.		18,588	55,763	109,454	B Operation	2,579		73,360	-3,179	6,594	230 88	B00,E7.	907/677	58.839	0.00	47,662	140,918	180.059	154,354	100	6,633	802.358	55,586	第1257/2018	667	3.450	24,250	33,333	2,877	ZT, 7451	45.276	100	2,653,187		0,740	10.713	56,235	76	0	28,717	10/10/10/10	25,657	1261 837	The state of the same of
2017 Actual	0.25	12,456	402,810	7,600	00000	esciso .	0, 4	152,500	100	laretin .	55,763	167,288	106583	04800	7,738	C	220,081	0.3	4,918	240	73,053	C0C CD	150 325	0	142,987	422,753	147.761	102,895		14527	67.693	74,884	0.11.1	0	3 700	6,400	0 300	18,632	007'61	13.500	0	3,887,943		U. Tringe	1.402	58,139	0	0	28,330	04.000	567.7C	3 8	- 147-1600 ·
.2016. Actual 20	0 1	25,124	120,785	12,650	250	079/0/	00	145,125		0.34	0	0 000	.91,630	0	0	10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0.22	0,	7.411 S	330	61,708	306,456	17.197	0 20	0	0	206.038	132,570		9,738	457,444	41,011		0.0	SCLE	**************************************	100,000	0	45,048	77 383	000	2,156,596		SOC'S	1097	70.854	069-	736 0 6 Sales a	30,849	251	76,440	TO COC.	
2015 Actual 200	006	17,556	1,629,712	11,850	525	090//	- John C	138,025		335,460	0	0	130.148	0	0.3		0	9:536	7,453	120	78,264	96,753	7044	0	7. 3. O. O. A.	0	186.377	227,595	1000	5,700	7,891,936	\$0,862 F	25 NO. 10 S.	2,000	1 2 C A C	54,100	10 E 10	1 0 m	D. C.	98 995	2	,915,022		37.42	29.699	39,713		145 OF 165	26,971	o o	42,424	20,000	0.000
	* O	30,279	k,	13,790 Pi	163	89,077	7,700		Ž.	430,557	0	0 0	111,000	0	0	1,168	: 0 s		8,460	52	30,664	283,068	(C) U	0.0	0	0,000	7276			15,325			42,662	2,000	2 150	056'09	- O	0	0.00	17.020	2000	756		6,946	13.524	15,670	17.300	10,000	24,804	1,104	72707	46,024	CCT'QT
2014 Actual	12	·	Esterna	をかずる	A 1 5 A	3 7 8 7 E	Bank Tale			3.00	Š.		The state of		7	1900年	la esse	X 25.75	変が変		78.4	7	NAME OF TAXABLE PARTY.		200			319,230		20 20 20 20 20 20 20 20 20 20 20 20 20 2	4,000 4,000				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		A. C. S.			100	Ties et X	2,573		7.0 See 18.0			1000	57.57.50 57.57.50 57.57.50	258	15 A 15 A	30.00		1 2 00
General Fund 2018-19 Forecast 3rd Draft. Prepared by Budget Department 8-9-18	SETTLEMEUT PROCEEDS	INSURANCE RECOVERY	OCCUPATIONALLICENSES	REGULATORY LICENSE FEE	BOAT RAMP PERMITS	OCCUPENSESTANDE COURT	FLECTION PEES	PASSPORT APPLICATION FEES	TOTAL DESCRIPTION OF THE PROPERTY.	PEKRI I ING PER - MEDIARE		PERMITTING FEE - SPLOOKIN	LIENS-REDORD SEARCH FEES	DONATIONS PRIVATE SOURCES	INTERFUND TRANSFERS+IN	SALES OF GITY OWNED ASSETS	PROCEEDS FROM CAPITAL LEASE-DUVUSCO	вувие Срачт	POLICE RECORD REPORTS	POLICE COURT RESTITUTION	BURGLAR ALARM FEES	SANS SOUCE GUARNIE T REMARKATION OF STREET	DATTAN PROJECT/ADMIN FEE-OFF-DUTY POLICE	DOLPHIN -REMBURSEMENT	PUBLIX - REMBURSEMENT	OF P.DUTY MISC. POLICE REMB.	MISC, POLICE DEPT, REVENUE	FINES & FORFETIS-METRO COURT	MODES CONTROLLED TO COST CONTROL CONTROL	COURT FEES FOR RED LIGHT CAMBRA FROM	FIRES - RED-LIGHT CAMERAS	PKG TICKET SECHG-CROSS GUARDS	SALES OF CITY OWNED ASSETS	DOMATIONS	FILM PERMITS	HARDEST HIT PROGRAM FEES	CONTRIBUTIONS - TO CHARITABLE FOUNDATION	FUNDS RECAPTURED	MISC REVENUE - TREE MILIONION	MISC REVENUE - HEAT STREET GRANT PLANNING & DEVELOPMENT REV.	DITEREMIND TRANSPERSIN (FROM CRA)	SANITATIONIFEES	ALLE IN ACCOUNT OF THE PARTY OF	PUBLIC WORKS MISC BEY, DRIVEWAY BEPARS	PUBLIC WORKS	CODE VIOLATIONS - CITATIONS	SALES OF CITY OWNED ASSETS:	MISCELLANEOUS LOCAL GRANTS	CHILDREINS SPORTS REVENUE	ADDLI BFOKI B KEVETUE	SWIMMING POOLS REVENUE	TEMPS COURTS BEVENIR	Jensey Court of the second
General F Prepared	001-02-369301-000	Т			pq1-03-329100-000	Т	Т	Т	T	101-01-328800-000	П	001.04-319900-002	Т	Т	001-04-381000-000	T	601-07-383966-002			_		001-08-3421-69-000	1	1	001-08-342180-000 F	001-08-342185-000	001-08-342500-000	1		Т	1	Т		001-03-366901-000	, ,	T	Т		001-09-369902-000	. _	Τ.	001-10-343410-000			Т	Т	Т		П	001-12-347213-000	Т	T	Ultrafficial descriptors

SPECIAL PROGRAMS REVIEWE (****)***(20,388)*** AMERIEU SAURICA SAMP FERENUE (****)** AMERIEU SAURICA ROLP ERVERUE (****)** AMERICA SAURICA ROLP ERVERUE (****)** AMANOSUS COMA, CTR. REUTAL (****	9 (8) (8) (8) (8) (8) (8) (8) (8) (8) (8)	200	11,800 10,273 10	10,450 18,000 39,180 100,000 2,411 5,000 7,298 5,000	000 118,000 000 25,000 000 100,000	I I.,	15,000.00	3,000		
AMPLETIO DAMPER SELVINE WIDGELLANEOUS PROFICE	8	100	27.240 26.721 26.722 26.172 26.172 26.172 27.72 28.23 28.23 28.23 29.120 29.120 29.20 20.100 20.		100 E		100000000000000000000000000000000000000		-3,000	philipping and the second seco
WISTORICANEOUS PARKO REVENUE		607	6.238 47,628 6.239 6.239 7.1623 7.1623 7.1623 7.1623 7.1623 7.1623 7.1623 7.1623	图影点	STATE SECTION	100,000,00	100,000,00	0	C,000 refilet slightly up	lal fey;
Act Color Color Color Color	90.	100	6,128 (6,218) (6,130) (1,172) (1,172) (1,172) (1,172) (1,173) (1,173) (1,173)	多数	CECULATION CHAINS AND		0	2,410	0 7.75	
Appropriate Control	900	1.19	47,562 (5,798 (4,778) (1,622 (2,822 (1,756,1018	\$ 10 g		7,298.00	5,000,00	2,298	0	A STATE OF THE STA
Color Colo	2 3 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	19	61,120 (61,172 (61,172 (7,162) (7,162) (1,179)	COLUMN TO SERVICE	45,000	49,057,00	45,000.00	4,057	negonal sales of a	To do do
ATHERIC STABUM REPORTS 199,042	3 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	19	6.382 (17.554.) (17.554.) (17.554.) (17.554.)	48,455 58,000	\$	58,000,00	58.000.00	0	Dused last budget	
SALES OF CITY OWNED ASSETS	0	19	17.561,018	000/25 622/000	000 SS 000	20,000,00	65,000,00	45.000	O fv18 vee very low.	// Probably be stadium repairs.
DOINTIONS 12,500	91.	7	1,552 6,382 1,7,561,018		D.	G C	0	0	0,	
HISUTRANCE RECOVERY	30	1.00	6.382 e.v. 17,561,018	O CENT	0 de 10 de 1	0	0	0	0	The state of the s
WITE PUND TRANSFERS AT	(2 2 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	6,382	23.156	0	23,156.00	0	23,156	O irma insurance - new account	thew account
OBECONITO ON TALLOY DECOUNT ON TALLOY DECOUNT ON TALLOY TALLOY CONTROL OF THE PROPERTOR	200		17,561,018	The second of the second	05.05.05.05.05.00.10	L	o	0	0	
DECOUNT ON TAKES TAX GENTLE REDELETION TO CHARTER TO SET THE SET SE				20,890,099 21,298,823	823 21,298,823	21,051,021.00	23,262,720.00	-247,802	1,963,897 2018 YEE Estim	20:18 VEE: Estimating about 6:5% more than 20:17 actual. YEE Variance of
PRECODITY ON TAKES TAX CENTRAL CAS FOR TRUST FOR TAX CENTRAL CAS AND TAX CENTRAL CAS		12.7	19 日本のでは、19 日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日	· · · · · · · · · · · · · · · · · · ·					\$300K 2019 BU	ugget intudes 7,500 mill rate at 100% and no homestead be it is
70000000000000000000000000000000000000			Section of the Party of the Par	5.	\$1 A	00 010 365	⊥	230 631	00 100 2018 VEE 1561 R	s revious is was only 10km for 7. Take VTD nins 25k to be safe
TAX CERTIFICATE REDEMPTION TOWN STITUTE OF THE TOWN TO THE TOWN THE TOWN TO T		2		The soft			nn'acr'car'r-	Tecrose	CCT'06-	2019 Budneth Juydaled 7-12-18 to reflect dr420
F P & L FRAICHISE TAX			0 145.00 Sept. 10.00	Seminated process.	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	0.	0	0	0	
F P L FRAIGHSE TAX			1 810,223	525,858 800,000	786,568	725,000,00	786,568.00	-75,000	-13,432	2018: County letter states overbaid \$75kin past years so deduct this from year
F P.A.L. FRANCHISE TAX					17.					dgel, Zula gross is bus, /.se. 97,5% ==ds, 554
		T I	2,683,574	1,710,617 3,042,7	730 3,042,730	3,042,730.00	3,042,730.00	<u> </u>	O Actual Includes G	Actual includes GASB-63 deferred rev of \$275K posted in 1y18 is why fy17 is short. Use budget floures for now and recalculate when more periods posted.
		Ţ								
CHY GAS FRANCHISE TAX		T	12,371	12,000	\$ 1	00.086	1.00	-11,020	-11,999 revenue posting	-11,999 revenue posting are missing. Emailed finance on 4-30-18
			38,346	7 0	000 000 1000	1 000 000 00	1 000 000 00	neg'ar	Don larget	Posted reference visits to this again for flow
ANS RENCHES COMPANY FRANCHISE		COLECTION OF THE PARTY OF THE P	8	18.677	1	20,000,00	20,000,00	2:000		The state of the s
UTILITY TAX-F P. 4. (2.206.749)	AND ROTH	1	3,333,789	l"	m			-123,534	-123,534 lower estimate ba	ower estimate based on new analysis. Decreased consumption,
倒	#0//cg	121,492	88,406	39,829 - 100,000	3.1	00'000'09	00'000'09	00000	d guid sees bling pool of	Littlify frees bing posted in different wrong accounts and annual revs idomsisted.
201-13-314710-000 UTIUTYTAX-FUELCII.	110.533	701	7	22/	1,000	1,000,00	1,000.00	0,	Casimate Will go	UNWEI THE THE PARTY OF THE PART
UTILITY TAXALL OTHER 15: 57457	64,826	44,987 45,770		30,604 45,000	000 45,000	45,000,00	45,000.00	0		
III COMMUNICATIONS SERVICE TAX 1.107.118	1,415,105	~1,308,539 Prov(1,212,133	14.00	813,757 1,297,205	205, 1,297,205	1,297,205.00	1,165,811.00	0.0	-131,394 FY19 updated on	EX19 updated oh 7217-18. Gross amountils \$11,195,704
の対象を						-		16 m	FY18 YEAR ENI	FY18 YEAR END ESTIMATE FOR IRMA, EXPENSES \$6,158,959.removed due to reclass of expenses to special revitand
STATEREVENUESHARING 2,171,413	110	2,467,421 3, 2,615,960	0 2,489,292	2,118,597 2,594,222	222 2594,222	4 2,533,479.00	2,684,215.00	-60,743	89,993 Updaled Aug 2,	Updated Aug 2, 2018; FY19 Allocation is \$2,753,041 197,5% = \$2,684,215
MOBILE, HOME LICENSES		250/1	Section 2	p.i	2000	1,055.00	1,055.00	0	0	The state of the s
	\$20,063	18,917 20,140	0 3707,61	12,545 18,000	42	15,000.00	20,000.00	-3,000	2,000 Nothing posted to	Nothing posted to date, Emailed finance on 5-1-18
LOCAL GOVT 1/2 GENT SALESTAX	4,552,815	725,414 4,781,793	3 4,686,674	4,192,597 4,866,1	129 4,866,129	4,866,129.00	4,922,691.00	000	56,562 Dept of reviews	site June 11, 16 of the S. J. 146, 914. less budget at 9 (15%)
TO CHARLES COUNTY OF THE STANDARD OF THE COLL TO CHARLES COUNTY OF	T, Jobs	02 1777 TO 18 18 18 18 18 18 18 18 18 18 18 18 18	200	17	DOC 11 900	A 587 00	on hho c	7.887	oue.	
340	00075	0 - 612,640	2	551.376 551.376		551,376.00	490,111.00	0	-61,265 See SoleMI/BL	-61,265 Sea SoldMi/Bulkev Sheet
RIT, ON INVEST, CADE COUNTY	orsit	1,555		Total Services	33	12,058,00	9,000,00	10,258	7,200	
BITEREST PERALTY-VENS	40,567	63,210 30,956	6 44,914	9		35,000,00	00'000'SE	-5,000		ly down
RENTB & LEASES-MISCELLANEOUS			5 107,132	11,619 100,000	\$ B		110,000,00	17,619	10,000 Slight increase.	Slight increase.
BELLSOUTH MOBILITY LEASE		759		47		1	60,386.00	13,386	13,386,2017 actual used	O.
BISCAWE LANDING LEASE	1,500,000	81	8 2,276,499	664,065 955,805	5	905,805,00	855,805,00	200,000	-100,000 costep again and	doed his recogning payment by about 25% a que
DD1-13-362135-001 BISCAVIE LANDINGIEASET-COSTGO	0			93,901	0 3,900,000	00'000'005'T	5	1,900,000	U costoo deal * can e shout coll	costoo deal - cali can din reliectamonices amount over se years on the shaws amount collected
TABLETHE DAKS AND BUTT 304 789	22.04762 - Negation	005'02' 15'	1100	1,066,500 872,183,0	W***282*000		4,094,605,00	73,005,500 P.	banc	difectorizeport on 8.9 18 (object
									balance due dro	e due from prion years to be budgeted in 1819 (annual \$282,000-
AL INC. AL PROPERTY OF THE PRO	S LEW THE SECTION		754 :	A CONTRACTOR AND A CONTRACTOR	の事のは		E COSECULOR OF		arsta	605;=1;094;605)
10 SECURITY OF SECURITY AND ALTERS OF SECURITY OF SECURITY AND ALTERS OF SECURITY OF SECUR	0	Los era	0 4 C3E 1 C5	1.750.400 3 815 686	995 0750	1.750 400 00	1 750 000 00	286 250 6-	CO. C. 286 S3M buvour is on	mmilled in 1/18 and this is not budgeted for 1/19. Shows \$-2M
W.		T.		1	ŧ,		2.3		here and \$ 1 M II	here and \$=1 M in account 001-13-364000-001
75(3-35(1000)00) DISPOSITION OF EXED ASSETS GAIN ON DISP.	(a)		696'300		1			-934,713	-934,713 Moved this budg	934,713 Moved this budget to the other disposition account to synowith inance.
PRIVATE FACILITIES BONDS REV.		63,582		58,283 63,0		63,582,00	63,582,00	582	S82 consistent	With the second
PROCEEDS FROM DEVELOPER	600,000	150,000 100,00	283,333	000,031	000 (120,000			250,000	-150,000 cancered as on	cancelled as of memo (toy Zort tall) party engineer at but
	0 00			0.000	1 100	00+00	00000	0 00 00	O O O O O	
UCRIAL IONS THE SECTION OF THE SECTI	25,070	23,500	19,430	08		00,000,000	9000000	GES/DE-	-54,000 lower uns.	Operations.

