



City of North Miami Beach, Florida

PRE-TRAVEL AUTHORIZATION FORM

Name: Ashley Francois Phone: 305-948-2900
Department: CMO Division: 200
Purpose of Travel: APEX Visit- New Orleans

Dates of Travel: 7/7/2022 to 7/10/2022

Account Number(s): 010200-512405

Estimated Cost:

1. Registration:	\$	<u>776.94</u>	✓
2. Hotel:	\$	<u>413.35</u>	✓
3. Air Fare:	\$	<u>259.00</u>	✓
4. Meals:	\$		
5. Car Rental:	\$		
6. Mileage:	\$		Miles _____ x \$ _____ rate
7. Other:	\$	<u>98.79</u>	✓ (Explain) _____
Total:	\$	<u>1,449.29 1548.08</u>	

Additional Comments: _____

Requestor's Signature: C. J. Date: 7/27/22

Supervisor's Signature A. Lopez Date: 7/29/22

Finance Director Signature A. Lopez Date: 8/1/2022



City of North Miami Beach, Florida

One Vision · One Mission
 One City

Travel Expense Report

Traveler's Name Ashley Francois	Department CMO	Traveler's Vendor Number 527603
Destination New Orleans, Louisiana	Departure Date 7/7/2022	Return Date 7/10/2022

ITEM	Day	Thursday	Friday	Saturday	Sunday				TOTAL
	Date	7/7/2022	7/8/2022	7/9/2022	7/10/2022				
Lodging		\$ 776.94							\$ 776.94
Meals	Rate								
Breakfast	\$								\$ -
Lunch	\$								\$ -
Dinner	\$	55.50	74.00	74.00	55.50				\$ 259.00
Registration Fee									\$ -
Airfare		413.35							\$ 413.35
Taxi/Shuttle		71.13			27.66				\$ 98.79
Tolls/Parking									\$ -
Vehicle Rental									\$ -
Mileage									\$ -
Other									\$ -
Total		\$ 1,316.92	\$ 74.00	\$ 74.00	\$ 83.16	\$ -	\$ -	\$ -	\$ 1,548.08

- Instructions:**
- This form must be completed and submitted after each trip.
 - Complete each section for which travel expenses are claimed. Include totals for each day and for each line item.
 - This form is to be supported by paid receipts for all claims except meals.
 - Within ten (10) working days of return, accounting must be made on this form, properly signed, and submitted to the Finance Department. Excess advanced funds shall be returned to the Finance Department with submission of this form.
 - Use additional forms as needed.

Grand Total from above		\$ 1,548.08
Less Prior Payments or Advances		
Hotel	Hotel name chk# xxxxxx	776.94
Per Diem	Prepaid Chk# xxxxxx	
Registration	Org name Chk# xxxxxx	
Other		413.35
Amount Due		
Traveler		\$ 357.79

I certify that the expenses reported were actually incurred by me as necessary traveling expenses in the performance of my official duties. Any costs paid by another agency have been deducted from this travel claim. This claim is true and correct and conforms to the Travel Policy of the City of North Miami Beach.

7/27/22
 Traveler (signature) Date

7/29/22
 Approved - Dept Head (signature) Date

For use by Finance Department



Hilton

HOTELS & RESORTS

HILTON NEW ORLEANS/ST.CHARLES AVENUE

Name and Address

FRANCOIS ASHLEY
MIAMI, FL 33161

Hotel Address

333 ST. CHARLES AVENUE
NEW ORLEANS, LA 70130

Reservations
www.hilton.com or
1-800-HILTONS

Room 501/K1
Arrival Date 07/07/22
Departure Date 07/07/22
Adult/Child 1/0
Room Rate \$129.00
Rate Plan V-LV0
Honors # 480956322
Airline:

Confirmation # 671459

07/07/22 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
07/07/22	2889656	GUEST ROOM	\$129.00
07/07/22	2889656	ROOM- TAX	\$18.64
07/07/22	2889656	OCCUPANCY/EXHIBITION HALL TAX	\$1.00
07/07/22	2889656	NOCVB TOURISM ASSESSMENT TAX	\$2.26
07/07/22	2889657	*****7429	(\$150.90)
		** BALANCE **	\$0.00

The on-line eFolio is a courtesy informational service, subject to [Privacy Policy](#) and [Site Usage](#); actual folio kept in hotel records.

