

From: Hans Ottinot

Sent: Tuesday, January 08, 2019 9:51 AM

To: Stan Morris <smorris@sibfl.net>; Yael Londono <YLondono@sibfl.net>

Cc: Christopher Russo <crusso@sibfl.net>; Tiffany Neely <tneely@sibfl.net>; Julia Grachova <jgrachova@sibfl.net>; Jasmine Barnes <JBarnes@sibfl.net>

Subject: Sick and Vacation Payouts and Paperwork for Retirement Health Insurance

Stan, Yael, and Chris:

As you know, I have announced my retirement as an employee of the City after 19 years (14 as City Attorney) on January 4, 2019. My last official day is February 7. As such, I have asked Yael to provide me as soon as possible my estimate payouts for sick and vacation days. Additionally, I will pay out of pocket for my health insurance under the retirement program upon my departure. Please provide me with the necessary paperwork as soon as possible.

I would appreciate the information as soon as possible. I do not believe my request is complicated based on the recent precedents.

Thank you for your cooperation in this matter.

Regards,

Hans

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