			選りなる	· · · · · · · · · · · · · · · · · · ·	'n	Date 8-9-18	-		-		2018 Adopted Var	Variance 2018
General Fund 2018-19 Forecast 3rd Draft. Prepared by Budget Department 8-9-18	2014 Actual	2015 Actual 2	zolić Actual	2017/Actual	3Yravg (15,16,17)		Adopted A Budget	Amended Budget	2018 YEE 2	2019 Budget	<u> </u>	Budgets
TAKE HOME VEHICLE DROG BEY	USS BA	CO SE SE	025 68	KT RKD	69.917	46.248	20,000	70,000	61,860,00	61,860,00	8,140	: :8,140 2017 actual used,
Alter and the Second	2000 A 12.72 B	といいのであったよう	10 St	京 大	2 1 0	368364	368,354	368,364	368,364,00	408,542.00	0	40,178 Updated 7-12-18 to reflect county numbers, DR420, and 7,5000 millage rate
GASB 63 DEFERRED REVENUES ADJUSTMENTS	0	0.00	202	1,593,439	-531,146	1,593,439	0	100000000000000000000000000000000000000	1,593,439.00	0	1,593,439	olth-consensus with finance agreed not double counted and to put this in yee
THE TABLE SOUTH OF THE PARTY OF	2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	10 1 May 10 10 10 10 10 10 10 10 10 10 10 10 10		630 306.0	734 687	1 57.7.7.50	וביני וביניבוי	73 034 (73)	-3.031,173.00	3,928,836,00	0	-897.663 Updated 7-12-18 to reflect county numbers, DR420, and 7.5000 milla
HIEU OF TAXES ENTER, FUNDS	61,138	61,138	61,138	61.139	61,138	i, tx		1	1	61,138,00	0	3+ 0 Enterprise contribution is same as budget until those expense budgets are
AET, ON INVEST, IN UTTLITY	1.523,031	1,827,538	1,979,941	2,302,696	2,036,758	2,479,828	2,479,826	2,479,826 2	2,479,826,00	2,479,826.00	0	0 Enterprise contribution is same as budget until those expense budgets are
ASSESSMENTED PRINTED THE			X ST	100000	10 CT 70 CT	1100	2000	1.324 610	169 577 00	124.610.00	44.962	finalized, finalized, o Enterprise contribution is same as budget until those expense budgets are
EK TOS	1 (19)	10/10	67,784	to Tro	To // To	43			2000	7		9
AUDIT FEES-ENTERPRISE FUNDS	32,300	34,000	34,000	35,192	34,397	64,092	64,090	64,090	64,090.00	64,090.00	G.	 (a) Enterprise contribution is same as budget until those expense budgets are finalized.
egal fees enterprise funds	195,222	208,030	234,636	278,108	240,258	157,952	157,948	157,948	157,948.00	157,948.00	C	O Enterprise contribution is same as budget until Inose expense budgets are finalized.
INFO PROCEDS SVCS-ENTER FUNDS	310,555	386,845	392,361	450,552	409,909	226,328	226,129	226,129	226,129.00	226,129.00	0	Callegrates contribution is same as budget until those expanse budgets are
BILLING SERVICES-ENTER, FUNDS	1,165,010	1229/21	1,242,270	1,618,000	1,363,170	2,146,516	2,161,801	2,161,801	2,145,516,00	2,161,801.00	-15,285	O Enterprise contribution is same as budget until those expense budgets are
Street repair Svo-enter funds	602,644	(614,193	649,680	595,200	169'619	559,380	559,379	559,379	559,379,00	559,379.00	0.00	O Emerced. Interprise contribution is same as budget until those expense budgets are
OTHER ADMIN SVOS-ENTER, FUILDS	1,400,967	1,482,400	1,496,122	1,499,864	1,492,795	1,827,792	1,827,788	1,827,788	1,827,788.00	1,827,788.00	O,	of Emergence contribution is same as budget until those expense budgets are
SAI FOR GENERAL CAPITAL ASSETS	2000	0.000	F F 76 TOO	0	8.700	0.44	0 (%)	0.000	0	0	0 -	* 0 IIIIIIKEA
PULCUEFFORE		TRING PLANTOLL A		30.00	d 0	* KH 66,766 FF	FF8.453,244 E- 40,675,749	d0/675j749 Mil.	7/235/2012/36/3018/38/38/3/3013/3/3/3/3/3/3/3/3/3/3/3/3/3/3/3/3/	5,564,983,00		1. 2/888/261 XEE.RepDebuy,CilyManagerd-9-18 with the West Shire Fellow
teserve-future projects	07.23.12.23.18	が 1000 大学芸術	A 431,334 🐃	5 C C C C C C C C C C C C C C C C C C C	1,143,778	0.234.55	45	┙		0	0	O Property Control of the Control of
BULDING PERMITS	435,273	601,246	728,393	1,439,517	. 923,052	-	31	1	1	1,613,081.00	12,817	Abjud Osever - Contrained
	8,042	12,527	9,191	11,827	11,182	9,724	457,500	7357 500	370,733,00	361,795,00	13,233	4.295 Steve P. Estimatés
	C9C.UC4	100,011	192055	185.859	144,803		1	401,148	405,875.00	442,975.00	4,727	41,827 Sleve P. Estimates
	S. 67,644	196,128	119,836	158,568	124,844	湿	327,000	327,000	305,184.00	359,040,00	-21,816	32,040 Steve P. Estimates
	146,187	133,824	134,194	. 882/173	281,750	Ç,	200,000	200,000	205,559.00	281,000.00	5,559	81,000 Steve P. Estimates
		12,988 7.3	12,823	5,620	10,477	9,294	10,000	10,000	12,378.00	10,477.00	2,378	477 Steve P. Estimates
RAMING AND TECHNOLOGY FEES	31,666	38,644	41,302	77,447	52,465	97,630	00000	00000	149 846 00	150,000,000	50.160	LY, UND Steve F. Estimates
MINION ES OF RECONDENS	120,/C2	TENTANT TO THE	46716	36,735	44165	36.581		26,000	46.000,00	38,000,00	20,000	12,000 Steve P, Estimates
TRUCTURAL PLANS REVIEW	38.958	52,673	53,267	681'08	62,043	. 5≅ 40]963	120,000	120,000	105,000.00	125,000.00	-15,000	'5,000 Steve P. Estmates
ZONING COMPLIANDE REVIEW FEES	286,015	269,019	311,120	253,047	277,773	183,328	125,000	125,000	195,862,00	150,000.00	70,862	25,000 Sleve P. Estimates
KINIMUM HOUSING REVIEW FEES	26,816	17,642	13,305	16,814	15,920	15,890	12,000	12,000	15,786.00	16,814.00	3,786	A,814 Steve P, Estimates
HES-CODE ENFORGEMENT BOARD	2 18,400	10,000	0	0	3,333	0	0'	0	0	0 000	0 00	O SIEVE P. ESIMIAIES
THEEN SPECIAL MASS IN A LE	82,389	250,653	191,833	443 646	240,413	5/0/501	250,000	100,000	00.000,64	120 000 001	B.0001	20.000 Steve P. Estimates
	38 915	48.056	47.804	51.255	49.071	1207	45,000	- 45,000	55,000.00	40,000,00	10,000	-5,000 Steve P. Estimates
GODE VIOLATIONS + CITATIONS	000,Tr	3,750	5,200	2,700	3,833	4,700	2,500	2,500	3,900.00	3,500.00	1,400	1,000 Steve P. Estimates
CÓDE ENF. MISC REVENUE	の対象というからまし	10,863	0.	0	3,621	. 0	0,510	15 May 15	0	O	0	0;
LOT CLEARING & MOVING.	64,522	20,908	28,747	D- 308347		0.000		T. E. C.	0	0	-1	-1 We use to get this. Not anymore and unsure why,
hies-code enforcement board	74,093	92,834	32,450	32,722	69972	15301	32,000	32,000	25,000,00	25,000,00	2,000	* -7,000 Year to date is low and not expected to make targeted revenue, Lirop.
FINES - SPECIAL MAGISTRATE	1, 7 85,187	104,905	93,613	18221,965	140,151	213,550	93,613	93,613	215,000.00	140,000,00	321,387	46,387 includes ordering paying it of flow in 2010.
COUR VICEATIONS - CITATIONS	49,310	65,473	82,6403	58,485	40,400	20,100	Son'es	ODO/CD	00.000,00	oproporce.	00000	
DESCRILANDOS LORANY LINGANIS	0 0 0	008//	0 860	3 540	2,500	PIZ.C	2,000	2,000	2.714.00	2.250.00	714	250
RENTAL REVENUE-LIBRARY PAC.		Part Control	0207	9814	214	200	1,000	0001	1,000.00	1,000.00	0	0
SPACE RESTAL SEVENUE	C. C. C. C.	0	1030,500	597.6	505 F	2340	08.2	0	2,340.00	7,000.00	2,340	7,000 new - café rental
	200	100	001/40%	104	33 55	0		O'and down	o	0	0	0
LIBRARY MISC, REVENUE	6,370	ý.	TE 34 5 4 352	6,281						6,000,00	2,340	7,000
General Fund	12,674,312	50,712,398	\$6,900,654	55,591,467	54,401,506	53,344,915	70,666,273	74,065,346 6	69,351,184,00	63,846,394.00	(1,315,089	6.28,818,879
4.2 c 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	The Part of the Pa	6 E E E E E E E E E E E E E E E E E E E	こうない という	を見け とればなり	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	C 577	100	524 500	2 2 2 2 2 2 2 2 2	The state of the s		*** = *** = ***