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HOTELS & RESORTS

HILTON NEW ORLEANS RIVERSIDE

Name and Address

FRANCOIS. ASHLEY
MIAMI, FL 33161

Hotel Address

TWO POYDRAS STREET
NEW ORLEANS, LA 70130

Room 1848/K1D
Arrival Date 07/07/22
Departure Date 07/10/22
Adult/Child 1/0
Room Rate \$177.00
Rate Plan V-LV0
Honors # 480956322
Airline:

Reservations
www.hilton.com or
1-800-HILTONS

Confirmation # 3270025754

07/10/22 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
07/07/22	22541020	GUEST ROOM	\$177.00
07/07/22	22541020	SALES TAX - 14.45%	\$25.58
07/07/22	22541020	OCCUPANCY TAX - 2.00	\$2.00
07/07/22	22541020	CITY TAX - 1.00	\$1.00
07/07/22	22541020	TOURISM ASSESSMENT TAX	\$3.10
07/08/22	22542453	GUEST ROOM	\$177.00
07/08/22	22542453	SALES TAX - 14.45%	\$25.58
07/08/22	22542453	OCCUPANCY TAX - 2.00	\$2.00
07/08/22	22542453	CITY TAX - 1.00	\$1.00
07/08/22	22542453	TOURISM ASSESSMENT TAX	\$3.10
07/09/22	22544120	GUEST ROOM	\$177.00
07/09/22	22544120	SALES TAX - 14.45%	\$25.58
07/09/22	22544120	OCCUPANCY TAX - 2.00	\$2.00
07/09/22	22544120	CITY TAX - 1.00	\$1.00
07/09/22	22544120	TOURISM ASSESSMENT TAX	\$3.10
07/10/22	22545533	*****7429	(\$626.04)
		** BALANCE **	\$0.00

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Here's your receipt for your ride, Ashley

We hope you enjoyed your ride this evening.

Total	\$27.66
<hr/>	
Trip fare	\$20.61
<hr/>	
Subtotal	\$20.61
Membership Benefit	-\$1.46
112 Expressway NW 32nd Ave	\$0.33
112 Expressway NW 14th Ave	\$0.33
Booking Fee	\$5.30
Temporary Fuel Surcharge	\$0.55
MIA Airport Surcharge	\$2.00

Payments

 Apple Pay Visa ****6099	\$27.66
7/11/22 6:40 AM	

[Visit the trip page](#) for more information, including invoices (where available)

You rode with Ivan

Comfort 12.55 miles | 23 min

- 7:48 PM | Le Jeune Rd and NW 20th St, Miami, FL 33122, US
- 8:11 PM | [REDACTED] Biscayne Park, FL 33161, US

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Here's your receipt for your ride, Ashley

We hope you enjoyed your ride this evening.

Total	\$26.46
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Trip fare	\$19.99
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Subtotal	\$19.99
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Membership Benefit	-\$1.39
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Dolphin Expressway SR836 - 17th Ave. Eastbound	\$0.66
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Booking Fee	\$6.65
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Temporary Fuel Surcharge	\$0.55
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Payments



Apple Pay Visa ****6099
7/8/22 12:21 AM

\$26.46

[Visit the trip page](#) for more information, including invoices (where available)

You rode with Katherine

UberX 13.70 miles | 28 min

■ 1:28 PM | [REDACTED] Biscayne Park, FL 33161, US

■ 1:57 PM | Concourse D North Terminal, Miami International Airport (MIA), Miami, FL 33142, US

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Thanks for tipping, Ashley

We hope you enjoyed your ride this evening.

Total **\$44.67**

Trip fare \$26.47

Subtotal	\$26.47
Membership Benefit	-\$2.04
Booking Fee	\$9.07
Temporary Fuel Surcharge	\$0.55
MSY Airport Surcharge	\$4.00
City of Kenner per trip pickup fee	\$0.50
State Assessment Fee	\$0.30
Tips	\$5.82

Payments



Apple Pay Discover ****0840
7/7/22 6:04 PM

\$44.67

Trip ID: 0bd6dc8c-871f-4bae-97cb-fcdb671a3e6c

Trip ID: 0bd6dc8c-871f-4bae-97cb-fcdb671a3e6c

[Visit the trip page](#) for more information, including invoices (where available)

You rode with Lemoyne

License Plate: 8RAM209

UberX 15.81 miles | 27 min

4:53 PM | Level 3, Louis Armstrong New Orleans International Airport (MSY), Kenner, LA 70062, US

5:21 PM | 333 Saint Charles Ave, New Orleans, LA 70130, US

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Reid,Rovena

From: ashley francois <afran29@icloud.com>
Sent: Wednesday, July 6, 2022 10:42 PM
To: Reid,Rovena
Cc: Francois,Ashley
Subject: Fwd: Your trip confirmation (MIA - MSY)

[EXTERNAL]This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: American Airlines <no-reply@info.email.aa.com>
Date: July 6, 2022 at 10:32:29 PM EDT
To:
Subject: Your trip confirmation (MIA - MSY)



Issued: July 7, 2022

A small square placeholder box with a red 'x' icon, indicating a missing image.

