

**RESOLUTION NO. R2021-XXX**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA, APPROVING THE AWARD OF INVITATION TO BID NO. ITB-21-054-SG – “CITYWIDE GROUNDS MAINTENANCE SERVICES”; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, COCO TREE SERVICE, CORP. AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXPEND AN ESTIMATED ANNUAL AMOUNT NOT TO EXCEED \$657,000; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of North Miami Beach (“City”) issued an Invitation to Bid No. ITB-21-054-SG (“ITB”) for *Citywide Grounds Maintenance Services*; and

**WHEREAS**, the Citywide Grounds Maintenance services agreement will encompass services at various sites throughout the City to include the City of North Miami Beach rights-of-way, State DOT rights-of-way, South Florida Water Management District rights-of-way, Water & Wastewater plants, lift stations, Community Recreation Centers, and Governmental Buildings and Facilities both in and outside of the City; and

**WHEREAS**, electronic notices were posted on the City’s website and Bidsync.com, and notifications were sent to over 8,659 potential local and national vendors, and on September 13, 2021, seven (7) bids were received by the City; and

**WHEREAS**, the Public Works, Parks & Recreation, NMB Water Departments and Procurement Management Division reviewed the lowest responsive and responsible bid from Coco Tree Service, Corp, (“Coco Tree”) and recommend award of the ITB to Coco Tree Service, Corp. in an estimated annual amount of \$657,000 for a three (3) year contract with the option to renew for two (2) additional one (1) year periods; and

**WHEREAS**, Section 3-3.14 of the City’s Code of Ordinances provides that contracts in excess of fifty thousand dollars (\$50,000.00) shall be awarded by the City Commission; and

**WHEREAS**, the City Manager conducted his own due diligence and concurs with the recommendation to award of the ITB to the lowest responsive and responsible bidder, Coco Tree Service, Corp., in an estimated annual amount of \$657,000 for a three (3) year contract with the option to renew for two (2) additional one (1) year periods; and

**WHEREAS**, the Mayor and City Commission find it to be in the best interests of the City to award the ITB to Coco Tree and authorize the City Manager or designee to execute an agreement, in an estimated annual amount of \$657,000 for a three (3) year contract with the option to renew for two (2) additional one (1) year periods.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Commission of the City of North Miami Beach, Florida:

**Section 1.** The foregoing recitals are true and correct.

**Section 2.** The Mayor and City Commission hereby approve and award Invitation to Bid No. ITB-21-054-SG for *Citywide Grounds Maintenance Services* to Coco Tree Service, Corp., and authorize and direct the City Manager or designee to execute an agreement, in a form acceptable to the City Attorney, with Coco Tree Service, Corp., for *Citywide Grounds Maintenance Services*, in an estimated annual amount of \$657,000 for a three (3) year contract with the option to renew for two (2) additional one (1) year periods.

**Section 3.** This resolution shall take effect immediately upon approval.

**APPROVED AND ADOPTED** by the City of North Miami Beach City Commission at the regular meeting assembled this **19th day of October 2021**.

**ATTEST:**

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ANDRISE BERNARD, CMC  
CITY CLERK

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ANTHONY F. DEFILLIPO  
MAYOR

(CITY SEAL)

APPROVED AS TO FORM, LANGUAGE  
& FOR EXECUTION:

\_\_\_\_\_  
HANS OTTINOT  
INTERIM CITY ATTORNEY

Sponsored by: Mayor and City Commission