	A TOTAL OF THE PROPERTY OF THE		Gene	ral Fund Expen	General Fund Expenditure Projection Prepared by Budget Department 8-9-18				
	The second secon			0		On the second se			The state of the s
General Fund	FY16 Actual	FY17 Actual	FY18 Budget Adopted	FY18 Budget Amended	FY18 YTD 8/01/18	FY18 YEE	FY19 Budget Prelininary	FY18 Adopted Budget to FY19 Prelim Budget	Variance %
Building	\$1,307,642	\$1,267,271	\$1,948,515	\$1,948,515	\$1,273,785	\$1,476,073	\$1,703,673	(\$244,842)	(erio)
mey	84	\$1,260,858	\$1,316,234	\$1,356,360	\$1,153,719	\$1,343,289	\$1,288,671	(\$27,563)	(20:0)
Grovelerk in the second of the		\$801,035	\$648,372	\$590,946	\$523,617	\$584,020	\$533,494	(\$114,878)	(6T)0)
City Manager	\$1,690,438	\$1,799,495	\$2,413,210	\$2,624,695	\$2,289,380	\$2,559,956	\$3,060,248	\$647,038	0.25
Code Compliance	\$1,187,203	\$1,542,853	\$1,619,035	\$1,709,035	\$1,367,149	\$1,616,634	\$5,432,313	\$3,813,278	2.23
CP&D	\$1,599,062	\$1,420,131	\$1,444,021	\$3,563,934	\$1,974,072	\$3,578,231	\$1,650,766	\$206,745	0,06%
Finance	\$2,743,586	\$2,991,225	\$3,416,092	\$3,461,018	\$2,922,719	\$3,433,905	\$3,717,044	\$300,952	0.09
Information Technology	\$1,805,865	52,282,852	\$2,007,939	\$1,968,954	\$1,673,877	\$1,892,218	\$2,187,757	\$179,818	×.30!00
Library	\$956,891	\$1,040,356	\$1,123,790	\$1,132,790	\$506,025	\$1,067,585	\$1,176,239	\$52,449	
Mayor/Council	\$774,995	\$1,177,122	\$1,140,546	\$1,185,897	\$1,278,429	\$1,194,186	\$1,168,315	\$27,769	0.02
MOCA	\$1,572,697	\$1,468,336	\$1,436,148	\$1,439,648	\$1,433,786	\$1,682,150	\$1,425,421	(\$10,727)	(0.01)
Non-Departmental	\$3,026,417	\$1,199,499	\$10,920,909	\$11,212,585	\$6,044,264	\$1,606,850	\$10,923,973	\$3,064	0,00
Office of Management & Budget	\$315,333	\$329,541	\$367,284	\$367,284	\$2,579,289	\$330,809	\$351,456	(\$15,828)	(0:04)
Parks & Recreation Department	\$7,750,403	\$8,200,757	\$7,549,590	\$7,669,535	\$7,000,063	\$8,025,970	\$7,191,769	(\$357,821)	(0.05)
Personnel	\$707,438	\$753,817 \$798,839	\$798,839	\$798,839	<i>\$777</i> ,328	\$876,291	\$864,717	\$65,878	80.0
Police	\$24,417,965	\$26,715,747	\$27,204,349	\$27,239,858	\$22,561,904	\$26,588,651	\$28,929,192	\$1,724,843	90'0
Public Works	\$4,668,748	\$5,162,806	\$4,804,879	\$5,237,452	\$4,685,715	\$5,419,755	\$2,693,284	(\$2,111,595)	(0.40)
Purchasing	\$398,305	\$377,993	\$506,521	\$506,521	\$454,642	\$509,627	\$604,468	\$97,947	0.19
TOTAL - GENERAL FUND	\$56,359,569	\$59,791,694	\$70,666,273	\$74,013,866	\$58,599,763	\$63,786,200	\$74,902,800	\$4,236,527	90.0

Summary to Balance	A may a man
Stärting Surplus (Deficit)	(21,692,710)
(A) Cut Supplementals and Capital Requested for FY19 (Not loaded in ERP)	10,636,305
(B) Cut Merit Colas for GE Staff (not PD Union) Included in FY19 Baseline Budget	600,000
(C) Add the \$3M "SoleMia Buy out" Revenue budgeted in FY18	
(D) FY19 Expenditure Cuts (See Below)	7,614,506
(E) FY19 Revenue Opportunities (See Below)	2,850,000
Resulting Surplus(Deficit)	8,101

(D) FY19 Expenditure Cuts	
Cut TECs by 75% (\$4M currently)	3,000,000
Police - Cut operations and address overtime	950,000
Cut unbudgeted FTEs hired during FY18	947,522
Hiring Freeze 2 Quarters	1,091,984
Furlough 6 Days	300,000
MOCA back to 1 M	400,000
Mayor Council Capital/Trees removed	350,000
Pal and Grants to Others cut from 500k to 300k	200,000
Only Mission Critical Travel cut by 75%	150,000
non-dept fed lobbyist removed	50,000
Cut Contingency from \$300k to \$150k	150,000
Sponsorship Consultant	25,000
	7,614,506
	7,014,500
(E) FY19 Revenue Opportunities	
Employee Contribution to Health and Dental	160,000
Outsatnding Payments from WatePro	240,000
Risk Refund	250,000
Fleet Refund	250,000
185 Pension Police Contribution	650,000
Outsatnding Payments from the Oaks (NOW BUDGETED AS OF 8-9-18)	
Sanitation Fee Increase to \$420 Per Resident	1,300,000
	2,850,000

(F) Alternative Solutions for Consideration/Research (Not in Proposal Calculation	9n)
Sell the Water Plant	100 C
Outsource Fleet Operations and Sell the Assets	
Outsource Code Compliance	
Interlocal Agreement with the County for Library Services	
401k to replace FRS Pension	
Finanancial Impact Analysis of Not Approving Development	
Finanacial Impact Analysis of Possible Anexations	
Vehicile Take Home Policy	
Pooled Health Care with Conglomerate	
Cut Newer Divsions (Emergency Mgmt, Social Services, Contract Compliance 1,019,745)	
Relaunch-Red Light Camera Program	1,000,000
	1,000,000

GENERAL FUND RECONCILIATION DRAFT July 14: 2018.

2	87,621,997 [25,591,983] The Budget will be balanced when proposed. This is a draft of the work to be done.	87,621,997	Total FY19 Expenditures FY19 Surplus/(Deficit) with Supplemental/Capital
m first round Dept.Heads and CN meeting	10,636,305 Additional Supplemental/Capital Requests from Departments as well as action items from first round Dept. Heads and CM meetings	10,636,3	FY19 Supplmentals and Capital Expenditure Requests
	8)	(14,955,678)	Baseline FY19 Surplus/(Deficit)
27 - 584.	92	76,985,692	Baseline Budget
300k for Cagni (PAL), and \$300k Continge	66,985,692 Includes merit/colas, amended increases from current year, and contractual obligations 10,000,000 Budgeted as expense and Revenue. Includes \$5M by Reso, \$4.4 from 2016 SoleMia, \$300k for Cagni (PAL), and \$300k Contingency	66,985,6 10,000,0	Expenditure FY19 Operating Baseline Expenditures Reserve
	1.4	62,030,014	Total FY19 Revenues Available
	73	4,788,373 57,241,641	Prior Year Surplus/(Deficit) FY19 Projected Operating Revenue
			FY2018-19'SUMMARY Revenue
	4,788,373 This line goes in the Prior Year SurplusRev Account 001-13-389900-000	4,788,3	FY18 Surplus/(Deficit).
	63,497,081 Ommits \$6.2M in irma expenses in non-dept, reclassed to special revenue fund	63,497,08	Expenditure Total FY18 Expenditures (Year End Estimate)
83M Solemia Buyout	7,217,567 Finance provides this info based on CAFR. 61,067,887 \$5m from SoleMai budgeted, YEE Includes budgeted \$2M Costco but does not include \$3M Solemia Buyout 68,285,454	7,217,567 61,067,887 68,285,454	Revenue Prior Year Surplus from FY17 CAFR FY18 Projected Operating Revenue (Year End Estimate) Total FY18 Revenues.
-	Notes	GENERAL FUND	FY2017-18 SUMMARY
· .	d.		

Colebrook-Williams, Natasha

From: Henley, Terry <thenley@northmiamifl.gov>

Sent: Tuesday, May 15, 2018 1:07 PM

To: Bobb, PaulMarie E.

Cc: Sorey Jr, Arthur, Colebrook-Williams, Natasha; Spring, Larry; Augustin, Miguel

Subject: Second Quarter Report

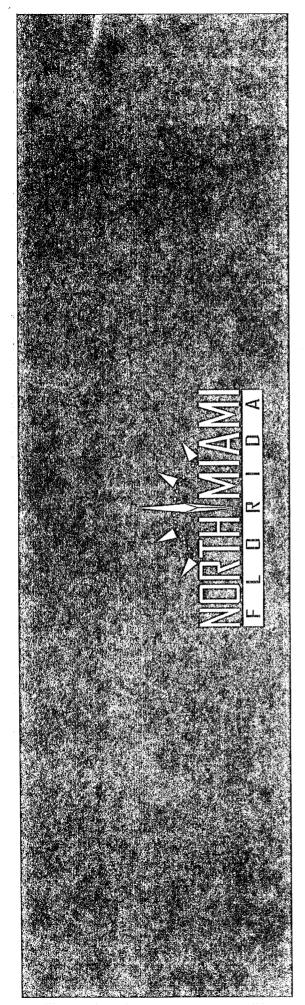
Attachments: FY18 Second Quarter Report.pdf; FY18 2nd Quarter Budget Report.pdf

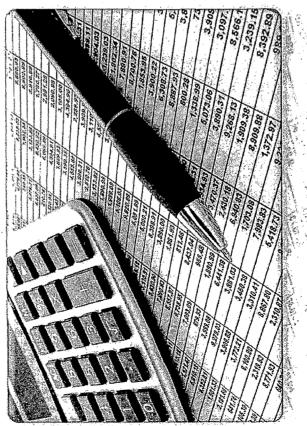
Please see attached Council Report and presentation.

Terry Henley

Assistant Budget Director
Office of Management and Budget (OMB)
City of North Miami
305.895.9894

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FY 2018 Second Quarter Budget Report

- ALL FUNDS OVERVIEW
- GENERAL FUND
 - ENTERPRISE
- SPECIAL REVENUE
- **TRANSPORTATION**
- INTERNAL SERVICE
- DEBT SERVICE

FY 2018 Second Quarter All Funds

			To-date Revenues	venues	To-date Expenditures	ures
		Amended				-
Fund Type		Budget	Actual	*	Actual	%
General	S	74,078,778	\$ 34,557,380	47%	\$ 38,610,917	52%
Enterprise		78,102,829	12,865,307	16%		27%
Special Revenue		24,031,485	5,455,705	23%	4,707,284	20%
Transportation		6,126,939	911,133	15%	3,427,582	26%
Internal Service		11,537,666	2,069,906	18%	4,477,821	35%
Debt Service		1,771,406	891,971	%05	253,841	14%
Total	÷	195,649,103	\$ 56,751,401	29%	\$ 72,197,285	37%

General Fund Expenditures by Department

		Taraga Taraga Taraga				The state of the s
y ·ş·	DEPARTMENT	Amended Budget	Year-to-date Expenditures	σ=1, σ=1,	FY18 % Used	FY17 % Used
	Budget Office	367,284	162,251		44%	52%
•	Building Department	1,948,515	824,423	42	42%	32%
	City Attorney	1,356,360	723,018		53%	52%
	City Clerk	648,372	331,782	ភ	51%	44%
•	City Manager	2,574,695	1,467,567	Į,	57%	20%
	Code Compliance	1,619,035	794,875	*	49%	55%
•	Community Planning & Development	3,624,701	1,096,967	<u>₩</u>	30%	64%
	Finance	3,403,592	1,847,668	7.5	54%	52%
	Information Technology	1,968,954	1,241,442	8	63%	73%
	Library	1,132,790	591,983	. Y.	52%	55%
•	Mayor/Council	1,185,897	768,022	136	65%	73%
	Museum of Contemporary Art	1,439,648	1,024,255	7]	71%	58%
	Non-Departmental	11,390,915	3,348,769	28	29%	2%
	Parks & Recreation Department	7,638,180	4,637,914	<u>0</u>	61%	%09
	Personnel	798,839	482,377	et et	60%	29%
	Police	27,233,882	15,070,203	iki 	25%	64%
	Public Works	5,240,597	3,914,356	F	75%	26%
	Purchasing	506,521	283,046	ĭň	56%	47%
	TOTAL - GENERAL FUND	74,078,778	38,610,917	กับ	52%	49%
		ومجدود والمراجعة				I to bottomic to the second

FY 2018 Second Quarter General Fund Revenues

			ACTUAL AS % ACTUAL AS % ACTUAL AS %	ACTUAL AS %	ACTUAL AS %
-	•		OF BUDGET FY OF BUDGET FY OF BUDGET FY	OF BUDGET FY	OF BUDGET FY
REVENUES	BUDGET	ACTUAL	2018	2017	2016
Property Taxes	\$ 20,233,882	\$ 18,111,892	%06	%68	%88
Other Taxes	9,910,938	3,343,318	34%	32%	13%
Licenses and Permits	4,029,604	1,412,241	35%	53%	70%
Intergovernmental Revenue	7,549,406	3,761,830	20%	51%	75%
Charges for Services	5,498,383	1,855,678	34%	43%	78%
Fines & Forfeits	786,836	478,081	61%	74%	41%
Miscellaneous Revenues	9,572,444	3,119,108	33%	97%	360%
Non-Revenues	16,497,285	2,475,232	15%	7%	9%
Total Current Revenues	\$ 74,078,778	078,778 \$ 34,557,380	47%	47%	46 %