Your trip confirmation and receipt

Record Locator: ABBEJO

We charged \$413.35 to your card ending in 7429 for your ticket purchase.

You can check in via the American app 24 hours before your flight and get your mobile boarding pass. [Get the app](#) and save time at the airport.

[Manage your trip](#)

Thursday, July 7, 2022

MIA

3:35 PM

Miami

MSY

4:52 PM

New Orleans

Seat: 15D
Class: Economy (S)
Meals:



AA 3947

Operated by ENVOY AIR as AMERICAN EAGLE

Sunday, July 10, 2022

MSY

4:07 PM

New Orleans

MIA

7:27 PM

Miami

Seat: 11D
Class: Economy (V)
Meals:

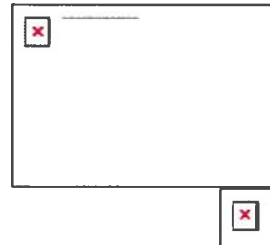


AA 1691

Earn up to \$400 Back

Plus 30,000 bonus miles. Apply by 7/13/2022. Terms Apply.

[Learn more](#)



Your purchase

ASHLEY FRANCOIS

AAdvantage® #: 0LJ7E92

Preferred seat (MSY-MIA) \$26.15

Document #: 0010657606164

[\$24.33 + Taxes and fees \$1.82]

New ticket \$387.20

Ticket #: 0012440645344

[\$333.02 + Taxes and fees \$54.18]

Total	\$413.35
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Total cost (all passengers)	\$413.35
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Your payment

Credit Card (Visa ending 7429)	\$413.35
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Total paid	\$413.35
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Bag information

Checked bags

Online*		Airport	
1 st bag	2 nd bag	1 st bag	2 nd bag
\$30.00	\$40.00	\$30.00	\$40.00

Maximum dimensions: 62 inches or 158 centimeters calculated as (length + width + height)
Maximum weight: 50 pounds or 23 kilograms

Bag fees apply at each Check-in location. Additional allowances and/or discounts may apply.

Bag and optional fees

If your flight is operated by a partner airline, see the [other airline's](#) website for carry-on and checked bag policies.

*Online payment available beginning 24 hours (and up to 4 hours) before departure.

Carry-on bags

1st carry-on: Includes purse, briefcase, laptop bag, or similar item that must fit under the seat in front of you.

2nd carry-on: Maximum dimensions not to exceed: 22" long x 14" wide x 9" tall (56 x 35 x 23 cm).





City of North Miami Beach, Florida
Office of the City Manager

TO: The Honorable Mayor and Commission
FROM: Arthur H. Sorey, III, City Manager
CC: Kemarr L. Brown, Assistant City Manager
Gedel Merzius, Assistant City Manager
DATE: June 28, 2022

SUBJECT: **APEX CALL MANAGEMENT SOFTWARE**

This memorandum is intended to advise the Mayor & Commission that members of the City and Police Administration will be visiting New Orleans, LA on Friday, July 8, 2022, for an onsite demonstration of a new all-in-one emergency call management solution, APEX.

Considering the potential financial investment to the City, Carbyne (APEX) has extended an invitation to the City and Police Administration to see the solution in action in New Orleans, one of the largest 911 centers in the US. By way of this memo, we would like to extend an invitation to any elected official who is interested in attending this site visit as well. Please provide your availability to travel with the City and Police Administration by July 1, 2022, if interested. You may provide your availability to Ashley Francois, Ashley.francois@citynmb.com.

APEX in the marketplace is referred to as a mission critical contact center platform. Its leverages the latest technology (location, text, screenshare, etc.) that emergency operators need to effectively perform their daily duties. Equally as important to the use of the latest communication methods is the solutions' ability to centralize inbound and outbound information.

Following the visit, an updated memorandum will be provided to Mayor and Commission regarding the feasibility of this solution replacing our current call center.

As always, we remain available should you have any questions or concerns.



FY 2022 Per Diem Rates for New Orleans, Louisiana

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
New Orleans	Orleans / Jefferson Parishes	\$74	\$17	\$18	\$34	\$5	\$55.50