

February 28, 2020

City of North Miami
776 NE 125 Street
North Miami, FL 33161

Subject: Letter of Application

Dear Honorable Mayor and Council:

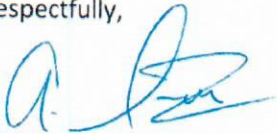
Please accept this letter as an official notification of my application submittal for the position of City Manager. It has been my esteem pleasure to work and serve the great city of North Miami. I am a lifetime resident of North Miami and my 16-year career with the City as a public servant commenced as a part-time youth employee.

My career in municipal government has advanced through the ranks of the City, having served as the Director of the Budget Office, Deputy City Manager, and currently as the Interim City Manager. In addition to the educational, practical, and institutional knowledge I offer, I understand the community's needs. I am confident my institutional knowledge and cultivated skills in community engagement, redevelopment, and financial management will enable me to contribute at a greater level.

The shared success this Council and I have had in reorganizing the CRA, attaining several GFOA Budget Awards, improving the water rate system, implementing the My Nomi App, and improving transparency with OpenGov is a testament of my hard work and commitment to the City of North Miami and its residents. In short, the prospect of contributing to my hometown as the City Manager is thrilling. I am certain my professional experience and skill-set will enable me to make an immediate impact within my community.

Please see my enclosed resume and I greatly appreciate your consideration.

Respectfully,



Arthur H. Sorey III

ARTHUR H. SOREY, III
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Profile Summary

Highly accomplished public administrator with over 20 years of municipal experience. Extensive knowledge of budget development, principles, practices, techniques, and financial policies of effective public administration. Skilled in budget management, grant reporting, and implementing sound financial policies. Seasoned in utilizing innovative solutions to ensure effective municipal government operations and implementation of financial and management policies that assist in the attainment of public goals.

Professional Experience

- Interim City Manager, City of North Miami, North Miami, FL* *02/2020-Present*
- Plan, organize, and evaluate the work of all City departments to ensure that operations and services comply with the policies and directions set by the City Council.
 - Perform financial and managerial analyses in relation to operations, programs, and projects for consideration of the Mayor and City Council.
- Deputy City Manager, City of North Miami, North Miami, FL* *03/2016-01/2020*
- Supervised several departments, including Building, Risk Management, Public Works, and Personnel Administration.
 - Implemented and launched OpenGov, the City's cloud-based solution for transparency that encourages community engagement as it relates to the City's budget revenues and expenditures.
 - Played a major role in the Chinatown Master Plan and Design Guidelines.
 - Managed, coordinated, and negotiated the Cagni North concept design and construction project cost, unanimously approved by Resolution 2019-R-96.
 - Developed, implemented, and branded the City of North Miami's Clean Team.
 - Served as project manager for the development of North Miami's first creative community gathering space, NoMi Red Garden.
 - Coordinated special projects for the City, including planning, designing, implementing, and evaluating construction/renovation projects, procurements, management studies, and the introduction of new programs and projects.
- Interim City Manager & CRA Executive Director, City of North Miami, North Miami, FL* *10/2015-3/2016*
- Planned, organized, and evaluated the work of all City departments to ensure operations and services comply with the policies and directions set by the City Council.
 - Directed the development of the capital improvement plan as budgeted and approved by the Council as well as monitored the implementation of adopted budgets.
 - Facilitated internal and external communication and conducted meetings with Department Directors and Management Staff.
 - Served as the Executive Director of the North Miami Community Redevelopment Association (CRA), working closely with the Board of Directors, Advisory Board, and contracted consultants to implement the CRA's mission.
 - Integral participation in negotiation of contracts, including the Police Benevolent Association (PBA) negotiations.
 - Managed the Community Planning and Development Department through the proposal of the City's 2015 Comprehensive Plan, which was adopted for first time since 1989.
 - Performed financial and managerial analyses for the Mayor and Council in relation to operations, programs, and projects for consideration.
- Deputy City Manager, City of North Miami, North Miami, FL* *07/2015-10/2015*
- Supervised the fiscal services of the City including the Finance Department, Purchasing Department, and the Budget Division.
 - Served as Coordinator of the North Miami CRA and oversaw the day-to-day operations as well as served as staff liaison to both the CRA Advisory Board and Board of Directors.

- Established partnerships with area hospitals and served as a liaison for information and coordination of programs and services.
- Coordinated volunteers and ensured the success of the Look Good Feel Better program in Miami-Dade and Monroe Counties.
- Collaborated with community groups, who share an interest in African-American health issues, to conduct African-American Men's Prostate Forums and African-American Women Breast Cancer Forums.

Administrative Analyst, Department of Public Works, City of Hallandale Beach, FL 10/1998-07/2001

- Constructed and presented the \$30 million departmental budget in accordance with the City's goals and objectives to the Director for review and approval.
- Acquired a \$50,000 grant for the Emergency Management Preparedness and Assistance Competitive Grant Program (Revitalization of the Egret Drive Lift Station and Acquisition of Portable 200kW Generator).
- Served as the grant coordinator for the department, administratively managing acquired grants from conception to completion.
- Prepared Federal Emergency Management Agency (FEMA) documents for the department for three hurricane seasons. Secured \$1.3 million in relief funding for the October 3, 2000 rainfall event.
- Conducted a productivity study on the Grounds and Landscaping Division, improving efficiency by 8%.
- Designed visual aids and assisted in the development of \$3 million dollar Sanitary Sewer Rehabilitation project presentation, approved by the City Commission.
- Delegated priority tasks to respective superintendents as instructed by the Director of Public Works.

Education

Harvard Kennedy School (Executive Education)

Senior Executives in Leadership for State and Local Government

7/2016

Florida International University, Miami FL

Master of Public Administration

8/1998-5/2000

Florida International University, Miami, FL

Bachelor of Public Administration

8/1996-5/1997

Tuskegee University, Tuskegee, AL

9/1992-6/1994