FY 2018 Second Quarter Enterprise Funds

7	ndC	Juarter Year-t	p-o	2nd Quarter Year-to-date Revenues and Expenditures	ınd Expenditı	ıres		
				To-date Revenues	venues	To-	To-date Expenditures	ıres
	4	Amended			18.37 18.37 18.37	-		-
Enterprise		Budget		Actual	%		Actual	%
Water & Sewer	ب	72,720,278	\$	11,545,624	169	\$.	16% \$ 19,352,999	27%
Water Fire Flow Demand		921,010		4,363	%0	\ 0	26,892	3%
Stormwater		4,461,541		1,315,320	29%	\ 0	1,339,950	30%
Total	⊹	78,102,829	Υ)-	12,865,307	16%		\$ 20,719,840	27%

FY 2018 Second Quarter Special Revenue Funds

	2nd	Quarter Year-to	2nd Quarter Year-to-date Revenues and Expenditures	d Expenditu	res		
		Amended	To-date Revenues	ennes	ė	To-date Expenditures	ıres
Special Revenue		Budget	Actual	%		Actual	%
CDBG - Housing Grant	\$	936,354	\$ 285,662	31%	\$ %	260,880	78%
CRA		9,112,659	4,911,348	54%	%	3,502,162	38%
Federal Forfeiture		285,536	25,239	6	%6	89,832	31%
HIPP - Housing Grant		404,921	50,556	12%	%	55,512	14%
Impact Fees		i.	72,448			١,	
Landfill Closure Fund		12,177,578	13,634	0	%0	367,470	3%
Law Enforcement Trust		224,522	23,702	11%	%	50,576	. 23%
Library Special Revenue		28,000	. 1	0	%0	î.	%0
Misc. Grants		356,128	70,413	20%	%	339,717	95%
NSP - Housing Grant		31,280	ŀ	0	%0	10,381	33%
Police Training		8,880	2,703	30%	%	4,713	23%
SHIP - Housing Grant		465,626	1	0	%0	26,041	%9
Total	-ζ≻	24,031,484	\$ 5,455,705	23	23% \$	4,707,284	20%
							₹#6

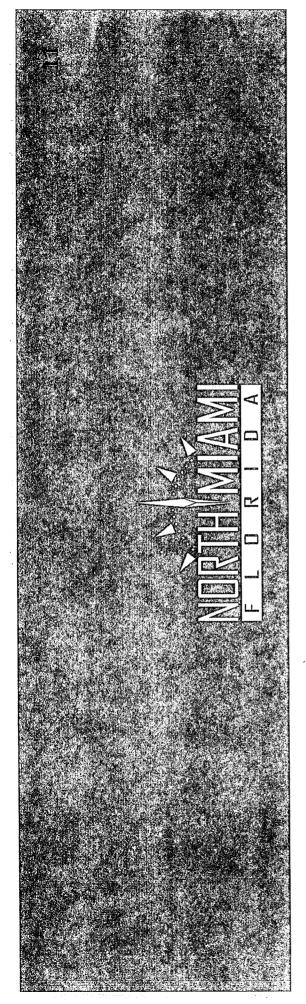
FY 2018 Second Quarter Transportation Funds

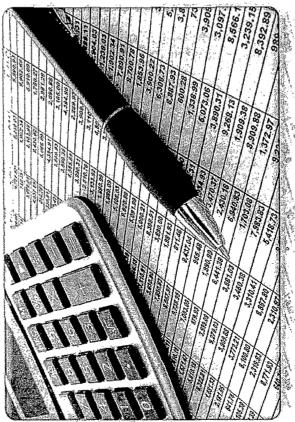
	דוות לחשו נבו ובשו	2	tel Teal-to-date Nevendes and Expenditures	ות בעלבוותונתו	C		
			To-date Revenues	ennes	卢	To-date Expenditures	ures
	Amended						
Transportation	Budget		Actual	%		Actual	%
1/2 Cent Surtax	\$ 5,448,463	❖	806,959	15%		\$ 3,128,188	21%
Gas Tax	678,476		104,174	15%	•	299,394	44%
Total	\$ 6,126,939	⊹	911,133	15%	Ś	3,427,582	26%

FY 2018 Second Quarter Internal Service Funds

	2nd	2nd Quarter Year-1	p-0	ter Year-to-date Revenues and Expenditures	Expendit	Ires		
				To-date Revenues	ues		To-date Expenditures	ures
		Amended	.*		:	: · ·		:
Internal Service	٠	Budget		Actual	°%		Actual	%
Fleet Management	₹Ş-	6,622,384	₹	1,367,687	21%		\$ 3,601,176	54%
Risk Management		4,915,282		702,218	14%		876,645	18%
Total	₩	11,537,666	·S	2,069,906	18%		\$ 4,477,821	39%

2	2nd Qua	Juarter Year-t	p-o	rter Year-to-date Revenues and Expenditures	Expe	nditure	Se		
				To-date Revenues	nues		To	To-date Expenditures	ures
	1	Amended	:						
Debt		Budget		Actual	%	•		Actual	%
Pension Loan Repayment	\$	1,771,406	ار ې.	891,971		20%	⊹	253,841	14%
Total	Υ.	1,771,406	\$	891,971	,	20%	·S	253,841	14%





Colebrook-Williams, Natasha

From:

Henley, Terry <thenley@northmiamifl.gov>

Sent:

Wednesday, August 01, 2018 2:35 PM

To: Cc: Spring, Larry; Bobb, PaulMarie E.

Augustin, Miguel; Sorey Jr, Arthur; Colebrook-Williams, Natasha

Subject:

3rd Qtr Report

Attachments:

3rd Quarter 2018 Budget Report.pdf

I have 45 days after the quarter ends to submit the attached report electronically to the CM/Council under the new Admin Reg. Please see attached. Thanks.

Terry Henley

Assistant Budget Director Office of Management and Budget (OMB) City of North Miami 305.895.9894







nadar namma.

Larry M. Spring, Jr., CPA - City Manager

From:

To:

Terry Henley, Assistant Budget Director

Date:

August 1, 2018

RE:

Fiscal Year 2017-2018 Third Quarter Report

The purpose of the following report is to provide the Mayor and City Council the status of the Fiscal Year 2018 Budget. This report covers the period of October 2017 through June 2018.

The City Council adopted a balanced budget for fiscal year 2017-2018 totaling \$166,561,156. The financial transactions of the City are budgeted and accounted for within six types of funds. Each fund type has a different source of revenue and/or certain restrictions on the use of the revenues.

The table below lists the current budget by fund type.

Fund Type	FY	18 Adopted	FY	18 Adjusted	Difference
General	\$	70,666,273	\$	74,078,778	\$ 3,412,505
Enterprise		56,365,435		78,102,829	21,737,394
Special Revenue		22,507,169		24,435,345	1,928,176
Transportation		4,396,559		6,126,939	1,730 <i>,</i> 380
Internal Service		10,854,314		11,537,666	683,352
Debt Service		1,771,406		1,771,406	~
Total	\$	166,561,156	\$	196,052,963	\$ 29,491,807

Budget amendments are adjustments to budgeted revenues and expenditures. The first quarter included \$22.5M in budget amendments for re-appropriations and \$4.2M for purchase order roll overs or encumbrances from prior year commitments (projects/grants). The second quarter included budget amendments in the amount of \$2.3M for housing beautification initiatives from federal housing grants and the NMCRA. The third quarter included one amendment in the approximate amount of \$400K for the South Florida Workforce Investment Board Grant for Right-of-Ways. As a result, the total amended amount since adoption is \$29.5M.

The table below provides a summary of revenues and expenditures for all funds.

	3rc	l Quarter Year-	to-d	ate Revenues an	d Expen	ditures	;				
			To-date Revenues				То	To-date Expenditures			
`		Amended									
Fund Type		Budget		Actual	%			Actual	%		
General	\$	74,078,778	\$	48,086,072		65%	\$	53,625,919	72%		
Enterprise		78,102,829		21,894,072		28%		28,745,484	37%		
Special Revenue		24,435,345		6,032,173		25%		7,013,626	29%		
Transportation		6,126,939		1,690,629		28%		3,841,027	63%		
Internal Service		11,537,666		3,059,275		27%		6,126,936	53%		
Debt Service		1,771,406		1,337,957		76%		253,841	14%		
Total	\$	196,052,963	\$	82,100,178		42%	\$	99,606,833	51%		
•		• • • • • • • • • • • • • • • • • • • •							11Dans		

GENERAL FUND

The General Fund provides basic City services and operations such as police services, parks and recreation services, general government, general planning, zoning, code enforcement, and general maintenance. The primary revenue sources for the general fund are property taxes, franchise fees, licenses, permits, state-shared revenues, and charges for services.

Prior Years' Comparison

The table below provides an analysis of the year-to-date General Fund revenues and expenditures as a proportion of the budget with a comparison to the performance over the last three fiscal years.

3rd Quarter Year-to-date Comparison - General Fund											
	•			To-date Rev	enues	To-da	ate Expenditure:	;			
Fiscal Year Annual Budget		Actual	%	Actual		%					
2018	\$	74,078,778	\$	48,086,072	65%	\$	53,625,919 [′]	72%			
2017		69,231,731		44,587,430	64%	•	45,228,998	65%			
2016		60,303,713		45,797,296	76%		43,554,169	72%			
Average				y y zakony zadjeże domonia odnostawie stawa	68%			70%			

General fund expenditures are at 72%, which as a percentage of budget, is slightly higher than last years' average of 65%. Revenue actuals through the third quarter are at 65% which is more than last year's average of 64%.

Revenue

The table below provides a summary schedule of the revenue sources in the general fund.

			ACTUAL AS % OF BUDGET FY	ACTUAL AS % OF BUDGET FY
REVENUES	BUDGET	ACTUAL	2018	2017
Property Taxes	\$ 20,233,882	\$ 20,134,877	99.5%	102%
Other Taxes	9,910,938	5,453,313	55%	57%
Licenses and Permits	4,029,604	3,207,590	80%	77%
Intergovernmental Revenue	7,549,406	5,716,805	76%	77%
Charges for Services	5,498,383	3,169,997	58%	89%
Fines & Forfeits	786,836	715,493	91%	110%
Miscellaneous Revenues	9,572,444	5,693,105	59%	67%
Non-Revenues	16,497,285	3,994,892	24%	16%
Total Current Revenues	\$ 74,078,778	\$ 48,086,072	65%	64%

The table below provides a detailed schedule of the revenue sources in the general fund.

		Revenues through	
Revenue Source	Amended Budget	June 30	2018
		Revenues through	
TAXES	Amended Budget	June 30	% RCVD
Property Taxes (Ad Valorem)	20,233,882	20,134,876	100%
Other Taxes			e.
- General Sales and Use Tax	800,000	461,284	58%
- Franchise Fees	4,132,730	2,343,076	57%
- Utility Service Taxes	3,681,003	1,937,225	53%
- Communications Service Tax	1,297,205	711,728	55%
	\$ 30,144,820	\$ 25,588,190	85%
LICENSES AND PERMITS	Amended Budget	Revenues through June 30	% RCVD
Occupational Licenses	408,000	355,156	87%
Building Permits	3,290,639	2,618,271	80%
Other Licenses, Fees, & Permits	330,965	234,163	71%
	\$ 4,029,604	\$ 3,207,590	80%
INTERGOVERNMENTAL		Revenues through	
REVENUE	Amended Budget	June 30	% RCVD
State Shared Revenues	7,479,406	5,696,308	76%
Shared Revenue from Local Units	70,000	20,497	29%
	\$ 7,549,406	\$ 5,716,804	76%
		Revenues through	
CHARGES FOR SERVICE	Amended Budget	June 30	% RCVD
Charges for Service	\$ 448,000	\$ 356,062	79%
Public Safety	1,286,946	837,342	65%
Physical Environment	2,952,437	1,457,619	49%
Culture/Recreation	811,000	518,974	64%
and the second s	\$ 5,498,383	\$ 3,169,997	58%
FINES & FORFEITS	Amended Dudget	Revenues through June 30	% RCVD
FINES & FORFEITS	Amended Budget \$ 613,613		93%
Judgements & Fines	2,000	2,485	
Library Fines	122,500	67,813	55%
Violation of Local Ordinances Other Fines/Or Forfeits	48,723	72,722	149%
Other Filles/Of Follers	***		
	\$ 786,836	Revenues through	31,70
MISCELLANEOUS REVENUES	Amended Budget	June 30	% RCVD
Interest and Other Earnings	\$ 594,876	\$ 581,535	98%
Rents & Royalties	3,285,805	1,041,761	32%
Contributions/Donations	253,000	56,291	22%
Disposition of Fixed Assets	4,750,399	1,750,400	37%
Miscellaneous Revenues	688,364	2,263,118	329%
	\$ 9,572,444	\$ 5,693,106	59%
		Revenues through	
NON-REVENUES	Amended Budget	June 30	% RCVD
Interfund Transfer	(1,841,173)	(3,031,173) 165%
Contribution From Enterprise	7,662,709	5,769,299	75%
Non-Operating Sources	10,675,749	1,256,766	12%
	\$ 16,497,285	\$ 3,994,892	24%
Total General Fund	\$ 74,078,778	\$ 48,086,072	65%

Property Taxes and Other Taxes

- Property Taxes are the single largest revenue source in the general fund and represent 27% of budgeted revenue. Property tax revenue is managed by the Miami-Dade County Property Appraiser with periodic distribution being made to the various taxing authorities. Per Truth in Millage (TRIM) requirements, the City budgets at 95% to allow for discounts and quarterly payments. Tax bills are sent to property owners in late October / early November, with unpaid taxes becoming delinquent on April 1 of each year. As of June 30, 2018, the City has received 99.5% of budgeted property taxes.
- Other Taxes include revenues collected from state and local agencies, and are typically received later in the year. These include general sales and use taxes or the local option gas tax; franchise fees, which include FP&L, City Gas, Natural Gas, WastePro and Bus Bench Revenue; Utility Service Taxes, which include revenue from FP&L, Natural Gas, Fuel Oil taxes and Propane taxes; and communications taxes, which includes telecommunication, videos, direct to home satellite and related services. Together, 55% of other taxes have been collected through the third quarter compared to 57% at this point last year.

