



WAIVERS OF BID REQUEST FORM

PROCUREMENT MANAGEMENT DIVISION

TO: Arthur H. Sorey, III City Manager FROM: Ashley Francois
VIA: Chief Procurement Officer DATE:
RE: Waiver of Bid for Lespri Enterprises Inc.

Annual Expenditure not to Exceed: \$ 49,000 Vendor #

Section 3-4.5 Exemptions for Bidding, Purchase of the following materials and services shall be exempt from the bidding process and subject to the spending limitations provided in subsection 3-3.14, unless otherwise provided by State law: f. Formal bidding waiver. Purchases for which formal bidding has been waived, as determined by the City Commission to be in the best interest of the City. Purchases of, and contracts for, supplies or services shall be exempt from competitive bidding/competitive proposals with a five-sevenths (5/7) affirmative vote of the City Commission declaring the waiver of competitive bidding/competitive proposals to be in the best interests of the City. If competitive bidding and competitive proposals are waived under this paragraph, the open market procedure set forth in subsection 3-4.4 shall be utilized. For those contracts which the City Manager is otherwise authorized to award, he/she may waive competitive bidding and competitive proposals.

Waiver of Bids Justification: Select the one that applies and provide justification in the box.

- (a) The health, safety, or welfare of the citizens or employees is at stake.
(b) To get a vehicle or equipment vital to the operations of the City back into service.
(c) If equipment needs to be taken apart to give an estimate or price.
(d) For the purchase or rental of real estate when location is important.
(e) Emergencies and natural disasters.
(f) When specifications must not be made public due to covert or confidential operations of the Police Department.
(g) When advertising must be done in a specific publication such as a trade journal, local publication, etc.
(h) To obtain materials, equipment, or services which cannot be purchased under normal bid procedures, as confirmed by the Purchasing Agent.
(i) When an essential government service would be interrupted.
(j) When additional loss to public or private property might occur.
(k) When, after notice in accordance with ordinance, no bids or proposals are received.

In alignment with the City's Strategic Plan to provide excellent municipal services. Lespri Enterprises will serve as a broker and secure radio advertising contracts with specific radio hosts within the Haitian-American community to inform and educate local constituents about the programs and services offered by the City of North Miami Beach. This will allow the City to obtain radio advertisements with multiple radio stations at a flat rate. To best serve the needs of our residents and the NMB community a bid waiver is being requested to move forward swiftly to complete the transaction.

City Manager (Up to \$50,000)

Approved

[Signature]

Date

3/16/22

Purchases exceeding \$50,000.00 will be placed on the next Commission Agenda pending City Manager review.



PROCUREMENT EXPLANATION MEMO

PROCUREMENT MANAGEMENT DIVISION

TO: Arthur H. Sorey, III
City Manager

VIA: Chief Procurement Officer

FROM: Ashley Francois
Name
Executive Assistant / CMO
Title/Department

DATE: _____

RE: Waiver of Bid for Lespri Enterprises

Fiscal Amount not to Exceed: \$ 49000 _____ **Vendor #** _____

Purpose (How does it align with City NMB Strategic Plan?):

In alignment with the City's Strategic Plan to provide excellent municipal services by "Engaging our residents - providing timely information to the community using effective methods of communications" .

Background:

Lespri Enterprises will serve as a broker and secure radio advertising contracts with specific radio hosts within the Haitian-American community to inform and educate local constituents about the programs and services offered by the City of North Miami Beach. This will allow the City to obtain radio advertisements with multiple radio stations at a flat rate.

Recommendation:

The recommendation is to approve the bid waiver to acquire communications services with Lespri Enterprises.

Fiscal Impact / Account Number(s):

010205-512347

Contact Person(s):

Ashley Francois - 305-948-2900