From: Monestime, Regine < Regine. Monestime@citynmb.com >

Sent: Thursday, April 1, 2021 3:02 PM

To: McHugh, Horace A. < Horace. McHugh@citynmb.com >

Cc: hans@ottinotlawpa.com; City Attorney Office < CityAttorneyOffice@citynmb.com>

**Subject:** RE: Special Meeting requirements-Verbal requests

For your further edification, the Charter does not require written notification for the calling of a meeting pursuant to a request by five Commission members. No such mandate is required by the Charter. A request may be verbal. Please note that once such request is made (verbal or written), you as the Manger **are required** to call a special meeting.

City Attorney's Office City of North Miami Beach Hans Ottinot

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