Licenses and Permits

- Overall, Licenses and Permits are at 80% through the third quarter, which is more than the mark of 77% last year.
- Occupational licenses are at 87%.
- Other Licenses, Fees and Permits are at 71%; this includes the revenue collected from MediaNet and Billboards.

Intergovernmental Revenue

- Intergovernmental revenue, which is at 76% overall, is revenue received from other government agencies, comprised by almost 99% from state revenue and 1% from local agencies.
- Half Cent Sales Tax (State Shared Revenue), which is distributed from the state, is on target at 76%.
- Shared Revenue from Local Units is the occupational licenses from Dade County and Occupational Licenses from Dade County Contractors. This source, which is at 29%, is collected later in the year.

Charges for Services

- Overall, Charges for Services revenue is at 58% in FY18 when it was at 89% this time last year. The major difference is Physical Environment's sanitation fees.
- Public Safety includes burglary alarm fees, reimbursement for off-duty policing, and miscellaneous police revenues. Public safety revenue is at 65%, which is less than FY17. This decrease is due to less demand for off-duty policing. This source is a pass-through for the corresponding expenditure. Expenses for public safety will offset with revenue received from third party businesses who request off-duty policing.
- Physical Environment revenue is where sanitation and lot clearing fees are posted. This source is at 49%, which is less than the FY17 average of 103%. Sanitation revenue is \$1.3M less compared to last year at this time.
- Culture and Recreation fees are at 64%. This includes fees from the swimming pool, tennis revenues, summer camp, and stadium and facility rentals fees which are seasonal.
- Other charges for service include passport application fees, zoning compliance and minimum housing review fees, are at 79% for the quarter, which is greater than FY17 average of 63%. The revenue amount collected for charges for service is nearly the same as FY17, however, less revenue was budgeted for FY18.

Fines and Forfeits

- Overall, fines and forfeits revenue is at 91% through the third quarter of FY18. Although the overall
 percentage is less than last year's 110% at this time, the total collection exceeds the 75% baseline to date.
- Judgement and Fines include code liens, amnesty programs, and settlements; it is currently at 93%.
- Library Fines, Violation of Local Ordinances or code fines, and other Fines and Forfeits make up the remainder of this revenue category, which are at 83% through the third quarter.

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Miscellaneous Revenue

Miscellaneous revenue includes interest yielded, rents and royalties, donations, disposition of fixed assets and insurance refunds. Overall, \$5.6M of miscellaneous revenue has been collected in FY18, which is about \$2.6M more than it was at this time in FY17. Out of the \$5.6M collected for miscellaneous revenue, \$1.5M is financial reporting of deferred inflow of resources, which is responsible for the miscellaneous revenues percentage received being 329%. The overall variance between the collection percentages of 59% in FY18, compared to 67% in FY17, is attributed to the growth of budgeted revenue for disposition of fixed assets and rents and royalties for Costco at Biscayne Landing. Revenue is expected to increase during the fourth quarter.

Non-Revenues

- Non-revenues are primarily journal entries of interfund transfers between funds. Overall, non-revenues are at 24% compared to 16% last year. The difference is due to a city budget amendment where city revenues were increased by \$1.2M for a CRA expenditure to the city for housing rehabilitation initiatives in FY18.
- Also included are contributions from the Enterprise Funds to the City's General Fund. This represents what the Water, Sewer, and Stormwater Funds pay into the general fund for services including legal, IT, Finance, and fleet. This is at 75% which is consistent with 75% collected last year.
- Non-Operating Sources are carryover funds from reserves and unfinished projects, moved to the new fiscal year. This revenue has already been collected in prior years and, as a result, has a collection percentage of zero in the third quarter.

Expenditures

The table below provides information on expenditures through the third quarter for the General Fund by department.

DEPARTMENT	Amended Budget	Year-to-date Expenditures	FY18 % Used	FY17 % Used
Mayor/Council	1,185,897	1,143,377	96%	99%
City Manager	2,624,695	2,075,272	79%	71%
City Clerk	590,946	477,387	81%	68%
Finance	3,461,018	2,609,174	75%	75%
City Attorney	1,356,360	1,019,966	75%	74%
Personnel	798,839	706,306	88%	81%
Information Technology	1,968,954	1,540,937	78%	91%
Police	27,239,858	20,249,018	74%	81%
Community Planning & Development	3,625,701	1,964,981	54%	57%
Public Works	5,240,597	4,446,432	85%	67%
Budget Office	367,284	250,191	68%	72%
Parks & Recreation Department	7,669,534	6,220,454	81%	83%
Non-Departmental	11,212,585	6,046,267	54%	2%
Museum of Contemporary Art	1,439,648	1,326,517	92%	76%
Building Department	1,948,515	1,138,953	58%	47%
Code Compliance	1,709,035	1,203,324	70%	74%
Library	1,132,790	813,955	72%	80%
Purchasing	506,521	393,408	78%	65%
TOTAL - GENERAL FUND	74,078,778	53,625,919	72%	65%

This report reflects the first three quarters of the fiscal year, October 1, 2017 to June 30, 2018; a baseline mark for comparison is 75%. Overall expenditures through the first three quarters of the year from the general fund are at 72% this fiscal year, which is 7% or \$8M more than FY17. The increase is due to reimbursable expenses from Hurricane Irma, and increased pension costs paid at the start of the year. Of the \$53.6M expended through June

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30th, the general fund had \$7.7M out of \$9M in pension costs under the closed pension plans, which is approximately \$500K more than last year. The new pension plans under FRS for regular employees and elected officials costs \$320K to-date, and is estimated to have an annual cost of approximately \$445K. Also, the new FRS pension plans are done weekly through payroll, which is not an upfront cost as is the closed plans. Lastly, encumbrances or committed funds shown as expenditures through the third quarter account for \$2.2M out of the \$53.6M expended through the third quarter. Together, pension and encumbrances account for \$10.2M or 19% of expenditures through the third quarter for FY18.

Department Expenses Variance Notes:

- Building department is at 58% of its annual budget in FY18, which is below target; it was at 47% last year
 at this time. The variance from this year to last fiscal year is due to the number of vacancies associated
 with the reorganization and move to insource the department. The building department is fully staffed now
 and as a result, more expenses are covering personnel. The department is under the 75% mark due to
 savings in outside wages.
- City Manager is at 79% which is on target.
- City Clerk is at 81% compared to last year's 68%. The variance is due to the transfer of funds to Finance to cover the Business Tax Manager position that was moved from the Clerk's office.
- · City Attorney's Office is at 75% which is on target.
- Code Compliance is at 70% which is slightly below target.
- Community Planning & Development is at 54% in FY18 compared to 57% at the end of the third quarter in
 FY17. This difference is primarily due to amendments made to the budget for housing rehabilitation grants,
 TD charitable grant, and adult continuing education. The total amount amended to CP&D's budget is \$1.8M
 with the majority of it being the Housing rehab grants (\$1.2M) which was transferred from the CRA.
- Finance is at 75% which is on target.
- Information Technology is at 78% which is 13% less than last year at this time. This variance is due to positions moved to the City Manager's budget under the PIO division. The total expenditures for the department is on target with the 75% baseline to date.
- Office of Management & Budget is at 68% which is below the baseline average of 75%.
- Museum of Contemporary Art is at 92% through the third quarter primarily due the budget dedicated to MOCA, Inc. being at 112%.
- Mayor and Council is at 96% due to civic grants where journal entries will re-class civic expenses to the department where initiations were allocated.
- Non-departmental is at 54% in FY18 compared to 2% in FY17. This difference is due to the expenditures associated with reimbursable hurricane Irma expenses.
- Library is at 72% and is on target.
- Parks has expended \$6.2M or 81% of their \$7.6M annual budget through the third quarter. Pension (\$700K) and encumbrances (\$186K) account for \$886K of the \$6.2M to date. An increase of spending compared to last year can be attributed to special events.
- Personnel is at 88% through the third quarter compared to last year when it was 81%. The variance is primarily due to two new unbudgeted positions and a demand for additional employee training.
- Police is at 74% which is on target.
- Public Works is at 85% out of the \$5.2M budgeted. Expenditures for the solid waste contract accounts for \$1.8M of the \$4.4M used through the third quarter.
- The Purchasing department is fully staffed in FY18, whereas during this time last year there were vacancies and salary savings. Purchasing is at 78% through the third quarter.

The table below provides a summary of general fund expenditures by category.

	Budgeted	Expenditures	Percent of
Expenditure Category	Expenditure	through June 30	Budget Used
Personnel Services	40,697,086	30,658,130	75%
Operating	15,323,306	17,864,847	117%
Internal Services	2,601,249	1,879,035	72%
Capital	1,704,326	484,133	28%
Grants	2,396,437	1,615,221	67%
Reserves	11,356,074	1,124,553	10%
Total	74,078,478	53,625,919	72%

DEBT SERVICE FUNDS

The debt service fund is used to account for long-term debt obligations by general obligation and revenue bonds.

3rd Quarter Year-to-date Revenues and Expenditures											
			To-date Revenues				To-date Expenditures				
Debt	ļ	Amended Budget		Actual	%			Actual	%		
Pension Loan Repayment	\$	1,771,406	\$	1,337,957	,,	76%	\$	253,841	14%		
Total	\$	1,771,406	\$	1,337,957		76%	\$	253,841	14%		

The primary revenue sources for the debt service funds are interfund transfers from general fund revenue. The cost allocation basis for the interfund transfer amounts is prior year salaries by department/division. The interfund transfers are done quarterly from department reserve accounts to the pension debt repayment fund. The pension loan repayment fund is on target at 76% of revenue. The note requires two interest expense payments in January 2018 and July 2018 of \$507,681 as well as a principal payment of \$770,000 in July 2018. The current expenditure status shows a balance of \$253,841 or 14% through June 30 2018.

TRANSPORTATION FUNDS

The Transportation Funds are comprised of two revenue sources: Half-Cent Transportation Surtax and Three-Cent Gas Tax. In 2002, Miami-Dade County voters approved a The Half-Cent Transportation Surtax Fund for transportation to account for the City's prorated share of the Charter County Transit System Surtax proceeds. Allocations to local municipalities are based on population and the monies received must be used for transportation related projects and programs. The Three-Cent Local Option Gas Tax established in 1994 also provides funding for transportation related capital projects.

The table below provides a summary of the revenues and expenditures for Transportation Funds.

3rd Quarter Year-to-date Revenues and Expenditures												
				To-date Revenues				To-date Expenditures				
	F	Amended										
Transportation Bu		Budget Actual		Actual	%		Actual		%			
1/2 Cent Surtax	\$	5,448,462	\$	1,512,309		28%	\$	3,489,099	64%			
Gas Tax		678,476		178,320		26%		351,928	52%			
Total	\$	6,126,938	\$	1,690,629		28%	\$	3,841,027	63%			

Transportation Revenue

The table below provides a detailed review of transportation revenue.

Surtax	Amended Budget	3rd Qtr	% received
Cap Improvement Surtax Rev	2,385,518	1,488,596	62%
Bus Pass Rev	50,000	23,713	47%
Prior Year Surplus (Deficit)	3,012,944	0	0%
Totals	5,448,462	1,512,309	28%
Gas Tax	Amended Budget	3rd Qtr	% received
Cap Improvement Gas Tax rev	294,500	178,320	61%
Prior Year Surplus (Deficit)	383,976	0	0%
Total	678,476	178,320	26%
Transportation Funds Total	Amended Budget 6,126,938	3rd Qtr 1,690,629	% received 28%

The Surtax budget of \$5.4M includes an annual revenue allocation of \$2.4M for capital improvements, where 62% has been collected to date. Bus passes have an expected revenue of \$50K and prior year surplus of a little more than \$3M. The total revenue received is 28% due to the surplus revenue category not being recorded as new revenue. Expenses for the fund is at the 64% mark.

The Gas Tax budget of \$678K includes an annual revenue allocation of \$294K, where 61% has been collected to date. Carryover revenue from prior years, which is not recorded as new revenue is budgeted at \$384K. Gas tax expenditures are below the quarter mark and should be expended as the planned capital projects in street repair are executed throughout the year.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used for specific purposes and the associated revenue is dedicated for a single purpose only. The funds in this category include Federal Housing grants (CDBG, HIPP, SHIP, and NSP), Police grants and special revenue (Federal Forfeiture, Law Enforcement Trust fund, Police Training), CRA, Library grants, Miscellaneous Grants, Impact Fees, and the Landfill Closure Fund.

In addition to the current budgeted revenues that are anticipated during the fiscal year, existing cash balances (reserves and surplus) are also budgeted before the year and/or through re-appropriation during the year in support of the expenditures that are planned during the fiscal year.

The table below provides a summary of the receipts through the end of the third quarter in the various funds.

· · · · · · · · · · · · · · · · · · ·	3rd	Quarter Year-	to-d	ate Revenues a	and Expen	ditures	;		
	-			To-date Re	evenues	To-	date Expenditu	ires	
	1	Amended						_	
Special Revenue		Budget		Actual	%			Actual	%
CDBG - Housing Grant	\$	936,354	\$	285,662		31%	\$	342,349	37%
CRA		9,112,659		4,912,562		54%		5,121,137	56%
Federal Forfeiture		285,536		54,611		19%		116,843	41%
HIPP - Housing Grant		404,921		69,212		17%		113,792	28%
Impact Fees		-		244,984				=	
Landfill Closure Fund		12,177,578		21,771		0%		484,729	4%
Law Enforcement Trust		224,522		23,702		11%		79,024	35%
Misc. Grants	4 € .	787,989		414,638		53%		559,727	71%
NSP - Housing Grant		31,280		_	,	0%		136,019	435%
Police Training		8,880		5,031		57%		8,389	94%
SHIP - Housing Grant		465,626		-		0%		51,617	11%
Total	\$	24,435,345	\$	6,032,173	•	25%	\$	7,013,626	29%

ENTERPRISE FUNDS

Enterprise funds are used to account for services provided to specific users or segments of the community. The funds are operated similar to a private business and its primary funding source is user fees.

The table below provides a summary of the revenue budget for these funds.

***************************************	3rd	Quarter Year-	to-d	ate Revenues an	d Expen	ditures	5			
	•			To-date Rev	enues		To	To-date Expenditures		
Enterprise	ı	Amended Budget		Actual	%			Actual	%	
Water & Sewer	\$	72,720,278	\$	19,238,818		26%	\$	26,929,867	37%	
Water Fire Flow Demand		921,010		694,818	•	75%		26,892	3%	
Stormwater		4,461,541		1,960,436		44%		1,788,725	40%	
Total	\$	78,102,829	\$	21,894,072		28%	\$	28,745,484	37 %	

The below chart represents a more detailed view of the enterprise revenue sources.

Enterprise Revenue

Water & Sewer	Amended Budget	nended Budget 3rd Qtr 9	
Interest and Other Earnings	27,000	101,225	375%
Grants from Other Local Units	0-	111,078	N/A
Physical Environment	26,619,213	19,002,657	71%
Miscellaneous Revenues	1	23,858	2385800%
Non-operating Sources	46,074,064	0	0%
Totals	72,720,278	19,238,818	26%
Water & Sewer Fire Flow Demand	Amended Budget	3rd Qtr	% received
Physical Environment	899,371	694,818	77%
Prior Year Surplus/Deficit	21,639	0	0%
Total	921,010	694,818	75%
Stormwater	Amended Budget		% received
Physical Environment	2,639,082	1,960,436	74%
Prior Year Surplus/Deficit	1,822,459	0 (
Total	4,461,541	1,960,436	44%
Enterprise Funds	Amended Budget	3rd Qtr	% received
Total	78,102,829	21,894,072	28%

Utilities - Water & Sewer and Water Fire Flow Funds

Revenues are recognized when customers are billed for Water & Sewer usage monthly or quarterly; charges for this are expected to generate about \$26.6M this year. Through the third quarter, 71% of this revenue is recognized under Water & Sewer Physical Environment. Interest and Other Earnings, grants, and miscellaneous revenue, account for approximately \$236K or 1.2% of what has been collected to date. The Non-Operating Sources, which are also called prior year surplus or carryover funds, are budgeted at approximately \$46M. These carryover funds from the financial statement ending in 2016 and re-appropriations from 2017, make up the remainder of the total funds budgeted and are at 0% for the quarter because existing revenue is not recorded as new. As a result, total Water & Sewer revenue is at 26%. Expenditures are at 37%, as projects are completed from prior year funding, the gap between budgeted revenue and expenditures to date will narrow as expenditure totals increase. The Water & Sewer Fire Flow Demand fund is a separate fund established to facilitate the expansion and upgrading of the water facilities for the fire flow system of the water service area of the city. The only allowable expenses are from corresponding revenues generated in the fund. Fire Flow Demand is at 75% for revenue and 3% of expenses.

Stormwater Fund

Revenues are recognized when customers are billed for Stormwater monthly or quarterly; charges are expected to generate about \$2.6M this year. Through the first three quarters of FY18, 74% of this revenue is recognized under Stormwater Physical Environment. The prior year Surplus of \$1.8M makes up the remainder of the budgeted revenue and this is at 0% for the quarter because existing revenue is not recorded as new. As a result, total Stormwater revenue is at 44%. Expenditures for the quarter are at 40%, compared to 59% last year at this time. This variance is due to an increased budget for fund reserves and capital improvements.

10 | Page

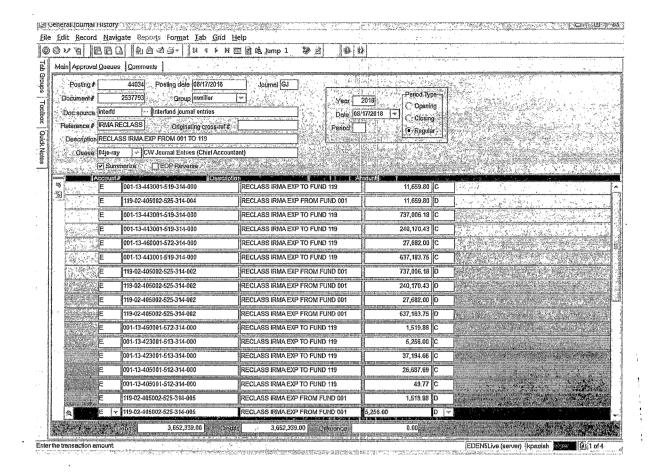
INTERNAL SERVICE FUNDS

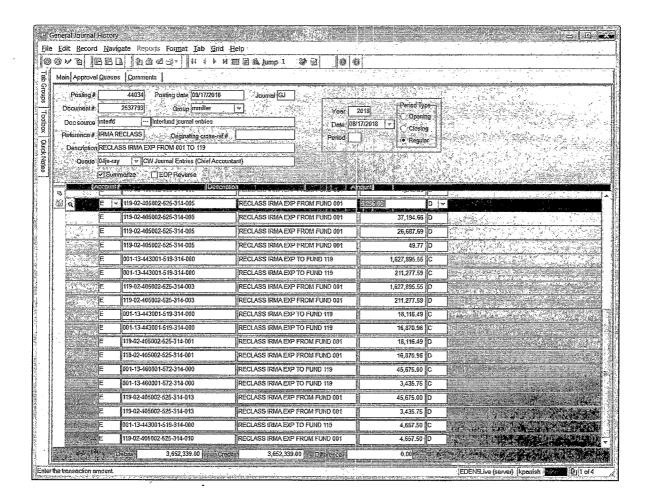
The costs of insurance programs are budgeted and accounted for in Internal Service Funds. An Internal Service Fund is a type of Proprietary Fund used to account for a government's business-type activities. Internal Service Funds are designed to function on a cost-reimbursement basis. The Internal Service Fund receives revenue (charges for services) from the operating funds to cover the cost of premiums, administrative charges of third party administrator, and claims. For property/casualty, quarterly transfers of funds are made from the general, Water and Sewer, and Stormwater funds, and are based on prior year salaries as a percentage value of personnel in each fund. The Risk Management fund includes workers' compensation and general liability insurance. Fleet Management services are charged to departments for their use of the motor pool and are based on the acquisition and maintenance costs schedule for the vehicles assigned to the respective departments.

The table below provides a summary of the revenues and expenditures for Internal Service Funds.

3rd Quarter Year-to-date Revenues and Expenditures											
	•		To-date Revenues			To-date Expenditures					
	i	Amended		-							
Internal Service	Budget		Actual		%		Actual		%		
Fleet Management	\$.	6,622,384	\$	2,066,323		31%	\$	4,836,776	73%		
Risk Management		4,915,282		992,952		20%		1,290,160	26%		
Total	\$	11,537,666	\$	3,059,275		27%	\$	6,126,936	53%		

All interfund contributions are executed quarterly and are at 75%. However, the total budgeted revenue mark falls below the 75% target because rolled over revenue for planned expenses, including vehicle acquisition and possible claims payments or reserves, are not recorded as new revenue when carried over to the new fiscal year. Risk Management expenditures are at 26% for the year, but will increase on the possibility of claims. Fleet expenditures are on target at 73%.



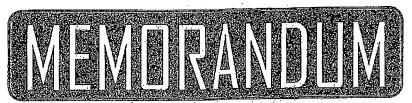


hese will be reclassified from This is summary of act worksheets related to hurrican Ima. Amounts in blue fonts were traced to the GL and supporting docurrent that to be a substant form disease the spenditures.

Note: This summar Proj Disc Proj	Vote: This summary was prepared by Angela Reyes and subsequently modified by Margaret St. Tolal project Discrepancy in project total with GL and FEMA Total project Projects that have no recorded expense in the GL	difed by Margaret Steele Miller - bluv Total projects ≍28 Total projects completed = 7	filler - b pleted :	lue fonts = 7 Reconciliation of 7 out of 28 projects	of 28 projects			DAC = Direct Admin Charge blue fonts = traced to GL by MSM Already Claimed	je vy MSM
Rec	Reconciliation of the MATERIALS portion in the GL.	Category Names		Project Number 13800	GL Recondiled	Variance	RECLA	RECLASS JOURNAL ENTRY	7 004 10 04
		Labor	49	37,574.33	σ)	(37,574.33)	FROM GE ACC #	AMICAN	10 GF 250 #
**Total proj Project	**Total project amounts (provided by EM) reconciled against GL	Equipment use	69	14,441.98	€	(14,441.98)			
Number	Gt. Amounts/ Project per GL.	Material	G	12,259.80	11,659.80 \$	(600.00)	001-13-443001-519-314-000 (1)	11,659.80 119-02-405002-525-314-004	105002-525-314-004
26017	1,117,031,24 ✓	DAC	69	5,751.00	69	(5,751.00)			
HZCNZ					1				
13787 18778)	445.00 ✓	TOTAL	69	70,027,11	11,659.80 \$	(58,367,31)	w)		
13799		Category Names	Project N	Project Number 13787				•	
	3, 196.00	1	€	14 120 04	•	F 60 60 60 60 60 60 60 60 60 60 60 60 60	-		
3 (15) (1)	2/022 -2 074 00	Labor	ıə u	13,297.45	en e	(13,297,45)			
	294,146.68	Material	>	CO. Honoro	÷÷	(01.450,00)			
TOTAL	1,510,425.15 <a>	DAC			쓩	Ť			
		Contractors:				•			
464.74	Participation of the property	DRC		737,006,18	737,006,18 \$	÷	001-13-443001-519-314-000		119-02-405002-525-314-002
Department	al minne expenses excluding labor per St. 2017 2017	Flan		27.682.00	27.682.00 \$, 1	001-13-445001-518-314-000	240,170.43 119-02- 27 682 00 119-02-	119-0z-40500z-5z5-314-00z 119-0z-40500z-525-314-00z
City Manager \$,687.69 \$ 49.77	MDCLandfill	=	635,737.10		(1,446.65) c-see below			119-02-405002-525-314-002
Finance	. \$ 343,108.31	TOTAL	é	70 202 700 7		200 000 000		-	
CP&D 8	e es	IOIAL	Ð	1,554,787,31	,	(1,684,787.51)			•
			- 1						
P&R Library \$	12,647.05 \$ 1,216,507.49 - \$ 1,598.00	Category Names	1	Project Number 20524			001-13-460001-572-314-000	1.519.88 119-02-	119-02-405002-525-314-005
11	77,435.88 \$ 5,187,394.39 \$ 5,264,830.27	<8> Labor	₩	477,791,68	49	(477,791,68)	001-13-423001-513-314-000		119-02-405002-525-314-005
		Equipment use	υĐ	51,281.64		(51,281.64)	001-13-423001-513-314-000		119-02-405002-525-314-005
		Material		78,515.88	70,708.00 \$	(7,807.88)	001-13-405001-512-314-000		119-02-405002-525-314-005
Total GL amo	Total GL amount missing to be reconciled	DAC			(4)	ŧ	001-13-405001-512-314-000	49.77	70,708.00
		TOTAL	\$	607,589.20	70,708,00 \$	(536,881.20)		·	·
		Category Names	Project N	Project Number 13799					
		Labor	69 G	43,579.60	<i>6</i> 9-€	(43,579.60)	_		
		Equipment use Material	Ð	54,074.52	es es	(34,074.32)			
		DAC			> € >	, ,			
		Contractors:				•			
		DRC Tru North	69 69	1,627,895,55	1,627,895,55 \$ 211,277.69 \$	ı t	001-13-443001-519-314-000	1,627,895.65 119-02- 211,277.59 119-02-	119-02-405002-525-314-003 119-02-405002-525-314-003
		MDC Landfill		1,446.55	₩	1,446,55 see above			
		TOTAL	8	1,918,273.61	1,839,173,14 \$	(79,100.47)			
					•		Packed of men 34	まれ	
					,	000000000000000000000000000000000000000		*	

Category Names		Project Number 13778	· Cop					Noop
Labor Equipment use Material DAC		55,026.46 22,138.80			(55,026.46) (22,138.80)	,		
Connectors: DRC Tra North	69 69 -	18,116.49	18,116,49 16,870.96	n en en en	* ; ; ;	001-13-443001-519-314-000 001-13-443001-519-314-000	18,116.49 15,870.96	119-02-405002-525-314-001 119-02-405002-525-314-001
TOTAL	69	112,152.71	34,987,45	\$	(77,165.26)			
Category Names		Project Number 27035						•
Labor Equipment use Material				60 60 60 60 60 60	1 1 1			
DAC Contractors:				⇔ ↔	t s		-	
Elan Lawn and Land \$ Tru North \$	and &	45,675,00	45,675,00		1 4	001-13-460001-572-314-000 001-13-460501-572-314-000	45,675.00	45,675,00 119-02-405002-525-314-013 3,435,75 119-02-405002-525-314-013
TOTAL	မာ	49,110.75	49,110.75	e s	1			
Calegory Names	1 1	Project Number 26017						
Labor Equipment use	₩ ₩	3,856.13		₩ ₩	(10,418.89)			
Material DAC	69 69·	4,657.50 3,053.00	4,657.50	↔ ↔	(3,053.00)	001-13-443001-519-314-000	4,657,50	4,657,50 119-02-405002-525-314-010
TOTAL	s ₂	21,985.52	4,657.50	s	(17,328.02)			
TOTAL	FEMA Proje \$	FEMA Project Total Submitte \$ 4,463,926.21	GI. Amt 2,010,296.64 <d></d>	Varianc \$	Variance (<c> - <d>) (2,453,629,57)</d></c>	per GL Diff = projects in process	3,652,339.00 5,244,134.00 (1,591,795.00)	< amount to accrue for AR @ 9





To:

Terry Henley, Assistant Budget Director

From:

Arthur H. Sorey, Ill, Deputy City Manager

Date:

September 12, 2018

RE:

Written Reprimand-Rule XIII Section B. 1.

Over the last six (6) months we have had numerous discussions about your poor performance with regards to budget preparation as it relates to accuracy and proper controls. In early August, I directed you to do an analysis of the Temporary Employment Contract (TEC) employees to determine whether there were operational and administrative necessities to continue those contracts in the coming fiscal year. This analysis would require you to meet with the directors/managers who have TEC employees in their departments.

On Tuesday, September 11, 2018, the City Manager requested from you the analysis that was assigned to you for completion. In response to you not doing an analysis, you forwarded a report generated by personnel that did not meet the expectations of the assignment. When I questioned you as to why you did not meet with the directors to perform the analysis, you then asked me "why would you wait to the last minute to ask me to do this?"

You then proceeded to send me an email of the TEC Accounts (301) reduced without any backup or analysis. Additionally, the document reflected a reduction of approximately \$350K which is not relevant because it includes errors I was able to identify in the Building Department after reviewing your work and police off-duty matched revenue. To date, you still have failed to meet with the directors/managers of the departments to perform an analysis. This is insubordination and demonstrates a disregard for your duties and responsibilities.

Your work performance continues to demonstrate an inability to adjust budgeted items downward based on the current fiscal year usage, as well as, a lack of leadership within the department. These performance issues violate Civil Service Rules XIII, Section B. 1. ...incompetent or inefficient in the performance of assigned tasks or duties and B. 8...failed to obey reasonable direction given by a supervisor or failure to obey amounting to insubordination.

Please govern yourself accordingly, as you are subject to termination.

C Larry M. Spring, Jr., City Manager Joseph Roglieri, Jr., Personnel Director Personnel File



Sent Via E-Mail

September 20, 2018

Mr. Terry Henley 9248 Collins Ave. Surfside, FL 33154

Re: Termination of Employment

Dear Mr. Henley:

This letter is to advise that effective Tuesday, September 18, 2018, your services are no longer required. You have been given written reprimands on two (2) separate occasions, September 12, 2018 and July 30, 2018, when you were also sent home on Administrative Leave with pay. Over the last year both the manager and I have verbally counseled you on numerous occasions about shortcomings in your performance.

Your lack of preparation and knowledge was evident at both budget hearings this year, as you were unable to advise council members on the location of budgeted items and was unable to explain items or account numbers when questioned by the council members. We have lost confidence in your ability to perform your job functions as the Assistant Budget Director.

Therefore, you were terminated effective September 18, 2018, for the violation of Civil Service Rules XIII, Section B.1...incompetent or inefficient in the performance of assigned tasks or duties and B.8....failed to obey reasonable direction given by a supervisor or failure to obey amounting to insubordination.

You have the right to appeal this action to the Personnel Board. If you wish to appeal, you must submit a request in writing within fourteen (14) calendar days to the Personnel Department.

Sincerely,

Arthur H. Sorey, III Deputy City Manager

Cc:

Larry M. Spring, Jr., City Manager Natasha Colebrook-Williams, Chief of Staff Joseph Roglieri, Jr., Personnel Director Ricardo Castillo, I.T. Director





To: Jeff P.H. Cazeau, ESQ., City Attorney

From: Joseph Roglieri, Jr., Personnel Director

Date: September 24, 2018

RE: Terry Henley – Offer of Separation Agreement Meeting and Subsequent Events

On Tuesday morning, September 18, 2018, Terry Henley was asked to come to my office to meet with Deputy City Manager Arthur H. Sorey and myself. Mr. Henley was offered a settlement agreement in lieu of termination for cause of four (4) week's pay. He was given up to five (5) days to respond in order to have time to meet with his attorney or representative.

At this meeting he demanded twenty (20) week's pay and that his pay be increased to reflect a five (5%) percent merit step, or that he was going to "bring down the administration". He also questioned the non-disclosure and asked if we would not disclose his disciplinary record. I informed him that we have public records laws that we must comply with. I further advised him that we were not going to negotiate terms of the settlement at that time. The five (5) days was time that he should use to consult with his attorney. Terry then left City Hall with his copy of the agreement.

Subsequent to this meeting the Deputy City Manager and I discussed the terms and the Deputy then discussed the Florida State Statutes limitations with the legal team. It was determined to increase the Settlement Agreement to the allowable six (6) week period. I contacted Mr. Henley via text to secure his personal e-mail address and forwarded the amended contract.

Mr. Henley then inexplicably reported to work at 3 p.m. on Thursday, September 20, 2018. He called the Deputy City Manager's landline demanding computer login access while sitting at his old desk and his former co-workers witnessed his somewhat bizarre behavior. Commander Brinson and Major Blanchard were called to escort him to Personnel and then out of City Hall.

Since he declined to accept the settlement agreement, a termination letter was emailed to him on September 20, 2018; then sent via certified mail on Friday, September 21.

Cc: Larry M. Spring, Jr., City Manager

Arthur H. Sorey, III, Deputy City Manager



Incident Report

2018-00036230

Incident:

Print Date/Time:

11/05/2018 08:03

Login ID:

pfishel

North Miami Police Department

ORI Number:

FL0131800

Incident Date/Time:

Location:

9/20/2018 5:00:00 PM

776 NE 125TH ST

NORTH MIAMI FL 33161

Phone Number:

Report Required: Prior Hazards: LE Case Number:

No

Yes

Incident Type: Venue:

Trespass Warning NM Default

Officer Initiated

Source:

Priority:

Status:

Routine Routine

Nature of Call:

Unit/Personnel

Unit

Personnel

258

430-Mori

Person(s)

No. Role

Name Henley, Terry Noah Address 9248 COLLINS AVE 106

SURFSIDE FL 33154

Phone

Race White Sex Male DOB 01/17/1983

Vehicle(s)

Role

Type

Trespasser

Year

Make

Model

Color

Licensé

State

Disposition(s)

Disposition

Count

Incident Report

Property Date

09/20/2018 N/A

Code

Type

Motor Vehicle Lincoln

Make

Model See Description Description Model: MKS

Tag No.

Item No.

Page: 1 of 6



Incident Report

Print Date/Time:

11/05/2018 08:03

Login ID:

pfishel

North Miami Police Department

ORI Number:

FL0131800

Seq # 1

Tag Number:

Item Number:

Property Codes:

UCR Value:

Property Type: Motor Vehicle

Property Class:

Date Received: Stolen Location: 09/20/2018

N/A Quantity:

Unit of Measure:

Initial Value: Measurement Source:

\$20,000.00

Description:

Model: MKS

Make:

Lincoln

Model:

See

Style:

Condition:

Description

Serial #:

Sport Utility

2LMDJ6JK8DBL3

Style Desc:

2013 Year:

DAN:

Reg. Type:

Reg. Year:

Reg. ORI: Reg. Date:

0023 FL0131800

Black Color:

Reg. Number: 9342BQ Reg. Expiration:

Reg. State: FL

Recovery Information

Location: RFOJ?: No

Date: ORI:

Code:

Value:

Associated Subjects

Type

Name

Address

Phone Number

Notified How

Date

Owner

Insurance Company:

Lein Holder:

Policy Number:

Page; 2 of 6

CAD Narrative

09/20/2018 17:00:37 Mori, Emmanuel Narrative: Dispatch received by unit 258

OfficerID: emori, Officer's Narrative

I was dispatched to 776 NE 125 St on 09/20/18 at 1700 in reference to a trespass warning.

Upon arrival, contact was made with Commander Brinson, who sated that he issued a trespass warning to Henley. Henley had been terminated from his position as Assistant Budget Director at North Miami City Hall on Monday (09/17/18). On today's date, Henley came to city hall and attempted to resume working as if nothing had ever happened. The situation was brought to Commander Brinson's attention. At which point, Commander Brinson proceeded to escort Henley to the personnel department. After personnel staff was finished speaking with Henley, Commander Brinson issued the trespass warning and escorted Henley to the parking lot.

BWC footage acquired (Mori).

OfficerID: mgaudio, Officer's Narrative

On Thursday September 20, 2018 I was in my office located on the fourth floor of City Hall (776 NE 125 Street) when I observed Terry Henley enter his former office. To my knowledge, Mr. Henley no longer worked for the City of North Miami and so I entered his office and asked him what he was doing here. He advised me that he "was here to work". I told him that was not possible since he was recently separated from service. (At a management meeting earlier that day, it was announced that Terry Henley no longer worked for the City.) I then received a call from the Police Department advising that Terry Henley was back in City Hall after being terminated. I advised that I was with him and I asked for an additional officer to assist me in escorting Mr. Henley out of City Hall. Mr. Henley continued to advise that he had not been terminated and that he "was here to work".

In an effort to bring this incident to a peaceful conclusion, we called the Personnel Director (Mr. Roglieri) to explain to Mr. Henley that he had indeed been terminated and was not allowed on city property. I then escorted him down stairs to the Personnel Office to pick up his personnel folder on the way out the door. While in front of the personnel office, we encountered Brenda Lee who works in the personnel department. Mr. Henley asked Brenda Lee if his personnel file had been prepared? She advised that she prepared it and that Mr. Roglieri would bring it out in a moment. Mr. Henley then told her in a loud voice, "You better not have changed it" and "You better not have messed with it". Mr. Henley continued to raise his voice at Ms. Lee until I intervened. I stated "Hey Terry, don't yell at Brenda. She is not the blame for any of this". He complied and we waited until Mr. Roglieri presented him with his personnel folder and advised him that his termination papers have been emailed to him.

I then escorted Terry Henley out of City Hall and across the street. I then issued him a trespass warning and advised him that he was not allowed to enter any city properties including the parking lots of any city buildings. I advised him that if he had any further business with the city, he was to email the personnel department. Mr. Henley then left without any further incident. As a precaution, a patrol unit was temporarily assigned to the lobby of City Hall. (Ofc. Mori) I directed Officer Mori to write an incident report documenting that I had given Terry Henley a trespass warning.

On the original report, Officer Mori stated that Terry Henley was terminated on Monday September 17, 2018. It should be noted that Mr. Henley was terminated on Tuesday September 18, 2018.

OfficerID: abrinson, Officer's Narrative

When I originally wrote the supplemental report to North Miami Case # 2018-36230, I was logged onto the computer of Sergeant M. Gaudio. The report was subsequently logged under his name. To rectify this issue, I am submitting this supplemental report to correctly identify myself as the author.



Dear Honorable Mayor and City Council Members:

As you may have heard by now, the City is dealing with an employment matter that's turned quite ugly and public due to the actions of an employee terminated last week. The former employee has known for quite some time that his job performance was poor and substandard, as is documented in emails and official reprimands he received. Instead of choosing to work with his supervisor and his staff to improve his performance, he choose to not care about the quality of his work and not care about how that lack of performance impacted not only his co-workers but the very public we serve. Additionally, his numerous errors resulted in city staff having to spend enormous amounts of additional time to correct them.

After being told he would be terminated, and offered an opportunity to resign, he hired a lawyer who went public with false information designed to discredit the City's efforts to fix his professional shortcomings. The most egregious of these was to accuse the City of not being transparent in its financial matters. These allegations are not true.

The City will continue to handle this employment matter the way it has handled all others... through due process that already exists. Beyond that, this Administration has been very transparent about its financial matters. Under my tenure as Finance Director and City Manager, the City has been subject to several audits. In all cases, there have been ZERO findings of malfeasance on my part or that of my staff. It's important to note that since I have been affiliated with the City, the audit process has only improved. We've added a permanent internal audit function, and we have ensured the annual external audit process has been completed accurately, on time, and in compliance with all federal, state and local regulations.

The audit for the upcoming year is due to begin soon. We look forward to opening the books and allowing external auditors to review, in full transparency, the efforts of our professional staff. As an additional measure, we will have our internal audit firm, review all of the budget assumptions to ensure you and the public that nothing being alleged by the former employee regarding the budget occurred.

We want to ensure and re-assure you all that we have been and continue to be good stewards of the tax-payers money.

Regards,

776 NE 125 Street | North Miami | Florida | 33161 | 305.893.6511 | Fax: 305.893.1367

ASSISTANT BUDGET DIRECTOR

GENERAL STATEMENT OF DUTIES:

Assists the Budget Director in the management and operation of the City's Budget Department. Performs related work as required.

DISTINGUISHING FEATURES OF THE CLASS:

This is a highly responsible, professional position assisting the Budget Director in the development, implementation and administration of the City's annual budget, in a manner consistent with mandated City budgetary procedures. An employee in this position works under limited supervision and must exhibit a high level of sound independent judgment. Work is subject to general review through conferences, post-audits, inspections and written reports for conformity with established policies and attainment of desired objectives. Supervises Budget Analysts and other subordinate administrative, clerical and specialized employees. An employee in this class shall serve as acting Budget Director when required.

ESSENTIAL JOB FUNCTIONS:

Assists in the development, implementation and ongoing maintenance of the City's annual budget;

Meets with departments to review work plan goals and objectives;

Evaluates departmental supplemental budget requests for need, appropriateness and fiscal impact, and prepares recommendations for administrative review;

Prepares annual expenditure projections:

Prepares ad-hoc analyses for senior management;

Trains all levels of staff in budget principles and techniques, as well as system requirements; Assists with the City Manager's budget presentation to the City Council;

Assists in the preparation of mandated advertisements and documentation required for public hearings and the adoption of the final budget by City Council;

Reviews department budget transfers;

May be required to work nights and/or weekends.

Equipment Used/Job Location: Operates a computer, printer, calculator, binding machine, as well as equipment developed or advanced from future technology as required by the job.

ADDITIONAL EXAMPLES OF WORK PERFORMED:

Serves as Acting Budget Director when needed:

May be required to attend Council meetings, community meetings and public hearings;

May be required to attend City staff meetings;

Makes oral presentations when required;

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CITY OF NORTH MIAMI ASSISTANT BUDGET DIRECTOR (Cont'd.)

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Extensive knowledge of budget preparation methodologies, including zero based, performance, and incremental budgeting practices;

Thorough knowledge of municipal governmental accounting practices and generally accepted accounting principles and reporting requirements;

Good knowledge of research techniques and the sources and availability of current information:

Excellent analytical, reporting, presentation and communication skills;

Good knowledge of computer spreadsheet applications;

Ability to apply and interpret related administrative policies and procedures;

Ability to exercise sound judgment in analyzing facts and arriving at conclusions;

Ability to carry out complex oral and written instructions;

Ability to establish and maintain effective working relationships with other employees and the general public;

Ability to express ideas clearly and concisely, orally and in writing;

Ability to operate a computer;

Ability to handle stress;

Physically able to perform duties.

ACCEPTABLE TRAINING AND EXPERIENCE:

Bachelor's degree in public or business administration or a related field plus three to four years professional experience developing, monitoring and reviewing budgets

09-06

BUDGET OFFICE

VACANT

ADMINISTRATOR COORDINATOR (CONFIDENTIAL)

TERRIE BOULTIN

111-25

ASSISTANT BUDGET

DIRECTOR 222-34 TERRY HENLEY

BUDGET ADMINISTRATOR

(currently open CS -1501) ***VACANT***

BUDGET DIRECTOR 221-40

BUDGET ANALYST

224-26 JB

ROY BROWN

223-28 JB

CITY OF NORTH MIAMI, FLORIDA "TERRY HENLEY vs. CITY OF NORTH MIAMI"

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

NOVEMBER 29, 2018



November 29, 2018

Honorable Mayor, City Commissioners, and City Manager City of North Miami, Florida 776 NE 125th Street North Miami, FL 33161

Dear Honorable Mayor, City Commissioners, and City Manager:

INTRODUCTION

We have concluded our engagement to assist you with your investigation and analysis of the September 21, 2018 correspondence reference "Terry Henley vs. City of North Miami" (Henley's letter). This report presents our comments and findings based on the results of our procedures.

Nature of Information

The information presented is based on discussions with and documents provided by senior management members of the City of North Miami, Florida (City). We have not independently verified the information gathered or contained in this report and, accordingly, our procedures do not constitute an audit, review, or compilation of the information provided. Thus, we do not express a conclusion or provide any other form of assurance on the completeness or accuracy of the information.

Our assistance was directed to those comments and/or financial allegations in connection with the City's fiscal year end budget for years 2017 and 2018 presented in Henley's letter that you identified as being of concern to you. In performing our services, we performed inquiries and analysis based upon the information made available to us, and relied on the sufficiency, accuracy, and reliability of the information provided by the City.

Procedures Performed

As a follow-up to the procedures performed in our report dated October 8, 2018, additional documents and information was analyzed to respond to the comments and/or allegations presented in Henley's letter. The procedures were limited to those which we believed were sufficient to meet your informational needs and cannot be relied upon to all matters of Henley's letter or to disclose errors, fraud, or other illegal acts that may exist. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

1

Miramar Office 3350 SW 148th Avenue | Suite 110 Miramar, FL 33027 (954) 361-6571 CLIENT FOCUSED: SOLUTION DRIVEN info@abcpasolutions.com

Miami Office 801 Brickell Avenue | Suite 900 Miami, FL 33131 (305) 789-6673 The comments and findings presented in Appendix A are presented to correlate, to the extent possible, to paragraphs encompassed in Henley's letter and are limited to the financial aspects of that correspondence. The findings and comments presented do not intent to address non-financial issues or matters included in Henley's letter.

Use of the Report

Due to its special nature, our report may not be suitable for any purpose other than to assist you in your evaluation of Henley's letter. Consequently, our report is for your information and use only and should not be used by anyone else. In addition, our report is based upon on current circumstances. We have no responsibility to update our report for events and circumstances that occur after November 29, 2018.

Sincerely,

ANTHONY BRUNSON P.A.

Has Land J.A.

Miami, Florida

HENLEY LETTER ANALYSIS

Par 1 - 2 Statements: \$70 million budget conceals \$7-\$20 million deficits; and overstates income and underestimates both 2017 and 2018 expenses for a total of \$20 million.

> Final General Fund Budgets for fiscal year2017 and 2018 totaled 69.1 million and \$74 million respectively. Both budgets, like all prior years are developed using a deliberate and iterative process. Each year the City has received the "Distinguished Budget Presentation Award", a best practice of the industry. Both budgets are balanced and do not reflect deficits. The City's audited financial statements for these periods do not reflect unexpected budget versus actual expenses variances.

Par 3 Statement:

\$11 million in General Fund deficit partly filled in with \$3 million taken from unallocated reserve, reducing reserves/"savings account" from \$10 million to \$7 million.

Yes, we agree that a \$3 million reduction in budgeted expense in Non-Departmental provisions for miscellaneous expenses & reserves reduced the unallocated reserve from \$10.35 million to \$7.35 million. The action related to this transaction is intended to provide funds for accrued sick leave and vacation upon retirement of City personnel, as well as contingency funds for emergency or unforeseen expenses.

Par 4 Statement:

\$7 million in monies spent on Hurricane Irma repairs, not reimbursed but not deducted from the city's reserves.

Hurricane Irma (September 2017) disaster preparation and repair expenses incurred were recorded and captured in Non-Departmental Expense accounts (#001-13) for all departments (except for related payroll expense). Expense is captured there until submitted and approved by FEMA. Once approved, the related amounts are recorded in revenue and receivable accounts (until the reimbursement is received). . All subsequent expenditures for clean-up and repair after September 30, 2017 were recorded in the same accounts through September 30, 2018.

For FY18, we were able to account for actual costs of \$5.3 million instead of the \$7 million noted above. These amounts include \$1.7 million at September 30, 2018 in the disaster expense account (#001-13) and \$3.6 million in FEMA reimbursement revenue (#119-2)/receivable accounts. There documentation to support additional unreimbursed expenditures captured or accounted for inappropriately.

HENLEY LETTER ANALYSIS- Continued

Par 5 Statement:

\$2 million received from COSTCO re: 99 year SoleMia lease was used to balance the FY17-18 budget, in direct contradiction to what Larry Spring (City Mgr.) communicated to the City Council.

A review of Council minutes for September 17, 2018 could not identify or corroborate any statement made by the City Manager concerning COSTCO revenues.

However, \$1.9 million was received and recorded for SoleMia lease payments on April 10, 2018. Yes, we agree and believe this transaction was properly used to balance the budget.

Par 6 Statement:

Henley emailed Sorey that the FY17-18 Budget called for spending \$3,729,328 that the City had no reasonable expectation of funding. He says he was instructed to add \$5 million— \$2 million from COSTCO "pay it forward" SoleMia payments and \$3 million from other phantom SoleMia "buy-out" payments that never materialized.

We cannot substantiate what may or may not have been discussed. We have however addressed the \$2 million for SoleMia lease payments from COSTCO in Par 5 above.

In addition, \$2.2 million in annual payments from the sale of two parcels of the Biscayne Landing were recorded for the current portions of a purchase that occurred in 2012 and was adjusted in 2015 to reflect both current and deferred transactions. Parcels are still available for sale with negotiations ongoing and provide reasonable expectation that additional proceeds can or would materialize into additional revenue.

Par 7 Statement:

Memo only: "Summary to Balance" Henley memo reference as June 13, 2018 General Fund Reconciliation Draft. Starting deficit of \$25.6 million, reduced to \$10.462 million deficit with items included in FY18-19 Budget and then suggested items to eliminate deficit entirely.

A budget is a dynamic and iterative process. It takes many drafts and a series of progressive worksheets to get to an acceptable and/or balanced state. The documents Henley referenced demonstrate not only an early deficit, but also include tangible suggestions on how to close or eliminate the gap. As mentioned previously, the City presented balanced budgets each fiscal year.

HENLEY LETTER ANALYSIS- Continued

Par 7 Statement:

Memo only: "Summary to Balance" Henley memo reference as June 13, 2018 General Fund Reconciliation Draft. Starting deficit of \$25.6 million, reduced to \$10.462 million deficit with items included in FY18-19 Budget and then suggested items to eliminate deficit entirely. (continued)

We observed a series of email correspondence between Henley, the Finance Director, and the Assistant City Manager that describe the iterative process, including errors in accounting treatment and logic on Henley's part in his schedule. Included in those errors was his attempt to treat GASB 63 deferred revenue and the use of a reserve amount as an <u>addition</u> to budgeted expense of almost \$10 million. As mentioned previously, the City's final budgets are balanced and reflect no deficits.

Par 8 Statement:

Claims of unbridled unbudgeted spending for Personnel Costs in FY16, FY17, and FY18 of \$1.6 million, \$1 million, and \$1 million, respectively. (Repeated reference was also made to the SoleMia projected revenues, addressed in Par 5 and Par 6).

An analysis of Final Budget amounts compared to actual expense amounts shows for the years noted in the Henley letter **a favorable budget to actual amount of** \$78,723 in FY16, an <u>unfavorable</u> variance of \$401,854 in FY17 and a favorable variance in FY18 of \$1,556,873. (The unfavorable experience in FY17 was due to a \$737,823 overage in the Police department for additional resources offset partly by favorable variances in other departments). The net variance in personnel costs for the three years combined is a favorable budget to actual variance of \$1.2 million. Henley claims are unsubstantiated.

Par 9 Statement:

Messrs. Spring and Sorey use approximately \$7-8 million from such enterprise funds as the water plant revenue and storm water funds to plug the gaps in the budget, similar to the use of restricted funds that occurred at the City of Miami during Springs tenure that resulted in a \$1 million SEC fraud judgement.

Yes, we agree with this comment that the City transfers funds from the enterprise fund; a common industry practice. The statutorily authorized and Council approved 7.5% return on investment (ROI) allocation of enterprise assets as well as department cost reimbursements for use or share of <u>services</u>, <u>facilities</u>, or <u>other direct costs</u> was prepared as part of the annual budget review and approval process.

The amounts presented and approved for FY18-19 for Interfund Transfers were **\$6.8 million** (\$2.7 million ROI, \$4.1 million cost reimbursement transfers) from Water & Sewer and **\$1.2 million** (all cost reimbursement transfers) from Stormwater Enterprise funds to the general fund.

HENLEY LETTER ANALYSIS- Continued

Paragraphs 10-11: No financially based allegations to investigate.

Par 12 Statement: Henley document showing \$11,056,405 deficit that the city did not have or

have reasonable expectation of getting through normal revenue streams. [August 8, 2018 General Fund Reconciliation Draft] Worksheet line item:

"Reserve \$10,000,000":

As noted previously, budget development is an iterative and dynamic process. Here, Henley states again that a deficit exists primarily as the result of his incorrectly treating reserves and deferred revenues in a budget reconciliation

draft. We believe this comment to be unfounded.

Par 13 Statement: The day after par 12 reference, Mr. Sorey ordered Henley to add \$1.357 million from GASB Rule 63 (deferred revenue) from prior year (already accounted for)

and for \$1.682 million in "surplus" money.

Again, we cannot substantiate what may or may not have been discussed.

The \$1.357 million appears to be an estimate based on the FY17 actual of \$1.593 million which he references specifically in an earlier email chain. At the time of the Henley writing, it would have been too early to have an actual number for FY18. This could, however, be an appropriate way to estimate the amount for FY19, which should be trued up in the amended budget submission.

The \$1.682 million is the purchase order ROLLOVER amount for FY17, done on Jan 11, 2018. The amounts correlate to CP&D of \$640,476 and of \$1,042,241 for other accounts, done on November 29, 2017. Both analyses were put together by Henley. Again, this could, however, be an appropriate way to estimate the amount for FY19, which should then be trued up in the amended budget submission.

Par 14 Statement: At August 25, budget still had \$4.9 million deficit. Spring instructed Henley to free up \$3 million in unallocated reserve to use for general fund purposes.

As mentioned previously, \$3 million in unallocated reserves were available and used as part of FY19 original budget.

None of the remaining paragraphs contain discussions describing or impacting the production or correctness of the budget or financial practices.